

August 19, 2020

Candace Reines, Deputy Superintendent Business Services
Perris Union High School District
155 East 4th Street
Perris, CA 92570

RE: FF&E Services
High School #4 (Liberty HS)
BNds #14001-03

Dear Candace,

On behalf of BakerNowicki Design Studio, we are pleased to provide this supplemental proposal to provide design services associated with the selection of furnishings for the Liberty HS project.

SCOPE OF WORK: FURNITURE SELECTION & CONSULTATION

Phase 1.0 Furniture Pre-Design/Schematic Design/Design Development: (Duration 26 Weeks)

- Prepare FF&E Milestone Schedule.
- Develop Draft Programming Questionnaire
- Owner to prepare list of approved furniture contracts and manufacturers, and vendors.

Meeting #1: Project Start-Up

- Meet to review schedule and scope of work for FF&E.
- Review FF&E Milestone Schedule.
- Owner to review District approved Manufacturers and Vendors
- Develop and refine Programming Questionnaire

Meeting #2: Kick-Off, Programming and Visioning

- Conduct FF&E project kick-off, visioning and programming.
- Review FF&E milestone schedule.
- Review FF&E process, scope of work and decision-making procedures.
- Provide an overview of programming tools.
- Owner to complete programming questionnaires with key District representatives and issue electronically for review and use in FF&E planning.

Meeting #3: Program and Visioning Validation

- Meet and review FF&E data validation for Owner sign-off.
- Provide Visioning Session results.
- Initiate FF&E research for preliminary FF&E selections. Coordinate with Owner as needed for approved FF&E manufacturers and vendors.
- Develop preliminary typical layouts for (Part I) Buildings B1 through B4.
- Owner to provide preferred Furniture Manufacturer and Vendor information for the provision of Administrative Building and other ancillary furniture as determined in the FF&E design process.

Meeting #4: Furniture Manufacturer Coordination

- Meet with Owner-preferred Furniture Manufacturers to coordinate schedule and discuss scope for the Administrative Building and other ancillary furniture as determined in the design process.
- Designer and Furniture Manufacturers to schedule additional required coordination meetings.

- Coordinate with Furniture Manufacturer for ancillary items that may be utilized in Part I areas.
- Continue preparation of furniture layouts with Furniture Manufacturer.

Meeting #5: Preliminary Layouts: (Part I) Bldgs. B1-B4

- Meet to review preliminary typical layouts and furniture options, for (Part I) Buildings B1 through B4.
- Owner to further review preliminary layouts and furniture options for Part I and is to provide additional feedback, as required, on or before the date noted on the FF&E Milestone Schedule.
- If required based on Meeting #5 outcomes, prepare adjusted typical layouts for Part I for review in Meeting #6.
- Develop preliminary typical layouts for (Part II) Building A and B5 through J.

Meeting #6: Preliminary Layouts: (Part II) Bldgs. A and B5-J

- Meet to review revised preliminary typical layouts and furniture options for (Part I) Buildings B1 through B4 and preliminary layouts and furniture options for (Part II) Building A and B5 through J.
- Owner to further review preliminary layouts and furniture options for Part II and is to provide additional feedback, as required, on or before the date noted on the FF&E Milestone Schedule.
- If required based on Meeting #6 outcomes, prepare adjusted typical layouts for Part II for review in Meeting #7.
- Initiate the population of all space types with approved typical layouts for (Part I) Buildings B1 through B4.
- Research and select materials and finishes for furniture items selected and approved in Meeting #6.

Meeting #7: Preliminary Finish Selections Review

- Meet to review revised preliminary typical layouts and furniture options for (Part II) Buildings A and B5 through J and preliminary materials and finishes for furniture items selected and approved in Meeting #6.
- If required based on Meeting #7 outcomes, refine furniture finishes for review in Meeting #8.
- Research and select materials and finishes for outstanding furniture items selected and approved in Meeting #7.
- Prepare a final furniture plans to review.

Meeting #8: Final Furniture Plans and Finish Selections Review

- Meet to review final furniture plans and outstanding finish selections for both Part I and Part II.
- Upon Approval, prepare a final furniture package to include Coded Furniture Plans and Specification Spreadsheet with quantities.

Meeting #9: Final FF&E Package Review

- Meet to review final FF&E package.
- Upon approval, issue an electronic final furniture package to include Coded Furniture Plans and Specification Spreadsheet with quantities to Owner.

DELIVERABLES

- Approved electronic final furniture package to include Coded Furniture Plans and Specification Spreadsheet with quantities
- Final furniture plan in electronic format for drawing coordination.

ASSUMPTIONS/ CLARIFICATIONS

- Owner to provide preferred/approved list of manufacturers/suppliers that fall under current approved contracts at the time of initiation of work for FF&E selections.
- All FF&E to be Owner Provided Owner Installed.
- For all furniture items provided by Furniture Vendor, Owner to coordinate with Furniture Vendor for procurement and installation.
- All furniture procurement and price negotiation to be handled directly between Owner, Furniture Vendor and Furniture Manufacturers.
- All furniture punch lists, procurement and installation are excluded from Designer's scope of work.
- All furniture is assumed to be new for this project. No existing furniture inventory is required for this project.
- Owner is to manage overall FF&E budget. Owner is to make modifications to final approved FF&E specifications as needed, to meet overall FF&E District budget allotment.
- FF&E Scope is limited to areas highlighted in blue on the attached exhibits. All other areas are not included in scope.
- 3D views for the following areas:
 - Standard Classrooms
 - Science Classrooms
 - Open Collaboration Spaces
 - Library/ Learning Commons
 - Offices
 - Conference Rooms
 - Staff Lounge
 - Library/ Student Union
 - Others TBD

EXCLUSIONS

- Field verification
- FF&E related coordination for LEED Certification.
- Coordination of furniture mock-ups or construction mock-ups.
- Inventory, coordination and refurbishment of reusable furniture/equipment items.
- Coordination of furniture procurement, delivery and installation.
- Changes to previously approved work requested by Owner design and/or document revisions due to program changes or a change of direction requested by the Owner.
- Specification of accessory items such as artwork, waste receptacles, wall clocks, plants, green walls and similar items.
- Work required as a result of damage caused by fire or disaster to the construction or because of delinquency or insolvency of the Contractor or because of other such circumstances beyond the control of the Designer.
- Post – occupancy evaluations.

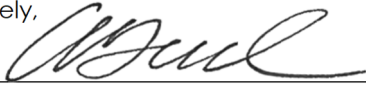
FEE PROPOSAL

For the above stated services, BNds proposes a **fixed fee of \$198,850.**

Fees will be invoiced on a monthly basis according to the progress of the work in accordance with the Master Agreement.

We hope that this proposal is satisfactory to your needs and would be pleased to answer any questions that you may have. We are truly grateful for the opportunity to be of service to the Perris Union High School District.

