

PERRIS UNION HIGH SCHOOL DISTRICT

AGREEMENT FOR ATHLETIC AND CLUB PHOTOGRAPHY SERVICES

THIS AGREEMENT, made and entered into this 21st day of June, 2018, by and between the Perris Union High School District (PUHSD) of Riverside County, California hereinafter referred to as "District," and Kristi Jo Photography hereinafter referred to as "Contractor".

WITNESSETH:

WHEREAS, it is the desire of the Governing Board of the District to contract with Contractor to provide Athletic and Club Photography Services at Perris High School.

WHEREAS, in consideration of the mutual promises of the parties hereto, the District hereby retains the Contractor upon the terms and conditions set forth, and the Contractor hereby accepts said retention and agrees to render the services upon said terms and conditions.

1. TERM: The initial term of this Agreement shall be from July 1, 2018 to June 30, 2019.
 - 1.1 The contract may be renewed annually upon mutual consent expressed in writing by the District and Contractor for up to four (4) additional one (1) year terms in accordance with Education Code 17596.
 - 1.2 The agreement will not automatically renew.
 - 1.3 Written notice of bidder's intent to renew a subsequent term and its related contract shall be delivered to the Director of Purchasing no later than April 1 of the current contract year. For example, contracts for the second term (2019-20 school year) must be delivered by April 1, 2018.
 - 1.4 Quoted prices must be in effect for all orders during the initial term.
 - 1.5 All contracts shall be signed by the Director of Purchasing of the Perris Union High School District and NOT anyone at the school site.
 - 1.6 Escalation costs for subsequent terms must be stated in writing and approved by the District prior to the new contract term.

2. INCORPORATED DOCUMENTS: The following documents are attached to and incorporated into this agreement;
 - 2.1 PUHSD Request for Proposals RFP #060518
 - 2.2 Kristi Jo Photography Request for Proposals Response dated June 5, 2018.

3. SCOPE OF WORK: As directed by the District, the Contractor agrees to the following:
 - 3.1 Contractor shall provide the services set forth in Contractor's Request for Proposals Response dated June 5, 2018

4. SITE DESIGNEE: Contractor shall provide its Services and Products to Site Designees. All Services and Products shall be subject to the approval of Site's Designee.

5. EXPENSES: Contractor agrees and understands that some travel may be required, at Contractor's expense, to District school sites and/or to other locations. These travel expenses are not reimbursable and shall be considered to be an ordinary expense of this Agreement. Contractor shall not invoice the District for travel time from home

office to a District location. The Contractor shall assume all ordinary expenses incurred in the performance of this Agreement. Such ordinary expenses shall include, without limitation, document reproduction expenses, travel expenses, and telephone charges. Services and expenses that are above the ordinary and may be required shall not be reimbursable unless authorized in writing by the District's Designee, and shall be covered by addendum to this Agreement.

6. SUBCONTRACTORS: Contractor shall hire any subcontractors needed to provide the Services and/or the Products, which subcontractors shall be subject to approval by the District. Any subcontractor(s) shall be at no additional expense to the District, and shall be paid from the Contractor's own resources and billings.

7. INDEPENDENT CONTRACTOR: It is expressly understood and agreed to by both parties hereto that the Contractor, and any of its employees or subcontractors while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an officer, agent or employee of the District. Contractor shall determine the means, method and details of providing the Services and/or the Products. Subject to this Agreement, Contractor retains the right to provide similar or different Services or Products for others during the term of this Agreement. Contractor shall pay all wages, salaries, benefits and other amounts due its employees and sub-contractors, and shall be responsible for all reports and obligations respecting its employees and sub-contractors.

8. ASSIGNMENT: Contractor shall not assign this Agreement or any interests therein without the prior written approval of the District. Any such attempt to assign or sublet this Agreement without District approval shall be invalid.

9. CONFIDENTIALITY: Contractor and all personnel designated by Contractor to perform under this Agreement shall maintain the confidentiality of all information received while providing the Services and/or the Products. This requirement shall extend beyond the effective termination or expiration date of this Agreement.

10. EXECUTION OF CONTRACT: Contractor shall not commence providing Services and/or the Products under this Agreement until it has provided evidence satisfactory to the District that it has secured all insurance required under Exhibit "A". In addition, Contractor shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to the District that the subcontractor has secured all insurance required under this section and Exhibit "A".

