

C EDSV 218

V. # 104345

R0041224

**Dropout Prevention**  
Master Services Agreement  
Graduation Alliance, Inc.  
AND

Perris Union High School District  
(hereinafter referred to as "District")

(each identified individually as a "Party" and collectively as the "Parties")

**A. Purpose.**

The purpose of this Master Services Agreement (the "Agreement") is to capture the Parties' understanding and agreement for Graduation Alliance to provide services to District for regular and vocational education opportunities for District's eligible students who are working toward course credits which can be converted to high school credits through the Dropout Prevention Program (hereinafter referred to as "Program") operated by Graduation Alliance (enrolled participants in the Program are referred to as "Students").

**B. Program Administration.**

**1. Tiers of Program Service.**

The Program as operated by Graduation Alliance may be done in one of several tiers of service levels each a "Service Tier"). The description and pricing for each Service Tier available to the District shall be attached to this Agreement as an Addendum and incorporated herein. District may select which Service Tier it wishes to utilize for each Student and may change its election once per calendar month per student.

**2. Web Portal.**

Graduation Alliance will provide the District with a web-based portal through which District can (i) select the Service Tier it wishes to utilize for each Student (ii) monitor the Program, including enrollments, registrations, and progress of Students; (iii) review and access records of courses Students have taken; and (iv) review and access transcripts for Students (the "Portal"). The Portal also allows Graduation Alliance to custom-configure proactive alerts and notifications delivered via email and/or text message about various system triggers, including Student activity and progress.

**3. Teachers and Accreditation.**

All online courses offered by Graduation Alliance in accordance with this Agreement shall be taught by licensed teachers hired by Graduation Alliance. Upon District's request, Graduation Alliance will provide a copy of teachers' licenses, permits, or letters of authorization. Additionally, Graduation Alliance is fully accredited by AdvancED and all teachers, coursework, and Student support structures shall adhere to those requirements.

**4. Final Exams and Course Credit.**

The District will have access to the student's academic record, including electronic copies of the course completion certificates, through the Account Portal. Course credit shall be awarded to Students in accordance with the school district's board policies.

**C. Duration.**

This Agreement is effective from the date of District signature on this Agreement (the "Effective Date") and expires on the August 31<sup>st</sup> following the one-year anniversary of the Effective Date.

**D. Proprietary Right Ownership.**

**1. Ownership.** Ownership of the Portal, services described in any this Agreement or any addendum hereto related to the Program ("Services"), tangible computer technology and intangible computer code necessary to deploy and serve the Services via the Portal ("GA Technology"), and all rights embodied within (collectively the "Proprietary Rights") shall remain exclusively vested in, and be the sole and exclusive property of, Graduation Alliance and its licensors. In addition, District hereby transfers and assigns to Graduation Alliance any rights District may have to any suggestions, ideas, enhancement requests, feedback, recommendations or other information provided by District personnel relating to the Program.

**2. No Modification or Adaption.** District may not make any change or modification to the Program, its curriculum, methods of delivery, or assessment, without the express written consent of Graduation Alliance. District initiated

modifications which have not been consented to by Graduation Alliance constitutes a material breach of this Agreement.

**E. Confidential Information.**

Each Party agrees that it shall not use or disclose to any third party, except for the purpose of performing this Agreement, any business and technical information of the other Party which, in the exercise of reasonable judgment, should be recognized by such Party as confidential or is specifically designated, orally or visually, as confidential (“Confidential Information”). Confidential Information specifically includes, without limiting the foregoing, (i) the terms and conditions herein, (ii) non-public aspects of Graduation Alliance’s Portal and the operation thereof, GA Technology, and the Services and additional services provided by Graduation Alliance, and Graduation Alliance business and technical information, and data, (iii) data and information provided by the District, and non-public aspects of District’s technology, computer programs, and business and technical information, and data. The obligation of confidentiality shall not apply to information which: (a) is or becomes part of the public domain through no fault of the receiving Party; (b) is furnished by the disclosing Party to others without restrictions on use and disclosure; (c) becomes known or available to the receiving Party without restriction from a source other than the disclosing Party without breach of any Agreement with the disclosing Party; (d) is disclosed with prior written approval of the disclosing Party; (e) is independently developed by the receiving Party without the use of any Confidential Information; (f) is previously known to the receiving Party on a non-confidential basis; or (g) is required by court order (other legal process) or government agency to be disclosed, in which case, the receiving Party shall give the disclosing Party as much notice as is reasonably practical so that the disclosing Party may seek a protective order or other confidential protection as the disclosing Party, in its sole discretion, may elect and the receiving Party shall reasonably cooperate with the disclosing Party in disclosing Party’s efforts to obtain such order or protection.