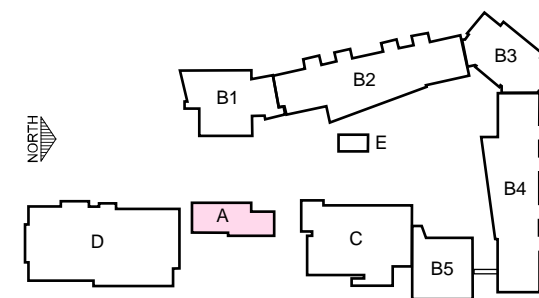
Sincerely,

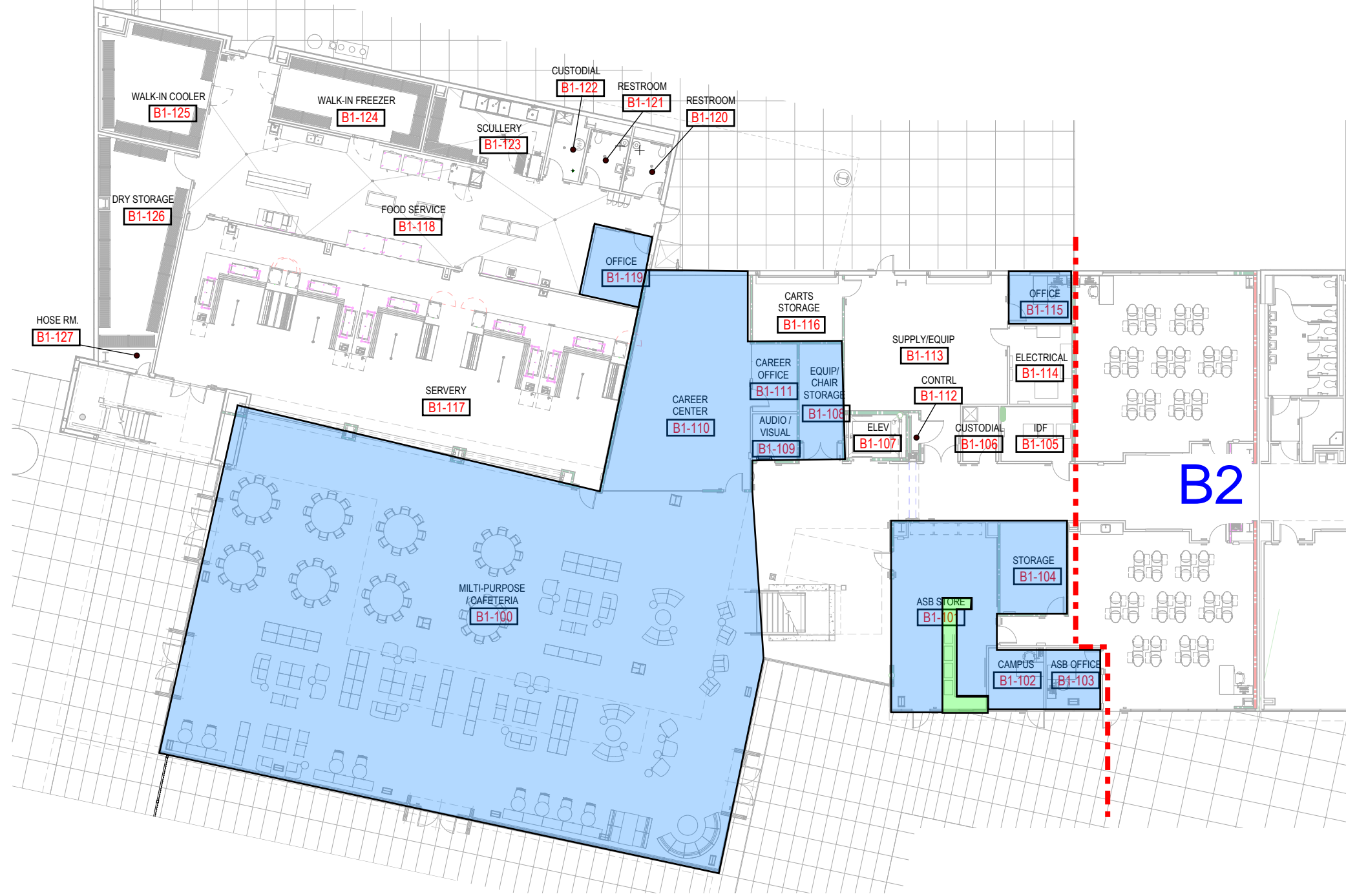


Buddy Gessel, AIA, LEED AP
CA. Lic. C-30244



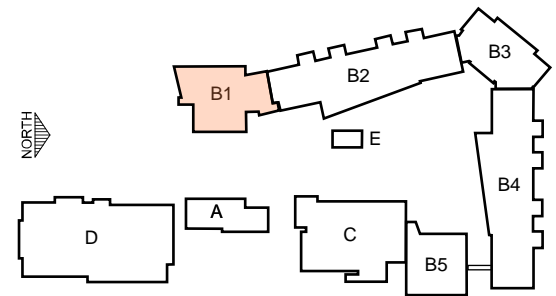
BLDG. A - FIRST FLOOR



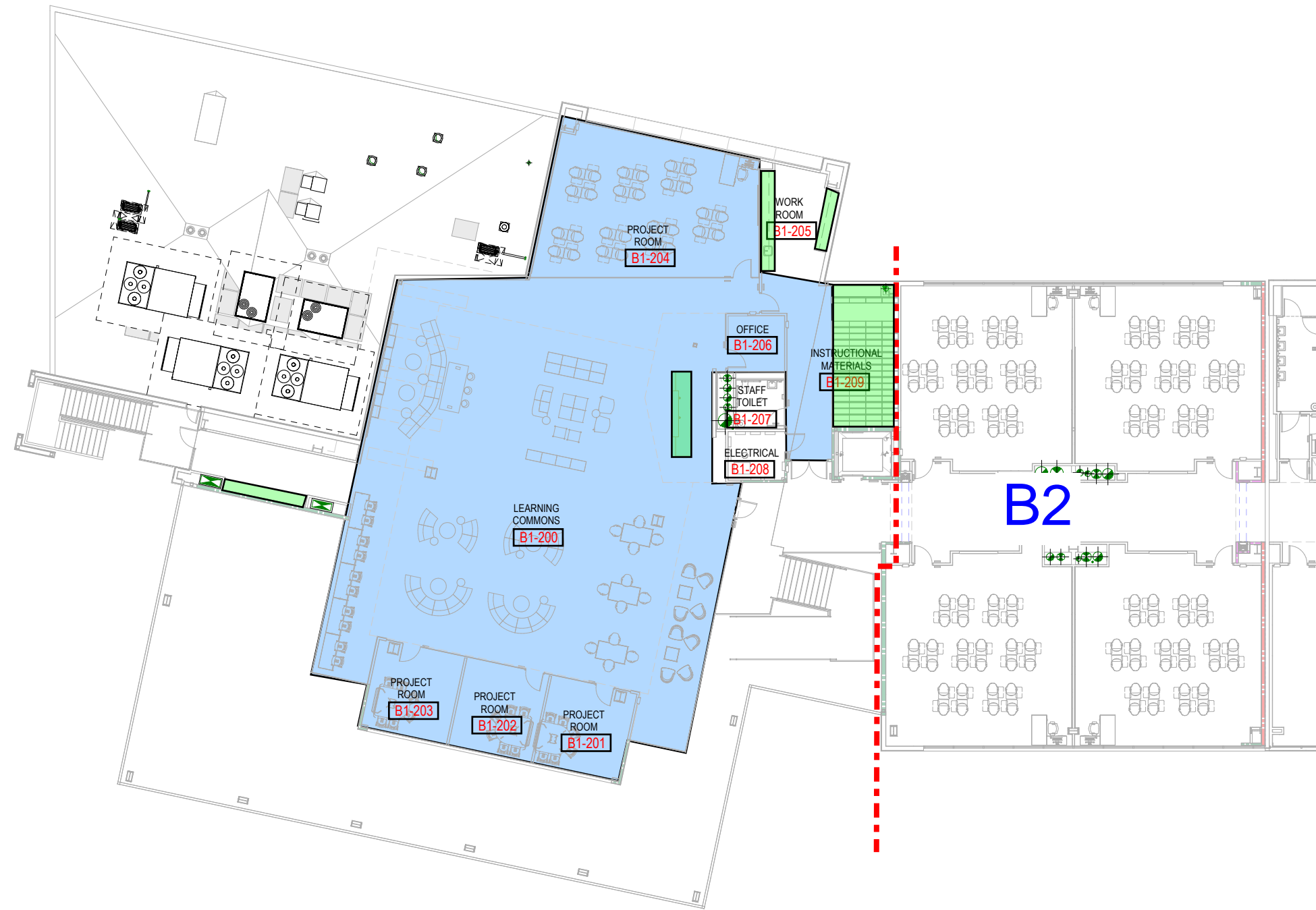


B2

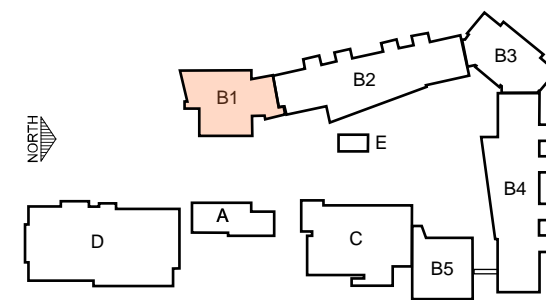
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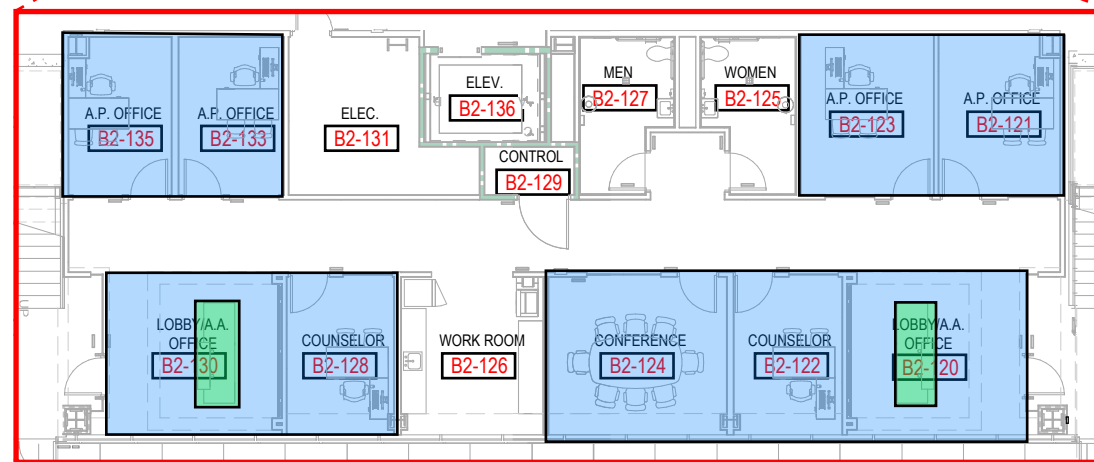
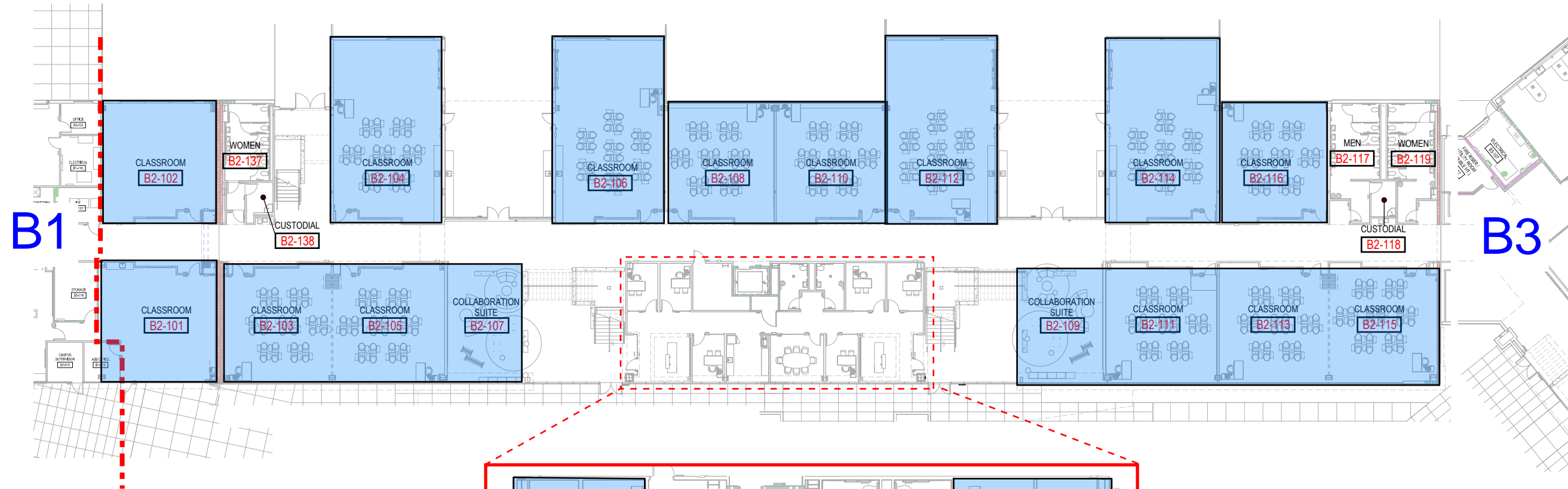
- FF&E Scope
- Built in casework