11. INDEMNIFICATION: Contractor shall defend, indemnify and hold the District, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of or incident to any alleged acts, omissions or willful misconduct of Contractor, its officials, officers, employees, agents, Contractors and contractors arising out of or in connection with the performance of the Services and/or the Products or this Agreement, including without limitation the payment of all consequential damages and attorney's fees and other related costs and expenses. Contractor shall defend, at Contractor's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against District, its directors, officials, officers, employees, agents or volunteers. Contractor shall pay and satisfy any judgment, award or decree that may be rendered against District or its directors, officials, officers, employees, agents or volunteers, in any such suit, action or other legal proceeding. Contractor shall reimburse District and its directors, officials, officers, employees, agents and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the District, its directors, officials, officers, employees, agents or volunteers.

12. The Services and/or Products required for the performance of the Services under this Agreement must be provided to the District's Designee no later than ten (10) days before the expiration of the term of the Agreement or at intermediate dates as requested by District's Designee. Failure to do so will result in the District withholding payment of progress or final invoice of Contractor until said Services and/or the Products are received by the District's Designee.

13. FEE: For Services and Products provided under the Agreement, Students will pay Contractor based off of the rates set forth in Contractor's Request for Proposals Response dated June 5, 2018.

14. CONDUCT: Contractor shall provide all Services and Products under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by others in the same profession in California. Contractor represents and warrants that all employees and subcontractors have sufficient skill and experience to perform the Services and/or the Products assigned to them.

15. TERMINATION: If it is decided any of the following reasons are present during the life of the agreement, this agreement may be terminated by the District by giving thirty (30) days' notice to the Contractor. Said notice shall be in writing and shall be delivered to the addresses listed for the Contractor. The notice shall state the reasons for termination and the decision shall rest final. Reasons for early termination include, but are not limited to:

- 15.1 Failure to provide quality products/services
- 15.2 Failure to deliver products/services in a timely manner
- 15.3 Repetitive Errors
- 15.4 Unprofessional Conduct
- 15.5 Account Abandonment
- 15.6 Unauthorized Solicitation of Services

Contractor may terminate this Agreement only if District breaches this Agreement and shall give 30 days' written notice to District of its termination. Such notice shall be delivered to the District's Designee and shall set forth reasons for the termination.

16. FISCAL YEAR: Contractor understands and agrees that this Agreement may involve services to be performed in different school fiscal years. While it is the intent of the District to utilize the Contractor continuously throughout the term irrespective of fiscal year, Contractor and District agree and acknowledge that all services in fiscal years subsequent to the fiscal year of Agreement execution is contingent upon availability of continued funding.

17. AUTHORITY: In accordance with California Education Code Section 17604, this Agreement is not valid or an enforceable obligation against the District until approved or ratified by motion of the Governing Board duly passed and adopted.

18. ENTIRE AGREEMENT: It is understood and agreed that this Agreement sets forth the entire understanding of the parties regarding the subject matter thereof, and no modification or amendment to this Agreement shall be binding unless said modification or amendment is in writing and duly executed with the same formality as this Agreement itself. This Agreement shall be binding on the successors and assigns of the parties.

19. PERMITS & LICENSES: Contractor shall, during the term of this Agreement, obtain and maintain all licenses, certificates, permits and approvals of whatever nature that are legally required to provide the Services and/or Products.