**F. Fees.**

Graduation Alliance shall invoice District monthly for all fees due and payable for services related to the Programs, and District shall remit payment to Graduation Alliance within thirty (30) days of the receipt of an invoice. As used in this Agreement, one (1) Student full-time-equivalent (FTE) is equivalent to one (1) student enrolled for one (1) calendar month.

**G. LIMITATION OF LIABILITY.**

**NEITHER PARTY SHALL BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES EXCEPT AS OTHERWISE CONTEMPLATED IN THIS AGREEMENT. EXCEPT FOR GRADUATION ALLIANCE’S CONFIDENTIALITY OBLIGATIONS, IN NO EVENT SHALL THE AGGREGATE LIABILITY OF GRADUATION ALLIANCE, IF ANY, INCLUDING LIABILITY ARISING OUT OF CONTRACT, NEGLIGENCE, STRICT LIABILITY IN TORT OR WARRANTY, OR OTHERWISE, SHALL NOT EXCEED THE TOTAL OF FEES PAYABLE BY CUSTOMER FOR THE SIX (6) PERIODS (MONTHS) IMMEDIATELY PRECEDING THE CLAIM FOR SUCH LIABILITY.**

**H. Applicable Law.**

This Agreement and any dispute or claim arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims) shall be governed by and construed in accordance with the laws of the state in which services are rendered. The provisions of this Agreement shall be construed to conform to those laws.

**I. Relationship between the Parties.**

Each Party is an independent contractor and will be solely responsible for payment of all compensation owed to its employees, as well as employment related taxes. Each Party will maintain appropriate worker’s compensation for its employees as well as general liability insurance. Neither this Agreement, nor any terms and conditions contained herein, shall be construed as creating a partnership, joint venture, agency or franchise relationship.

**J. Amendment and Waiver.**

This approved Agreement may be waived, changed, modified, or amended only in writing by authorized individuals of both Parties. If any provision of the Agreement shall be deemed in conflict with any statute or rule of law, such provision shall be modified to be in conformance with said statute or rule of law. The waiver by either Party of any default or breach of this Agreement shall not constitute a waiver of any other or subsequent default or breach. Except for actions for nonpayment or breach of either Party’s intellectual property rights, no action, regardless of form, arising out of this Agreement may be brought by either Party more than two years after the cause of action has occurred.

**K. Entire Agreement.**

This Scope of Work constitutes the entire agreement of the parties and supersedes any previous written or oral Scope of Works. Any other Scope of Work, representation, or understanding, verbal or otherwise, relating to the services of Graduation Alliance and the District, or otherwise dealing in any manner with the subject matter of this Scope of Work, is hereby deemed to be null and void and of no force and effect whatsoever.

**L. Severability.**

In the event any provision of this Agreement is held to be invalid or unenforceable, the remaining provision of this Agreement will remain in full force.

**M. Successors and Assigns.**

This Agreement will be binding upon, and will inure to the benefit of, the permitted successors and assigns of each Party hereto. Either Party may assign this Agreement upon providing written approval to the other Party.

**N. Counterparts.**

This Agreement may be executed in any number of counterparts, each of which, when executed and delivered, shall be an original, and all the counterparts together shall constitute one and the same instrument.

**O. Survivability.**

The following Sections shall survive the expiration and termination of this Agreement: D, E, G, H, J, and L.

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IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed below.

Graduation Alliance, Inc.

