



October 24, 2018 JCE Project No. 18129

Subject: Paloma Valley High School Intercom/Clock Replacement
Perris Union High School District

Mr. Joesph Williams
Executive Director of Technology
115 E 4th Street
Perris, CA 92570

Dear Mr. Williams

We are pleased to offer our engineering services for the above project. We propose to do the electrical design for the project which has a scope as listed below:

A. The following assumptions are made:

1. The scope of this project is to provide a complete replacement of the existing campus intercom/clock system.
2. The project will not be submitted to State of California agencies (DSA) for approval.
3. It is our understanding that the district may not have Autocad files of the existing campus. JCE will provide a separate contract to have any blueprint copies scanned and turned into Autocad files once the final extent is determined.

We presently anticipate the following work:

B. Design Period Services:

1. Working drawings for electrical systems using computer aided drafting (AutoCAD). Work done on file provided by the client in the above referenced format.
2. Johnson Consulting Engineers, Inc.'s standard written specifications for electrical systems.
3. Site visits as as determined by JCE and PUHSD necessary to gather information.
4. A preliminary estimate of probable cost and a final estimate of probable cost.
5. It is our understanding that the following submittals will be required:
 - a. 50% for District Review and Comment
 - b. 100% for for District Review and Comment
 - c. Final bid submittal after District comments have been incorporated.
6. Electrical design to include design for power, conduit infrastructure, and IP intercom/clock system.
7. Demolition plans will be provided to remove all existing system components and wiring.
8. Preparation of addenda during bidding period.

C. Construction Period Services:

1. Provide in-office consultation and clarifications, including response and processing of (RFI) request for information.
2. Review submittals, shop drawings.

3. Observation of construction will be conducted at multiple times during the project as determined by both parties and as necessary to ensure correct project compliance.

We have no control over or charge of superintendence of construction processes, site conditions, operations, equipment, personnel or safety, and shall not be responsible for such and will not be responsible for day to day supervision of the contractor. We will provide a final punch list and will not be responsible to verify that these items are completed.

4. Preparation of Change Order requests.
5. Review of Contractor Pay requests.

D. Additional Services (not part of contract):

1. Warranty inspection for one year following acceptance of project.
2. Review of contractor value engineering requests.
3. Day to Day construction supervision will not be provided by JCE.

E. Exclusions:

1. Civil, structural, architectural, fire sprinklers, HVAC, plumbing, or any design work other than electrical.
2. Building permits or fees.
3. Printing or reproduction costs for contract bid documents.
4. Advertisement for bids.
5. Distribution of bidding documents to bidders.
6. Design of systems not required by the National Electrical Code or reviewing agencies, unless specifically identified.
7. Discovery, handling or removal of hazardous materials.
8. Electronic copies of specifications, details, or specialized diagrams will not be provided.

F. Our fee for the above work, excluding additional services is as follows:

The percentage fee shall be (**9**) percent. The total fee is to be calculated by applying the determined percentage to the total base bid, all allowances, or alternates shall be included in the base bid total. The base bid shall also be the determined value prior to acceptance of deductive alternates. District approved change orders approved throughout the project shall be added to the base bid figure. Change order items resulting from errors and omissions on the part of the Engineer will be excluded.

After receiving the bid if the district does not proceed going into construction JCE will reduce the contract percentage to 7.9 percent to account for construction period services not being required.

All work shall be performed pursuant to this agreement. If there are any revisions to the plans after working drawings are started, an increase in the scope, or extra work authorized in writing, we would expect an additional fee based upon our hourly rate for the time required to complete the necessary revisions or additions. Our fee is based on the assumption that the design of this project will begin within three months of return of this contract.

We would expect to be paid on a monthly basis in response to our billings, and in any event, would expect to be paid within 60 days after the date of invoice. Thereafter the amounts due the engineer shall include a charge at the rate of 1.25% per month from said 60th day, and in addition the engineer may,

after giving seven days written notice to clients, suspend services under this agreement until he has been paid in full all amounts due him for services and expenses.

This proposal is valid for 90 days. Thereafter, it shall expire unless extended in writing.

Should suit be brought to collect fees covered by this proposal or supplemental proposals relative to this project, we have your agreement to pay attorneys' fees and other costs of collection in a reasonable amount additional to the amounts specified herein.

The terms of this agreement may not be modified after your acceptance, except as authorized in writing by both parties.

If you have any questions on the above please contact our office. Please return one signed original / copy of this proposal as an indication of your acceptance and notice to proceed.

We appreciate this opportunity and we are looking forward to working with your firm on this project.

Sincerely,

Johnson Consulting Engineers, Inc.

A handwritten signature in blue ink, appearing to be 'John Frisbie', written over a horizontal line.

John Frisbie

President

Agreed to and Accepted by:

Signature

Date