20. **GOVERNING LAW:** This Agreement shall be governed by the laws of the State of California.
21. **COMPLIANCE:** Contractor shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the provision of the Services and/or the Products, including all Cal/OSHA requirements, and shall give all notices required by law. Contractor shall be liable for all violations of such laws and regulations in connection with providing the Services and/or the Products. If the Contractor performs any work knowing it to be contrary to such laws, rules and regulations and without giving written notice to the District, Contractor shall be solely responsible for all costs arising therefrom. Contractor shall defend, indemnify and hold District, its officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.
22. **RECORDS:** Contractor shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Contractor shall allow a representative of District during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Contractor shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.
23. **FINGERPRINTING:** This contract is subject to the provisions of Education Code Section 45125.1. Contractors' employees are required to submit fingerprints to the Department of Justice where an employee may come into contact with students at any site. The Department of Justice will ascertain whether the employee has a pending criminal proceeding for a violent or serious felony or has been convicted of a violent or serious felony as they are defined in Penal Code Sections 667.5c and 1192.7c respectively. Contractor shall not permit an employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a felony as defined in Education Code Section 45122.1. Contractor shall certify in writing to the District that none of its employees who may come in contact with students have been convicted of a felony as defined in Education Code Section 45122.2. District may request the removal of an employee from a site at any time. Failure to comply with this provision may result in termination of the Contract.
24. **NONDISCRIMINATION:** It is the policy of the District that in connection with all work performed under contracts, there be no discrimination against any prospective or active employee engaged in the work because of race, color, ancestry, national origin, religious creed, sex, age, or marital status. Each Contractor agrees to comply with applicable Federal and California laws including, but not limited to, The California Fair Employment Practice Act, beginning with Government Code Section 12900, Labor Code Section 1735, and Title 5, Division 1, Chapter 1, Subchapter 4 of the California Code of Regulations. In addition, each Contractor agrees to require like compliance by any subcontractors employed on the work by him.
25. **WORKERS' COMPENSATION:** In accordance with the provisions of Section 3700 of the Labor Code, Contractor shall secure the payment of compensation to his employees.
26. **WAIVER:** No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a party shall give the other party any contractual rights by custom, estoppel, or otherwise.

Contractor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective party.

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date written above:

Kristi Jo Photography

Contractor's Signature Date

Address

City State Zip

Phone Fax

Email Address

Perris Union High School District

By Title

Authorized District Signature Date

Board Approval Date

EXHIBIT A - INSURANCE REQUIREMENTS

A. Minimum Requirements. Contractor shall, at its expense, procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Contractor, its agents, representatives, employees or subcontractors. Contractor shall also require all of its subcontractors to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:

B. Minimum Scope of Insurance. Coverage shall be at least as broad as the latest version of the following: (A) General Liability: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001); (B) Automobile Liability: Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto); and (C) Workers' Compensation and Employers' Liability: Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.

C. Minimum Limits of Insurance. Contractor shall maintain limits no less than: (A) General Liability: \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with general aggregate limit is used, either the general aggregate limit shall apply separately to this Agreement/location or the general aggregate limit shall be twice the required occurrence limit; (B) Automobile Liability: \$1,000,000 per accident for bodily injury and property damage; and (C) Workers' Compensation and Employer's Liability: Workers' compensation limits as required by the Labor Code of the State of California. Employers Liability limits of \$1,000,000 per accident for bodily injury or disease.

D. Professional Liability.[INCLUDE IF APPLICABLE] Contractor shall procure and maintain, and require its sub-contractors to procure and maintain errors and omissions liability insurance appropriate to their profession. Such insurance shall be in an amount not less than \$1,000,000 per claim, and shall be endorsed to include contractual liability.

E. Insurance Endorsements. The insurance policies shall contain the following provisions, or Contractor shall provide endorsements on forms supplied or approved by the District to add the following provisions to the insurance policies:

(1) General Liability. The general liability policy shall be endorsed to state that: (A) the District, its directors, officials, officers, employees, agents and volunteers shall be covered as additional insured with respect to the Services and/or the Products or operations performed by or on behalf of the Contractor, including materials, parts or equipment furnished in connection with such work; and (B) the insurance coverage shall be primary insurance as respects the District, its directors, officials, officers, employees, agents and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Contractor's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its directors, officials, officers, employees, agents and volunteers shall be excess of the Contractor's insurance and shall not be called upon to contribute with it.

(2) Automobile Liability. The automobile liability policy shall be endorsed to state that: (A) the District, its directors, officials, officers, employees, agents and volunteers shall be covered as additional insureds with respect to the ownership, operation, maintenance, use, loading or unloading of any auto owned, leased, hired or borrowed by the Contractor or for which the Contractor is responsible; and (B) the insurance coverage shall be primary insurance as respects the District, its directors, officials, officers, employees, agents and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Contractor's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its directors, officials, officers, employees, agents and volunteers shall be excess of the Contractor's insurance and shall not be called upon to contribute with it.

(3) Workers' Compensation and Employers Liability Coverage. The insurer shall agree to waive all rights of subrogation against the District, its directors, officials, officers, employees, agents and volunteers for losses paid under the terms of the insurance policy which arise from work performed by the Contractor.

(4) All Coverages. Each insurance policy required by this Agreement shall be endorsed to state that: (A) coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District; and (B) any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to the District, its directors, officials, officers, employees, agents and volunteers.