Perris Union High School District

  
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By: Andy Cusimano

By: Candace Reines

Title: CFO

Title: Deputy Superintendent

Date: June 22, 2022

Date: 7/12/2022  
("Effective Date")

Address: 155 E 4th street  
Perris, CA 92570

**Attachments:**

1. Addendum 1: Service Tiers 1-3

**Addendum 1: Service Tiers 1-3  
Scope of Work & Pricing**

**A. Tier 1.**

**1. Scope of Services.**

Graduation Alliance Shall provide the following services for the Students designated in this Service Tier.

**a. Access to Courses.**

Students in the Program can access one course at a time. Student registration into an additional course may occur once the preceding course grade has been finalized and awarded.

**2. Pricing.**

The Program standard reimbursement rates from District to Graduation Alliance per FTE per month are as follows:

FTE	Tier 1
0-14	\$59
15-39	\$55
40-99	\$49
100+	\$39

Services for Students enrolled in partial months shall be pro-rated on a per-day basis.

**B. Tier 2.**

**1. Scope of Services.**

**a. Course Access.**

Students in the Program can access unlimited courses concurrently.

**2. Pricing.**

The Program standard reimbursement rates from District to Graduation Alliance per FTE per month are as follows:

FTE	Tier 2
0-14	\$89
15-39	\$85
40-99	\$75
100+	\$65

Services for Students enrolled in partial months shall be pro-rated on a per-day basis.

**C. Tier 3.**

**1. Scope of Services.**

**a. Course Access.**

Students in the Program can access unlimited courses concurrently.

**b. Academic Coaching.**

Graduation Alliance will provide each Student enrolled in any Program an assigned Academic Coach. The Academic Coach is responsible for the initial introduction of the Program to the Student, regular contact with the Student via phone, email, SMS, or IM to review progress and resolve issues and to provide support in case the Student is having difficulties with the Program. Academic Coaches are available from 7:00 a.m. to 6:00 p.m. MST, Monday through Friday, excluding US holidays. Academic Coaches may also be available during non-standard hours and on weekends, at each individual Academic Coach's sole discretion.

**c. Online Tutoring.**

Graduation Alliance will provide access to online tutoring to Students enrolled in the Program for courses in math, science, English and social studies. This tutoring is available 24/7 year-round (except Christmas Eve, Christmas Day, Thanksgiving, and Independence Day) and is accessed through the Portal. Graduation Alliance reserves the right to limit or revoke access if it considers a Student's use to be excessive in any two consecutive months or if Student is reasonably believed to be using the tutoring for purposes other than for direct participation Programs offered under this Agreement.

**d. Academic Services.**

Graduation Alliance will provide (i) graduation plan development; (ii) transcript mapping; (iii) transcript entry; (iv) learning plan creation; (v) course sequencing; and (vi) course enrollment to District for Students enrolled in the Program (collectively "Academic Services").

**e. Laptop and Internet Access (optional).**

If selected by the District, Graduation Alliance will provide the District laptop computers necessary to complete Services offered in this Agreement. Computers shall be offered for specified Students' use during the period Students are enrolled in the Program. For laptops supplied by Graduation Alliance, Graduation Alliance will provide internet capability based upon commercially-available services offered in the District's geographic region. Internet connectivity is offered on a monthly basis, and the service provider selected is at the sole discretion of Graduation Alliance. Internet connectivity may be revoked if enrolled student violates either Graduation Alliance's terms and conditions, or the student honor code accepted by the Student at the start of enrollment in a Program. District shall use reasonable efforts to (i) maintain the inventory of laptops provided by Graduation Alliance; (ii) keep the laptops provided by Graduation Alliance in good working condition; and (iii) return all laptops provided by Graduation Alliance to Graduation Alliance once they are no longer being utilized pursuant to this Agreement

**2. Pricing.**

The Program standard reimbursement rates from District to Graduation Alliance per FTE per month are as follows:

FTE	Tier 3	Tier 3 + Laptop + Internet
0-14	\$239	\$294
15-39	\$219	\$274
40-99	\$199	\$254
100+	\$179	\$234