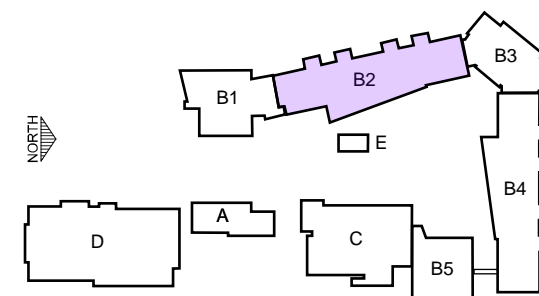
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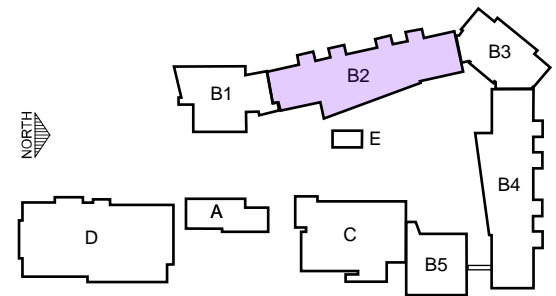
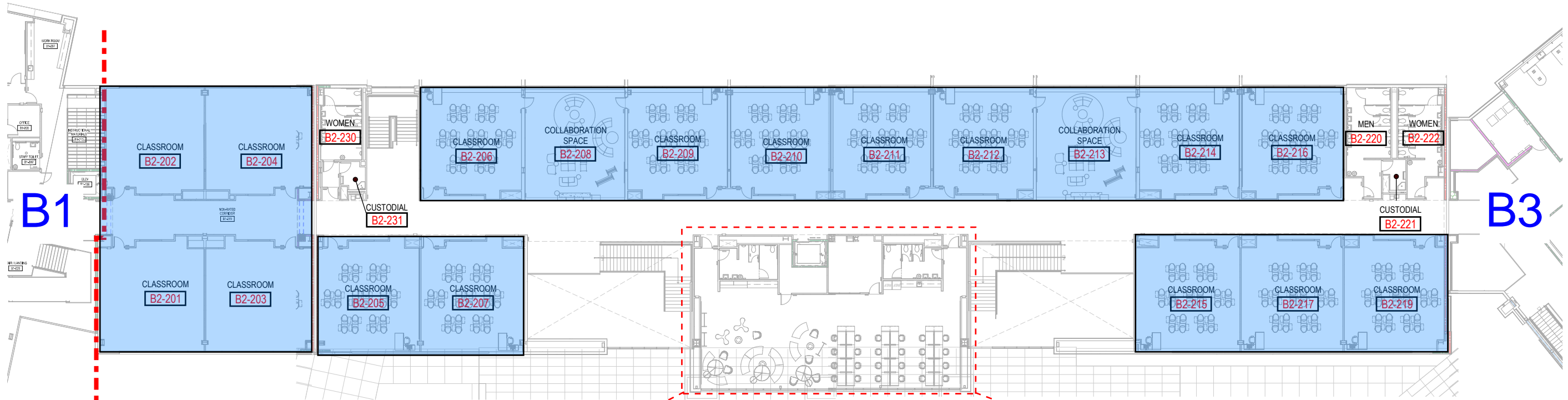


- FF&E Scope
- Built in casework



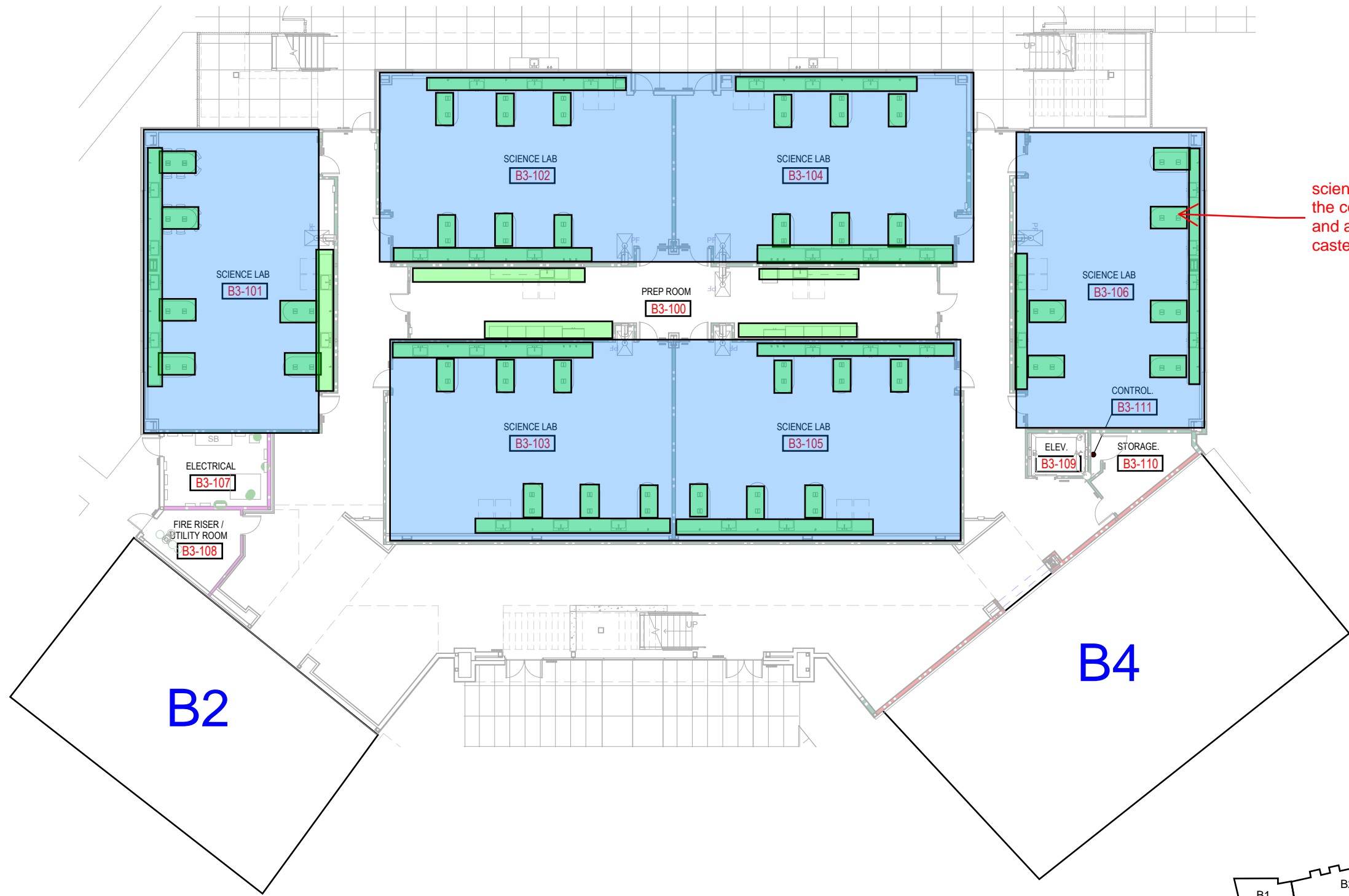
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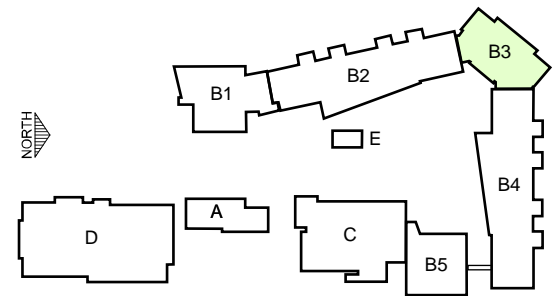
BLDG. B2 - SECOND FLOOR

