

April 24, 2019

**Attn: Mr. Hector Gonzalez**  
**Director of Facilities**  
**PERRIS UNION HIGH SCHOOL DISTRICT**  
155 East 4<sup>th</sup> Street  
Perris, CA 92570

Estimated Construction Duration: 18 Months  
Discipline Type: Project Inspection  
QA Support Services: Included  
Package Type: 1A w/Assistant PI Option  
DSA Application: 04-117653

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**PROJECT: CALIFORNIA MILITARY INSTITUTE – GYMNASIUM PROJECT**

**SUBJECT: PROPOSAL FOR DSA INSPECTOR OF RECORD SERVICES**

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Dear Valued Client,

This proposal has been generated for your kind review and approval in reference to the subject project(s) noted above. Construction Quality Assurance Group, LLC shall provide the required and/or approved quality assurance (QA) management, inspection and materials testing oversight services. All services shall be performed in accordance with the requirements of CBS, Title 24. Please provide our office with an approved set of construction documents as early as possible, prior to construction. In the event an actual *construction schedule*, and/or *approved* set of construction documents (*plans and specs*) are not provided, services/costs may be affected. A general services *scope of work* breakdown (not limited to) is listed below for your records. Should you have any further questions, or concerns, please feel free to contact me directly at (858) 967-5824.

### **SCHEDULE OF SERVICES**

**I. Project Inspector:**

- 1) *Continuous project inspection of all phases of work, as required by Title 24 and approved by DSA.*
- 2) *Inspection and observation in accordance with DSA standards.*
- 3) *Scheduling and monitoring of laboratory representatives; special inspectors, etc., as required.*
- 4) *General verification and observation of all construction activities.*
- 5) *Organize, maintain project file and review submittals as required for inspection of work.*
- 6) *Assist, maintain and review as-built drawings as required.*
- 7) *Attend meetings as directed by District and A&E-of-Record.*
- 8) *Compile, maintain & distribute all required reporting to include specialized reports such as DSA 121 "Relocatable Building Site Inspection Checklist".*
- 9) *Assist on close-out/punch list as required.*
- 10) *DSA Inspection Card (IC) sign-off system will be implemented as required.*
- 11) Report typing and distribution to owner, architect, structural engineer, construction manager and D.S.A of all inspection reports to include project inspector and special inspectors, as required.

**II. Project Start-Up/Familiarization & Close-out (Included in total)**

- 12) Includes start-up, project familiarization/closeout/punch list activities and DSA's Inspection Card (IC) sign-off system will be implemented, as required.

**ACKNOWLEDGEMENT OF GENERAL PROJECT SCOPE OF WORK:**

- 1) Demolition of 3-Bldgs; Bldg Q (within footprint of new gym), Bldg. J & O once new gym is built.
- 2) Construction of a New Gym Building
- 3) Remove & Relocate 7-Existing Modular Buildings to the areas where Building J & O existed.
- 4) New Student Drop-Off, Additional Parking, Site Work including Utilities.
- 5) Off-site Improvements; New Street frontage being done by the City.


**ACKNOWLEDGEMENT OF MILESTONE SCHEDULE:**

- \*DSA APPROVAL.....08-MAY-19
- \*JOB WALK.....05-JUNE-19
- \*BID DATE (by GC's).....18-JUNE-19
- \*BOARD AWARD (GC)....19-JUNE-19
- \*CONTRACTS (GC).....29-JUNE-19
- \*NTP (GC).....01-JULY-19
- \*CONSTRUCTION.....29-DEC-20 (18 Months Duration)
- \*DISTRICT MOVE-IN.....13-JAN-21

I. ESTIMATED IOR PRE-CONSTRUCTION PREPARATION		
a) June 2019 (PI prep; based on 4/hours per day); 19 WD's; 80 hrs at \$103/hr:		\$ 8,240
II. ESTIMATED ON-SITE INSPECTION HOURS:		
a) July 2019 – Dec 2019 (8 hrs per day); 127 WD's; 1016 hrs at \$103/hr:		\$104,648
b) Jan 2020 – Dec 2020 (8 hrs per day); 238 WD's; 1896 hrs at \$105/hr:		\$199,080
III. CLOSEOUT/PUNCH LIST FINALS		
a) Jan 1-Jan 15, 2021 (periodic); 11 WD's; 88 hrs at \$107/hr:		\$ 9,416
IV. ESTIMATED ON-SITE ASSISTANT INSPECTION HOURS		
a) Sept 2019 – Sept 2020 (periodic); 600 hrs at \$90/hr:		\$ 54,000
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V. NOT-TO-EXCEED ESTIMATE AND VERIFIED SUBTOTAL.....		\$321,384
<b>NOT-TO-EXCEED ESTIMATE AND VERIFIED TOTAL (w/Assistant Inspector).....</b>		<b>\$375,384</b>

Notes:

1. Rate increase beginning on January 1<sup>st</sup>, 2020 for the corresponding discipline section(s) as shown above shall increase by \$2.00 to the base hourly rate.
2. All travel expense/mileage cost are included in total cost estimate.
3. **CQAG WARRANTY of 1 year following project certification is included whereas client shall not be billed for review and/or investigative related work as it applies to work performed in accordance with the contracted scope of work and duties and responsibilities of the master agreement.**

<b>PLEASE SIGN AND RETURN TO OUR OFFICES VIA EMAIL OR FAX UPON ACCEPTANCE</b>			
<b>Construction Quality Assurance Group, LLC.</b>		<b>Perris Union High School District</b>	
Paul E. Beyl, Jr.			
Name		Name/Representative	
			
Signature	4/24/2019	Signature	Date
	Date		