

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
AMENDMENT # 1 to PROFESSIONAL SERVICES AGREEMENT WITH
Perris Union High School District
Adult Education Services

PROFESSIONAL
SERVICES AGREEMENT: CW-03723-01

EFFECTIVE PERIOD: July 1, 2018 through June 30, 2019

EFFECTIVE DATE
OF AMENDMENT: July 1, 2018

MAXIMUM REIMBURSABLE
AMOUNT: \$15,000.00

The Agreement between the Riverside County Department of Public Social Services, hereinafter referred to as DPSS, and Perris Union High School District, hereinafter referred to as Contractor, is amended in the following particulars and no others:

1. DPSS and Contractor agree to renew, extend, and modify the Agreement as stated herein, inclusive of all previously executed amendments.
2. On page 1, the Recitals Page and every page thereafter, amend all references to the contract number to read CW-03723-01.
3. On page 1, the Recitals Page under Contract Term, amend dates to read:
"July 1, 2018 through June 30, 2019".
4. On page 7, amend Section V. A. "FISCAL PROVISIONS", to read:
"MAXIMUM REIMBURSABLE AMOUNT
Total payment under this Agreement shall not exceed \$15,000.00 for the period July 1, 2018 through June 30, 2019."
5. On page 8, amend Section V. C.1. "FISCAL PROVISIONS", to read:
"METHOD, TIME AND SCHEDULE/CONDITION OF PAYMENTS
The claiming period for this Agreement is July 1, 2018, through June 30, 2019."
6. On page 10, amend Section VI. General Provisions, Subsection A "Effective Period", to read:
"This Agreement is effective July 1, 2018 to June 30, 2019, with a one-year renewal option."
7. Amend Exhibit A, Scope of Work (SOW), all references to the contract number to read CW-03723-01.

8. Amend Exhibit A, Scope of Work (SOW), "Effective Period", to read:
"July 1, 2018 through June 30, 2019."
9. Delete Exhibit B, CalWORKs Adult Education Program Handbook, and replace in its entirety with the version dated 07/01/18, attached hereto and incorporated herein by this reference.

The undersigned, as authorized representatives of DPSS and Contractor, respectively, certify the establishment of the Amendment #1, as one of two exercisable renewal options, to the Agreement.

Riverside County

Perris Union High School District

Erika Woods
Buyer I

Nick Newkirk
Purchasing Agent

Date

Date

EXHIBIT A – SCOPE OF WORK (SOW)

Contractor: Perris Union High School District
Contract Number: CW-03723-01
Effective Period: July 1, 2018 through June 30, 2019
Programs: ESL, ABE, GED, HSD

CONTRACTOR RESPONSIBILITIES

1. Assign staff to be liaison between the Contractor and DPSS.
2. The Contractor shall, throughout the term of this Agreement, provide adult education and vocational training services to all participants referred by DPSS. All program services and reporting requirements must be performed in compliance with Exhibit B.
3. The Contractor shall provide the following programs to eligible participants as follows: ESL, ABE, GED, HSD:
 - a. Evaluate the individual participant's educational and/or vocational skills training needs and prepare a related Education Plan addressing these needs.
 - b. Assure the student enrollment process by initiating enrollment services as specified in Exhibit B.
 - c. Monitor the progress of each participant through periodic testing assignments.
 - d. Maintain contact with DPSS Case Management to help facilitate and provide input to the referral process.
 - e. Maintain attendance records on all participants.
 - f. Dis-enroll any participant for habitual absenteeism and/or irregular attendance.
 - g. Provide electronic attendance reports to the DPSS DART weekly, in the attached format (Exhibit B, Attachment A, Form 7), by e-mailing said reports to DPSSDARTContracts@rivco.org, no later than five (5) school days following the week for which attendance is being reported.

10. The Contractor shall have in place and adhere to a Client Confidentiality Policy, as specified in Section VI, Subsection D, of this Agreement. Said policy shall be made readily available for review upon request by DPSS.
11. The Contractor shall have in place and adhere to a Client Grievance and Due Process Policy, as specified in Section VI, Subsection H, of this Agreement. Said policy shall be made readily available for review upon request by DPSS.
12. The Contractor shall have in place and adhere to a Child Abuse Reporting Policy, as specified in Section VI, Subsection P, of this Agreement. Said policy shall be made readily available for review upon request by DPSS.
13. The Contractor shall have in place and adhere to an Adult and Elder Abuse Reporting Policy, as specified in Section VI, Subsection Q, of this Agreement. Said policy shall be made readily available for review upon request by DPSS.
14. The Contractor shall submit all claims for payment along with supporting documentation that corresponds with the program services rendered for the claiming period, as specified in Exhibit B, Attachment A and Section V, Subsection C, of this Agreement.