- FF&E Scope
- Built in casework

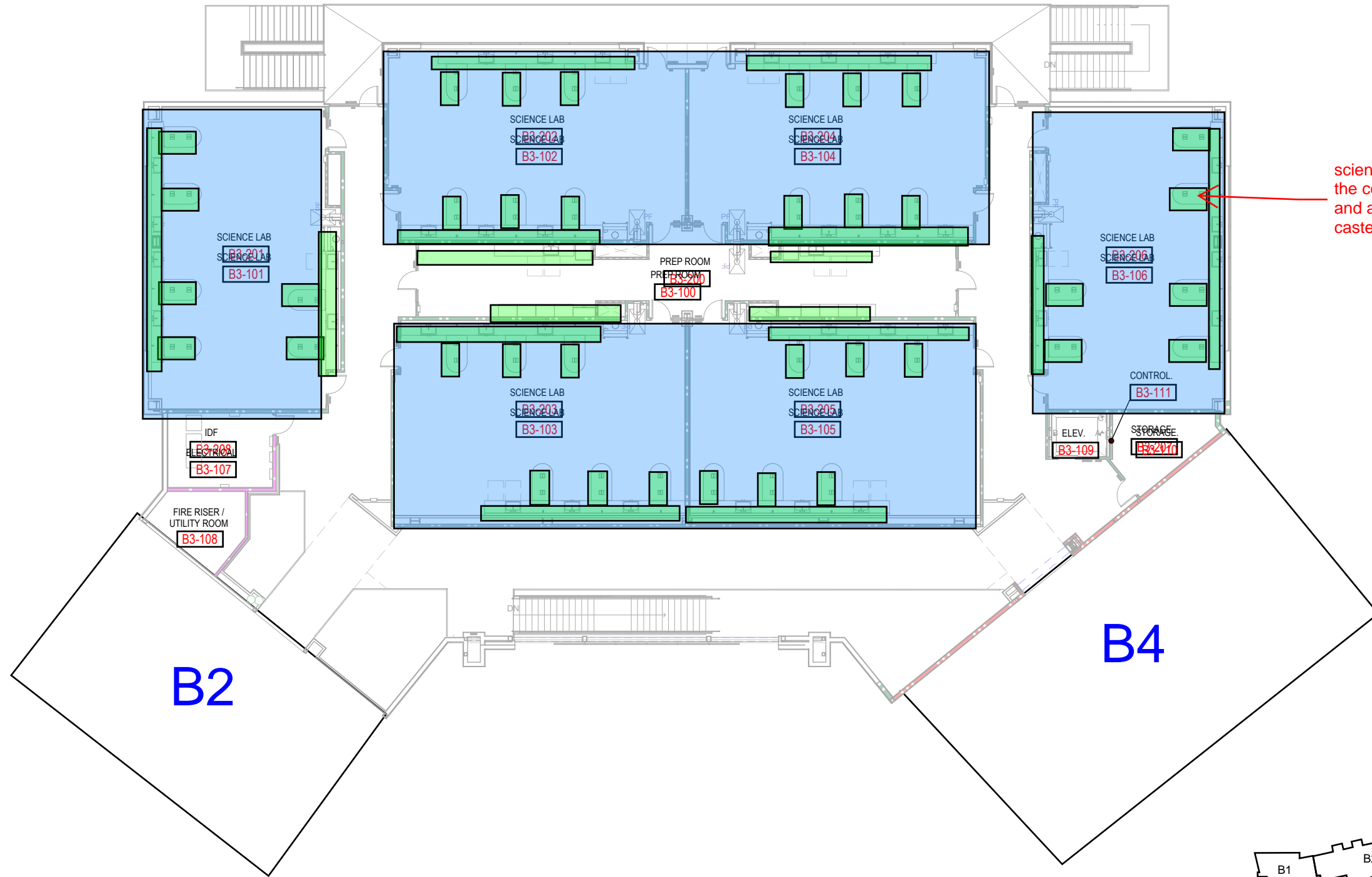


science peninsulas are in the construction contract and are movable/ on casters

BLDG. B3 - FIRST FLOOR



- FF&E Scope
- Built in casework

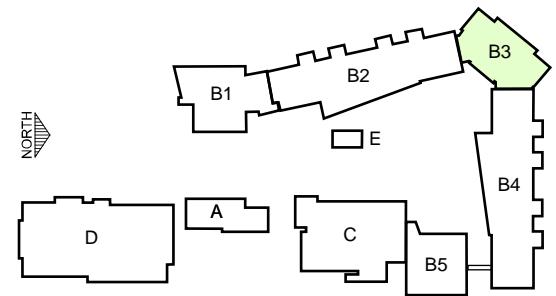


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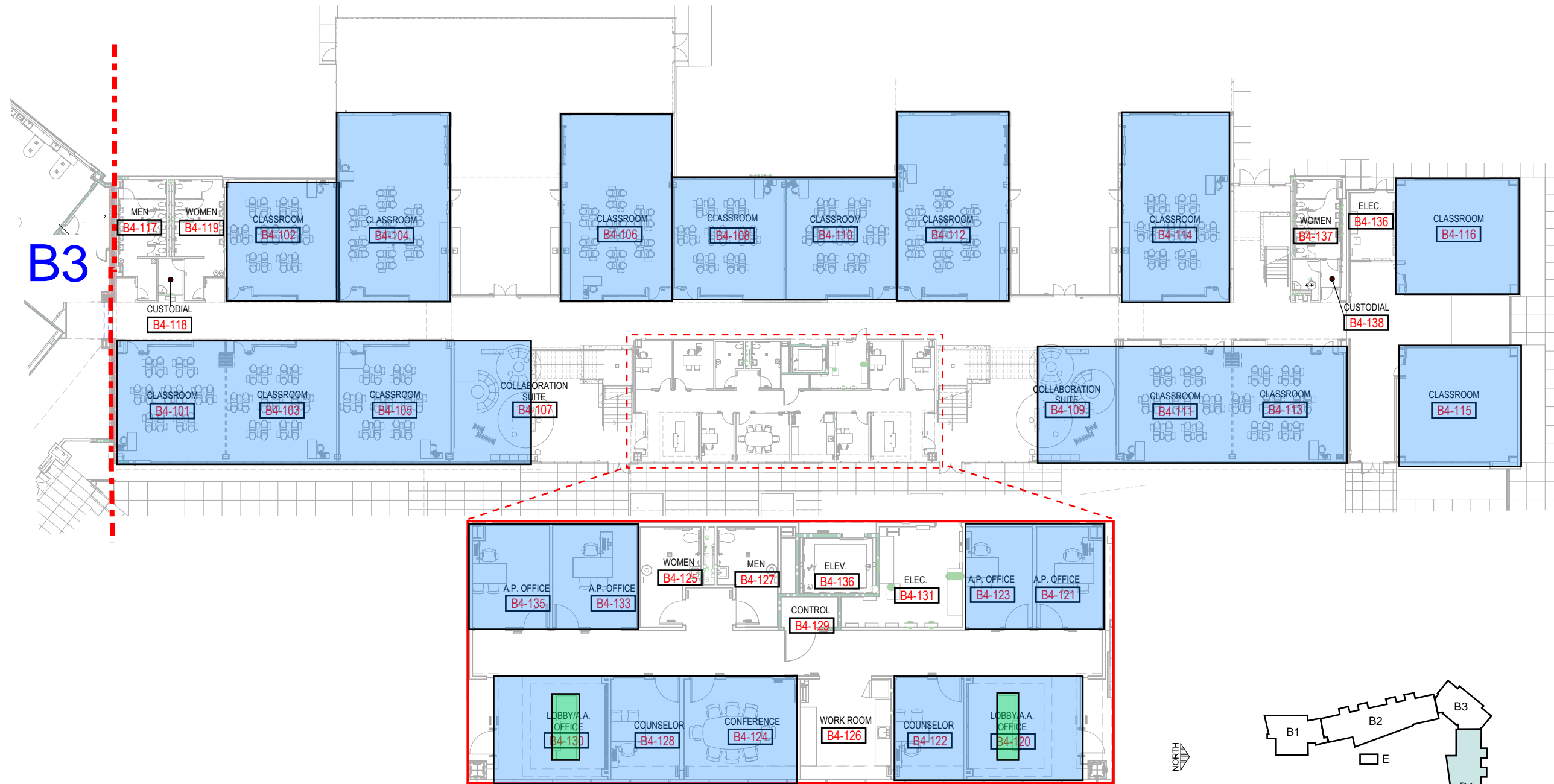
B2

B4

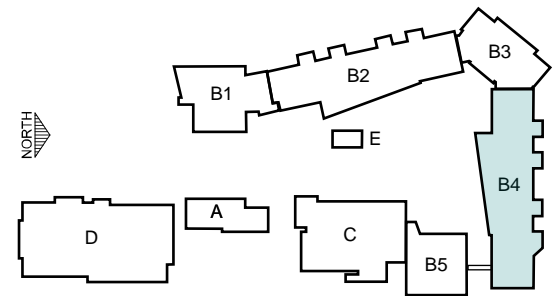
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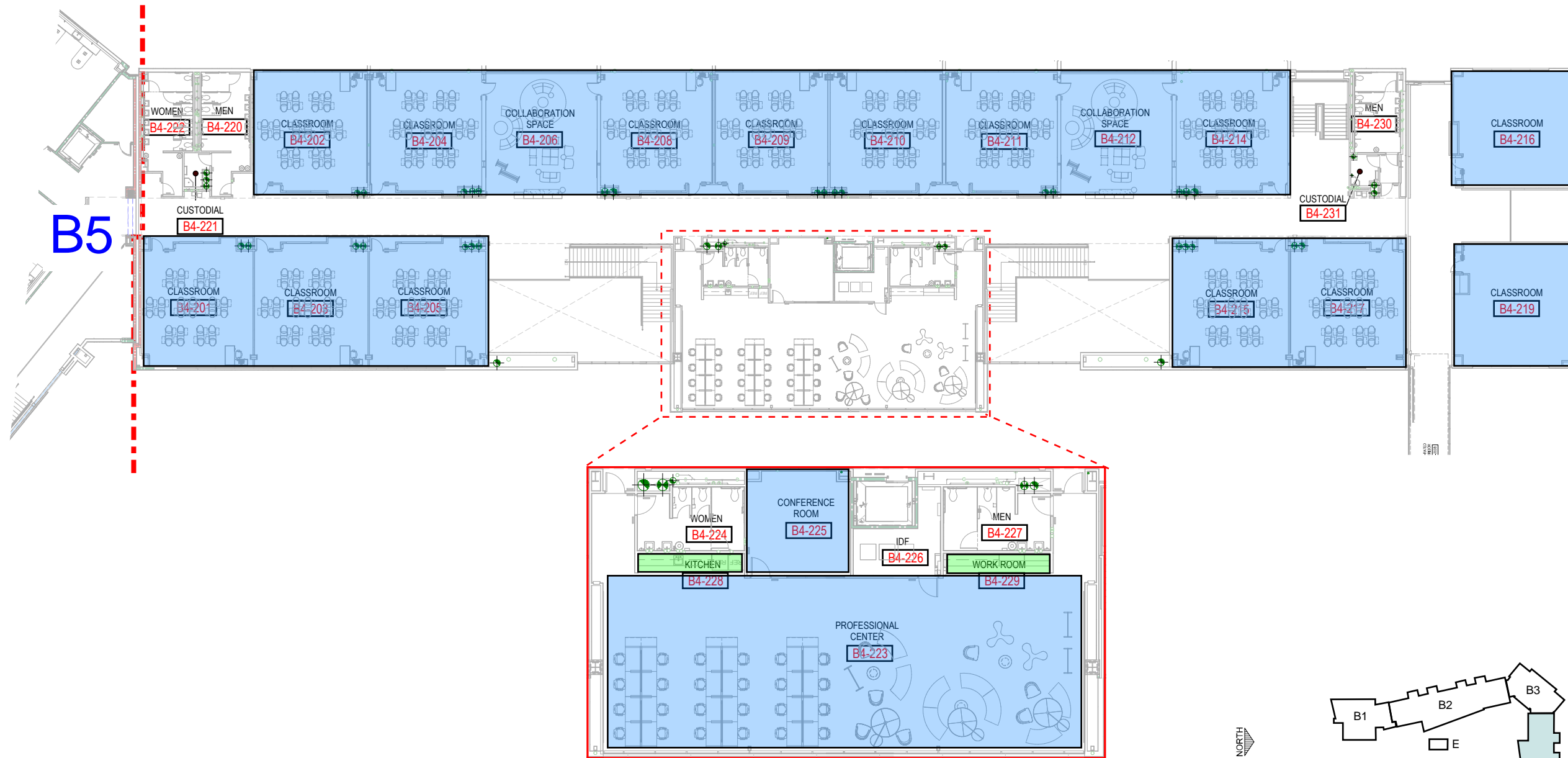
- FF&E Scope
- Built in casework



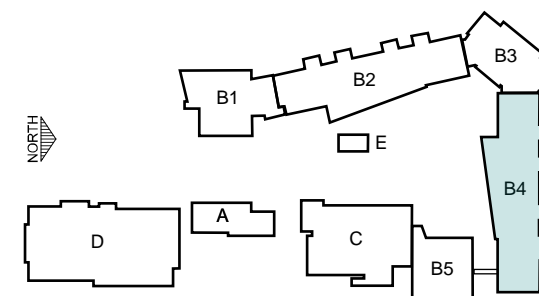
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- FF&E Scope
- Built in casework

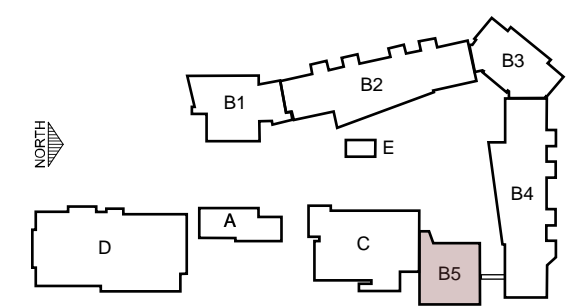


BLDG. B4 - SECOND FLOOR





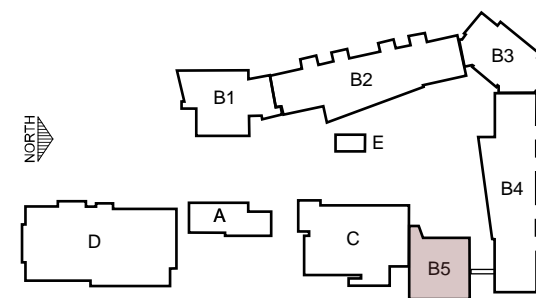
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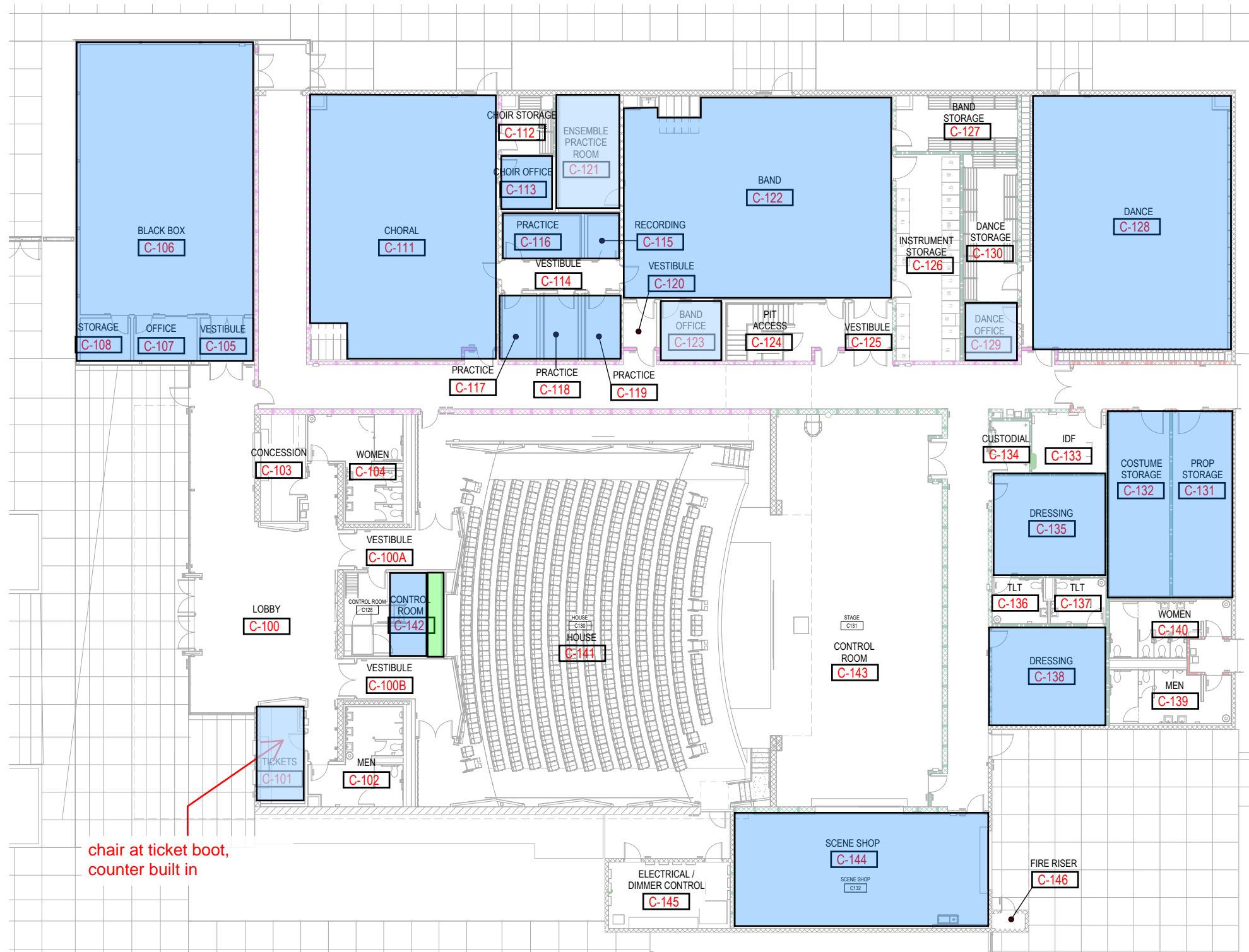


- FF&E Scope
- Built in casework



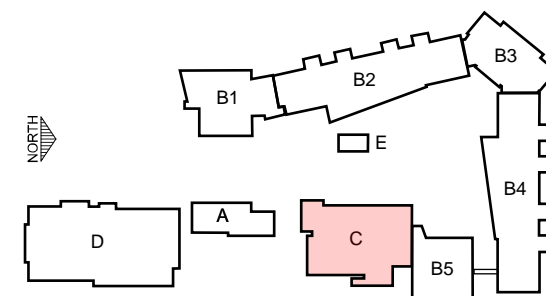
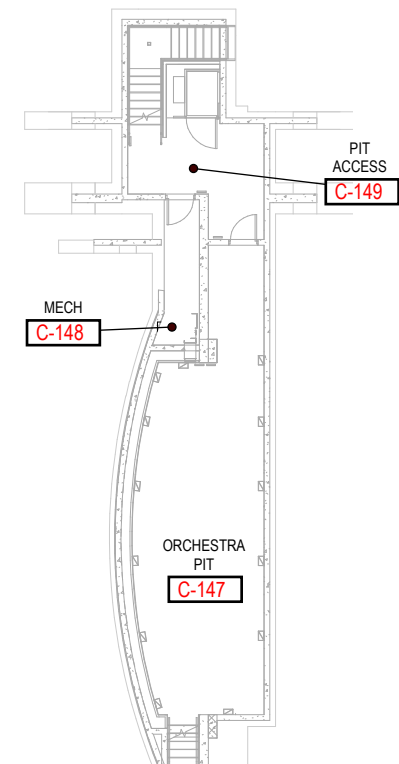
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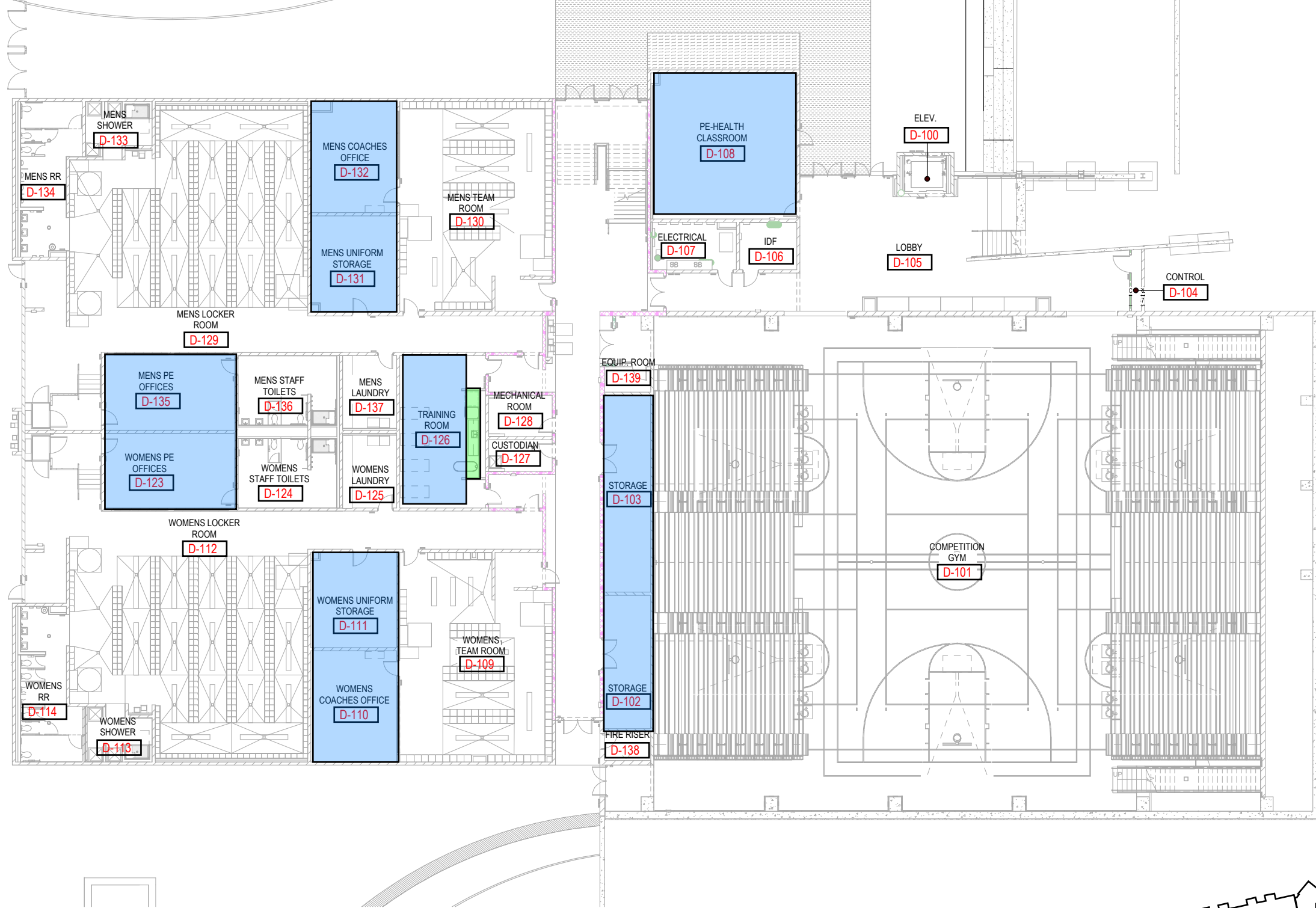


chair at ticket boot,
counter built in

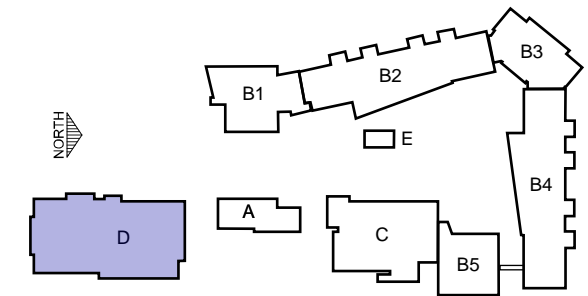
BLDG. C - FIRST FLOOR



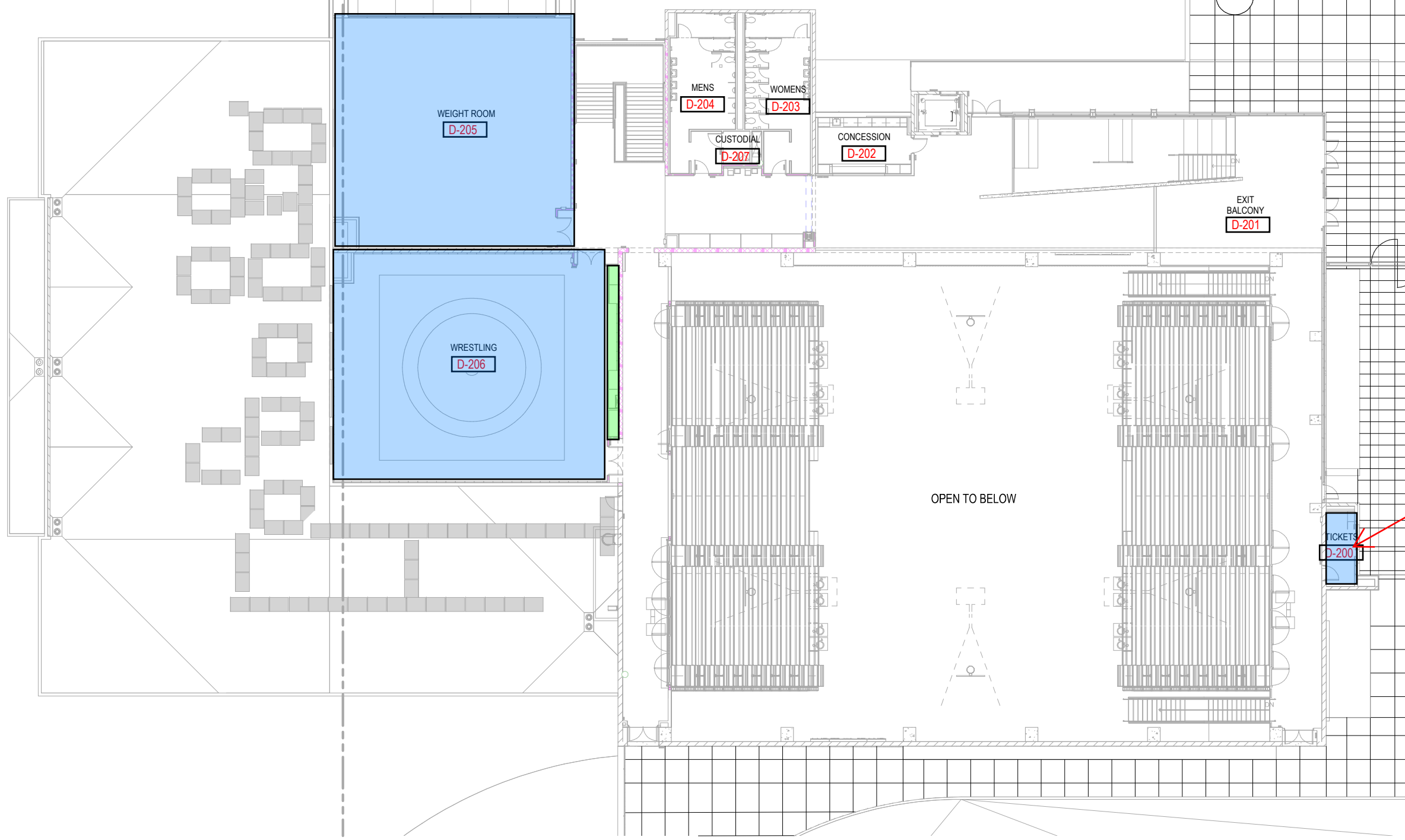
- FF&E Scope
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BLDG. D - FIELD LEVEL

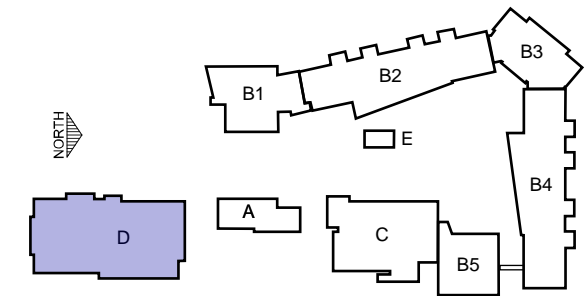


- FF&E Scope
- Built in casework

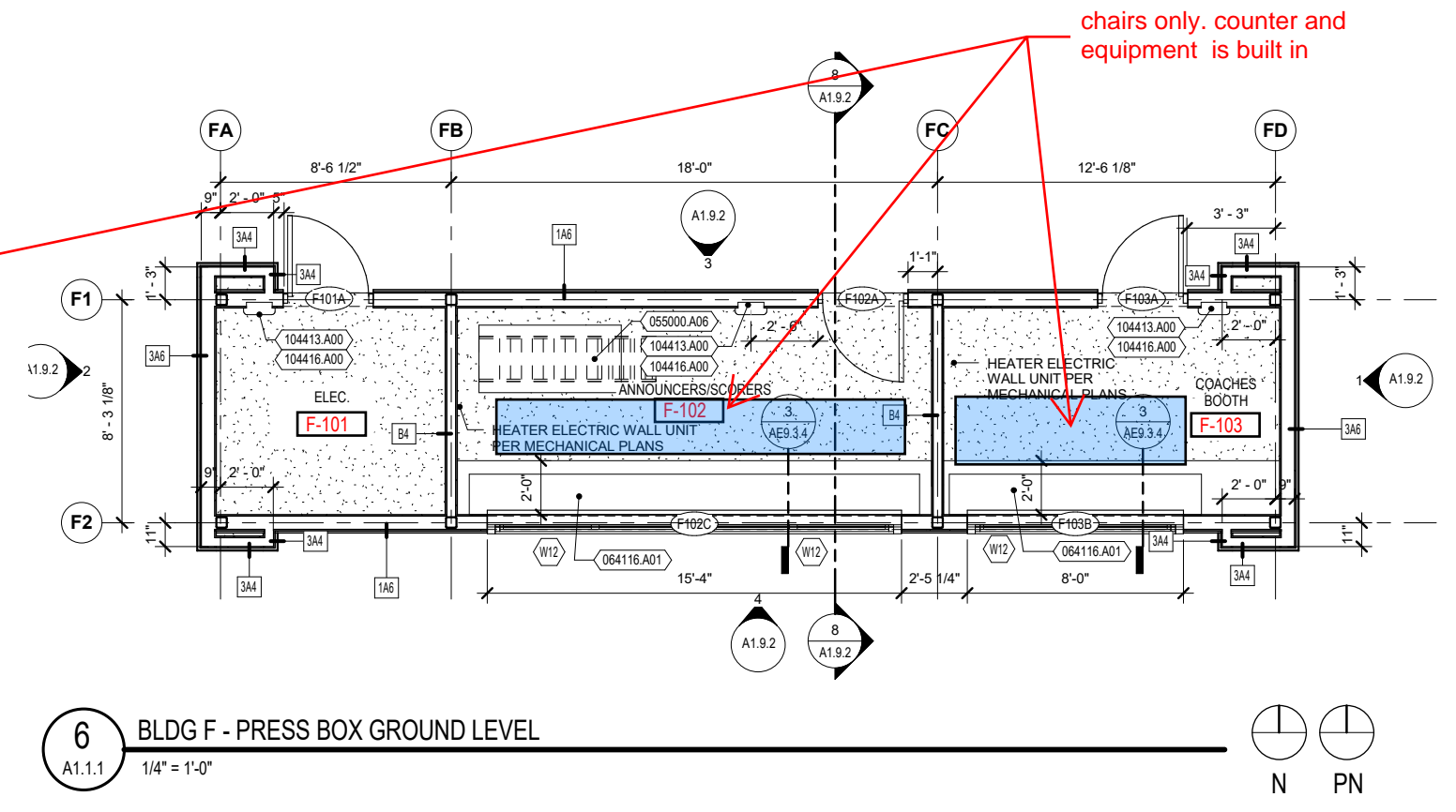
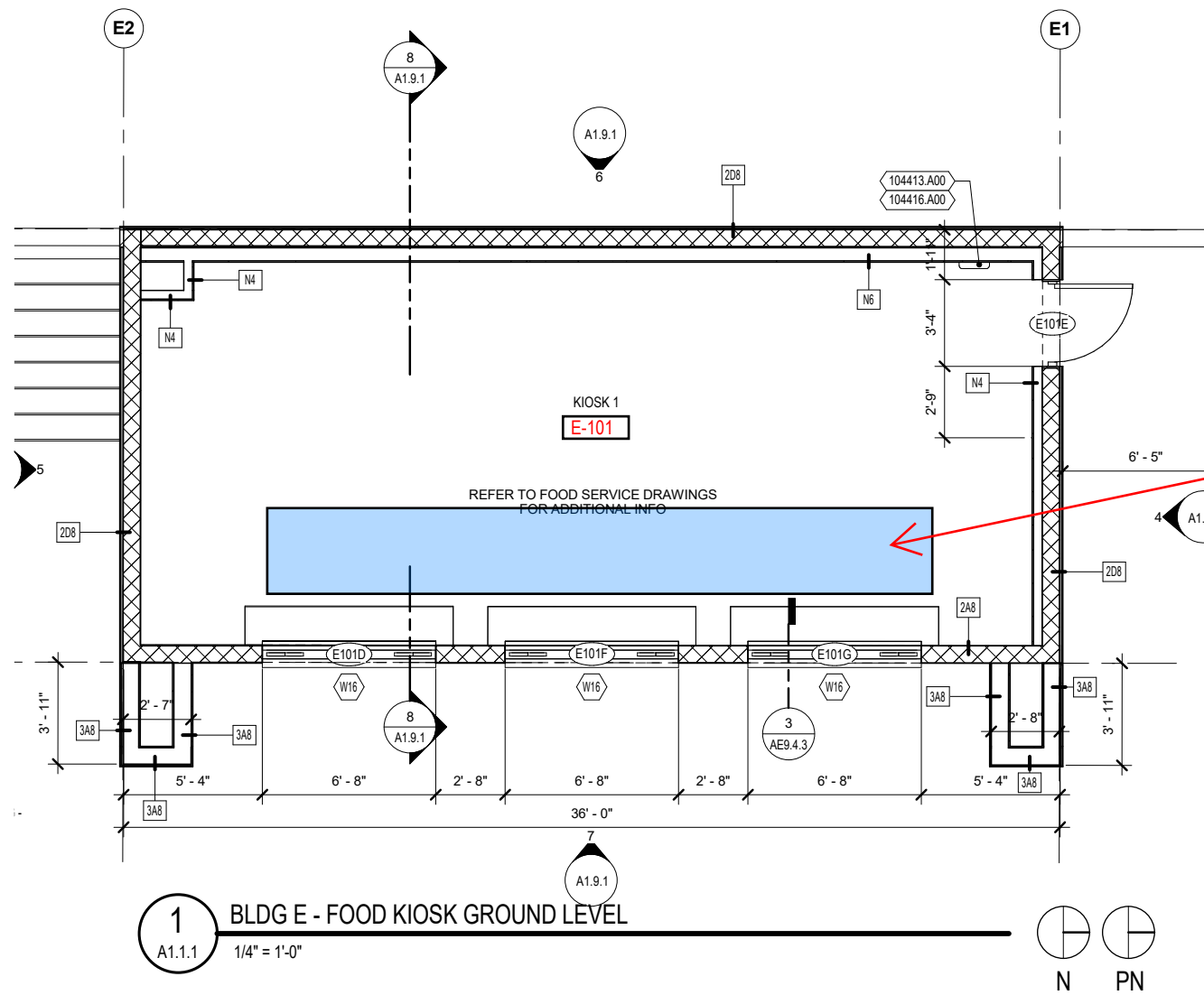


chairs at ticket booth.
counter is built in

BLDG. D - CAMPUS LEVEL

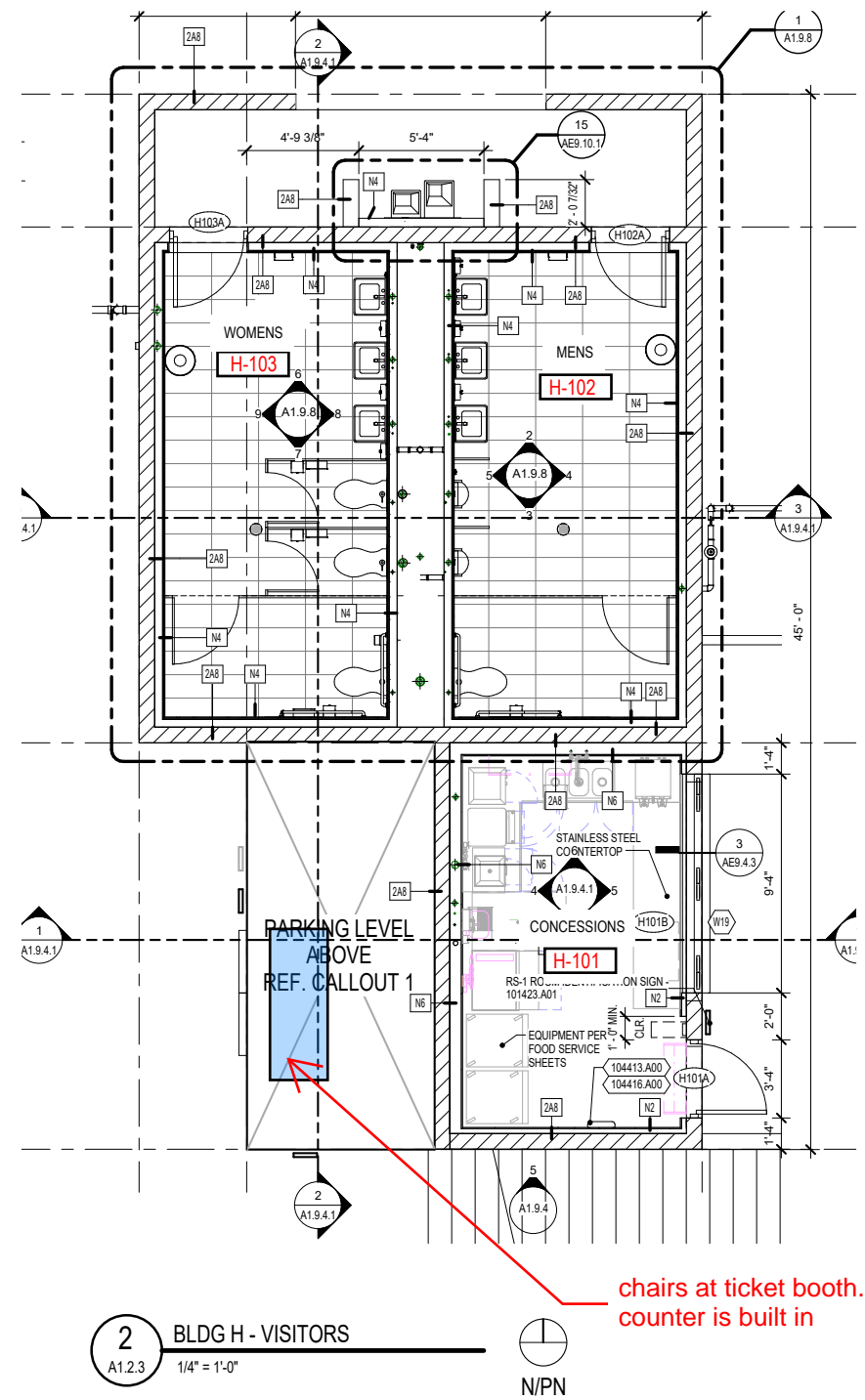
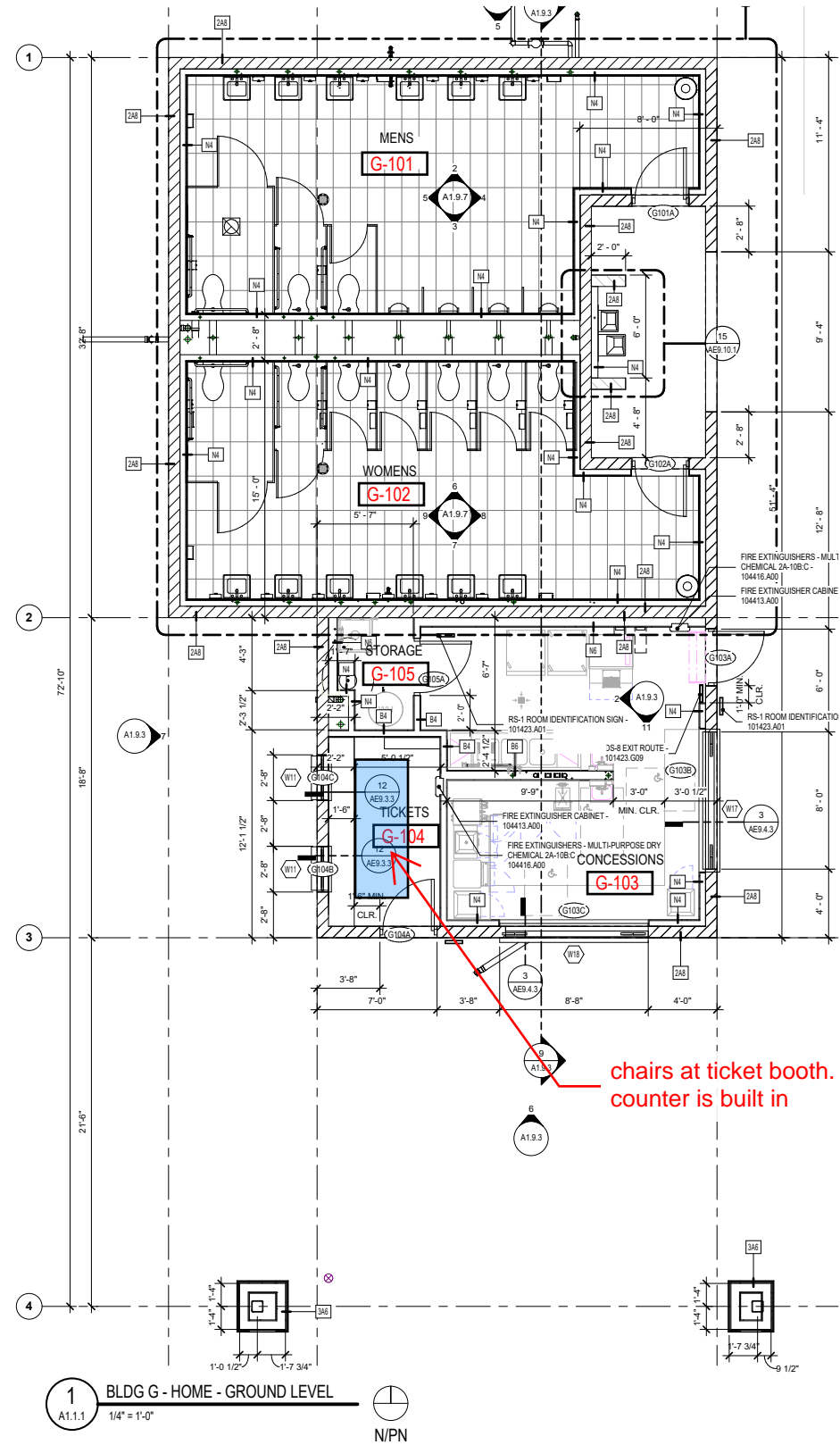


- FF&E Scope
- Built in casework



BLDG. E, F - SITE BUILDINGS

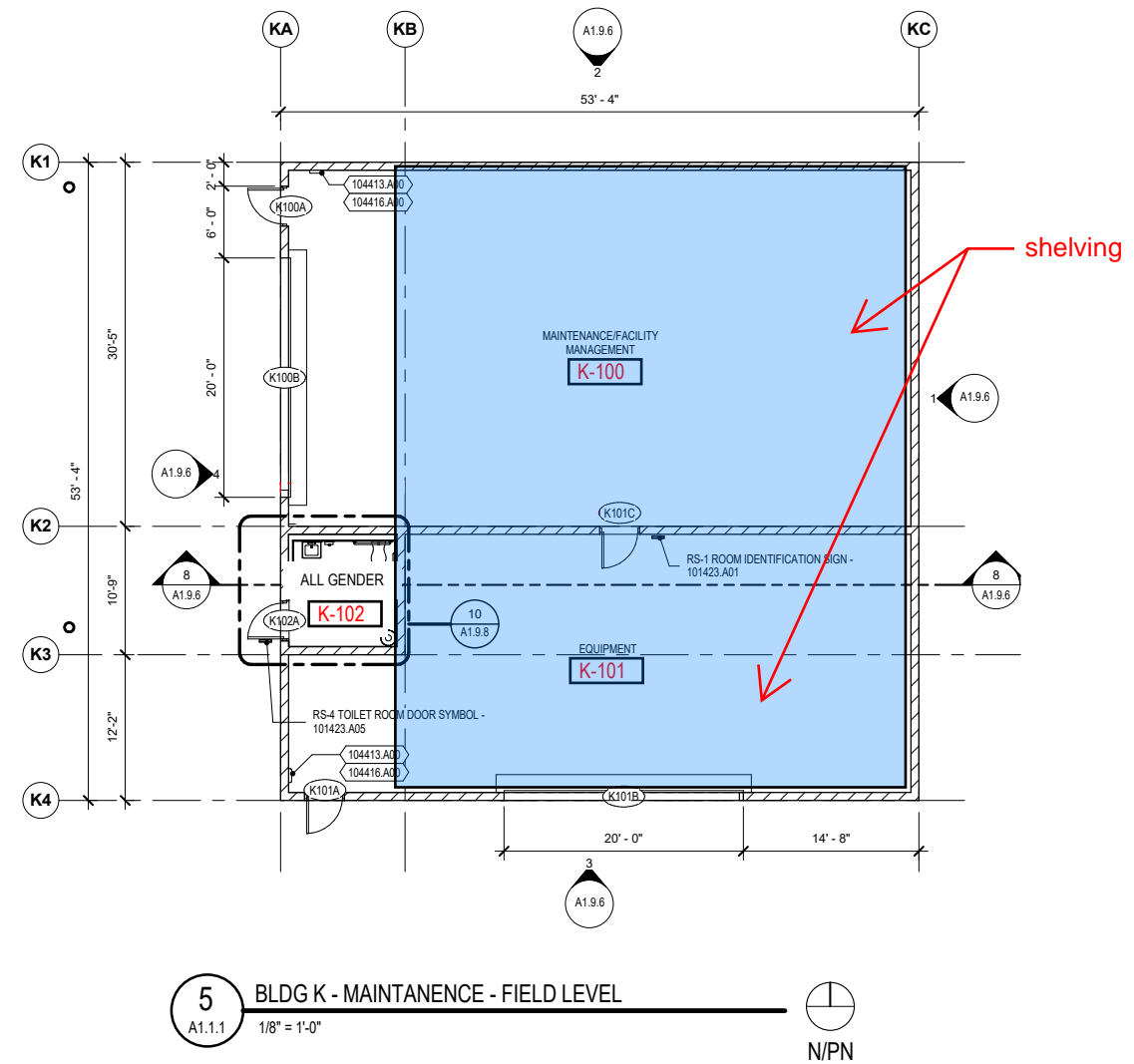
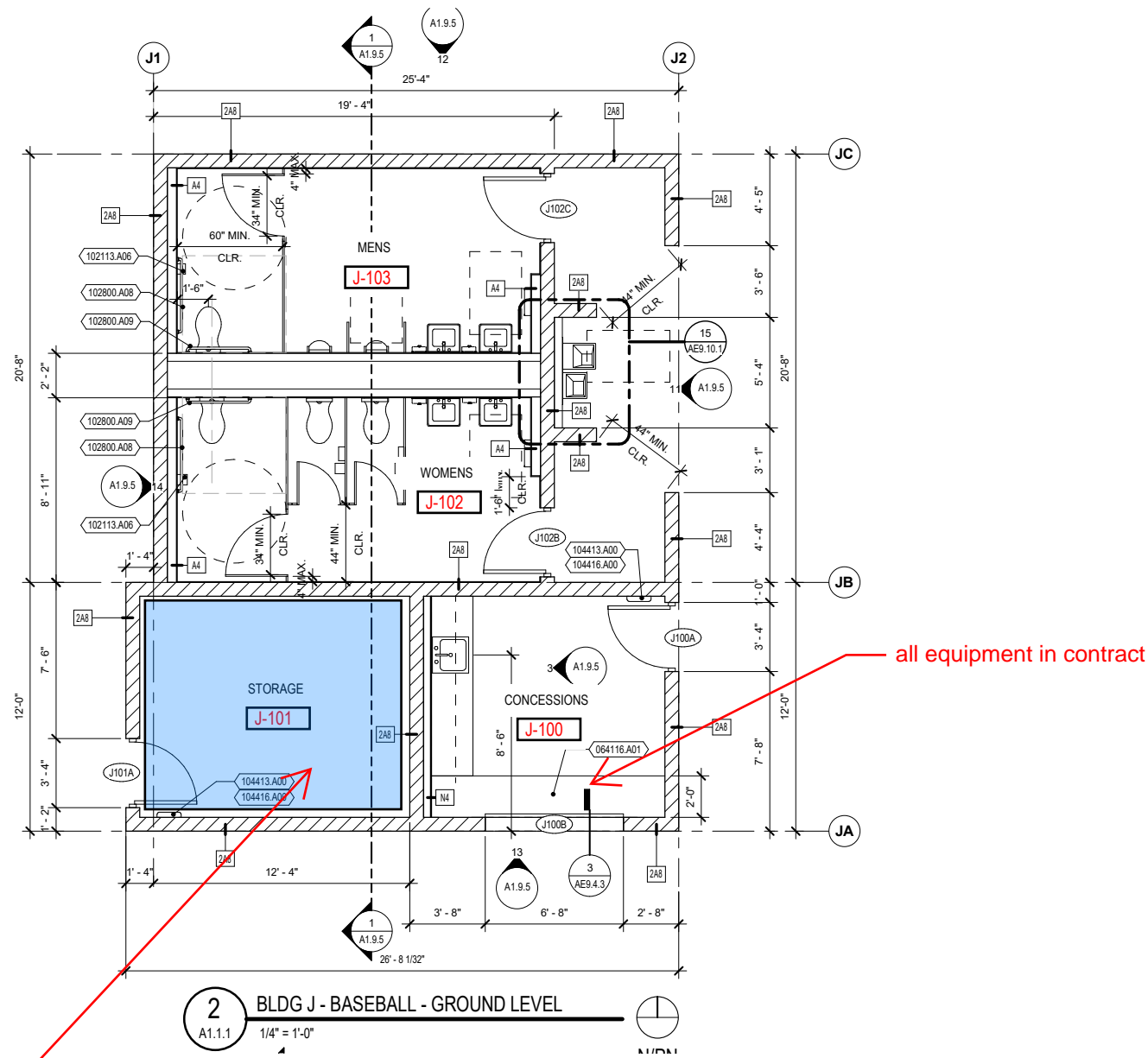
- FF&E Scope
- Built in casework



BLDG. G, H - SITE BUILDINGS

SIGNAGE PLANS

- FF&E Scope
- Built in casework



BLDG. J, K - SITE BUILDINGS

- FF&E Scope
- Built in casework