F. Other Requirements. All insurance required by this Section shall contain standard separation of insureds provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the District, its directors, officials, officers, employees, agents and volunteers. Any deductibles or self-insured retentions must be declared to and approved by the District. Contractor shall guarantee that, at the option of the District, either: (A) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the District, its directors, officials, officers, employees, agents and volunteers; or (B) the Contractor shall procure a bond guaranteeing payment of losses and related investigation costs, claims and administrative and defense expenses. Insurance is to be placed with insurers with a current A.M. Best's rating no less than A:VIII, licensed to do business in California, and satisfactory to the District. Contractor shall furnish District with original certificates of insurance and endorsements effecting coverage required by this Agreement on forms satisfactory to the District. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms provided by the District if requested. All certificates and endorsements must be received and approved by the District before work commences. The District reserves the right to require complete, certified copies of all required insurance policies, at any time.

PERRIS UNION HIGH SCHOOL DISTRICT

REQUEST FOR PROPOSALS

RFP #060518 - ATHLETIC AND CLUB PHOTOGRAPHY SERVICES

The Perris Union High School District invites proposals for Athletic and Club Photography Services.

PART I: Sealed Proposals

DEADLINE: June 5, 2018

TIME: 3:15 pm

LOCATION: Heritage High School
Professional Development Room
Attn: Nick Newkirk
26001 Briggs Road
Romoland, CA 92585

PART II: Optional Vendor Show
(attendance at the vendor show is encouraged but not mandatory)

DATE: June 5, 2018

TIME: 3:15 pm (setup time to start at 2:45pm)

LOCATION: Heritage High School
Professional Development Room
26001 Briggs Road
Romoland, CA 92585

INSTRUCTIONS AND CONDITIONS

1. PREPARATION

Bidders are to submit separate proposals for each school site in a binder, in typewritten format, in response to the scope of services identified in **Appendix A, Photography Services Scope of Work**. The proposal must include price sheets, if applicable, for everything bid including handling charges, and late-order programs for product(s) or services offered. Bidders must also include a sample of their standard contract and any promotional programs and services available to the schools.

Only those products included in the proposal will be allowed for sale at the school site during the contract term(s). Substitutions for upgrades not specifically stated in the proposal shall first be negotiated with the Director of Purchasing of the Perris Union High School District and shall be available to every school under contract.

Bidders are to provide binders to the District, sealed in a box, carton or appropriate container. The box, carton or container must clearly be labeled with the bidder's name and RFP Number. **Proposals must be delivered on or before the bid deadline of June 5, 2018 at 3:15 pm.** Proposals received after the deadline will be returned to the bidder unopened. There will not be a public opening of the sealed proposals.

Location where proposals will be received:

**Heritage High School
Professional Development Room
Attn: Nick Newkirk
26001 Briggs Road
Romoland, CA 92585**

Each bidder is responsible to ensure proposals arrive on time and at the location stated above. The District will not grant exceptions for proposals received after the deadline.

2. ERRORS AND CORRECTIONS

Verify proposals before submission as proposals cannot be withdrawn or corrected after being opened.

3. SALES TAX

Do not include California Sales or Use Tax in the unit prices. This tax will be added and paid for by the District. Do not include Federal Excise Tax.

4. SIGNATURES

All proposals must show the firm name and must be signed by a responsible officer or employee authorized to bind the organization to the terms and conditions herein. Obligations assumed by such signature must be fulfilled.

5. DELIVERY DATES

Actual delivery of the services and/or supplies shall be coordinated with the designated school agent for the 2018/19 school year. However, vendor shall not exceed the required delivery dates specified at the time of order placement with each respective designated school agent.

Upon award, vendor agrees to keep sufficient stocks of product and/or service material to insure prompt delivery and service schedules. There shall be no minimum quantities required in order for the District to place orders for needed times.

6. PROMPT PAYMENT

Prompt payment for equipment, product and/or services may be requested after delivery of goods to the required destination. Invoices shall be sent to the school, marked to the attention of the designated school agent.

7. AWARD OF CONTRACT

Each school committee will make its own decision regarding choice of vendor. It is possible that more than one vendor will be chosen in the District. Only one (1) vendor will be selected for each individual school.

By submitting a proposal, each bidder agrees that the school committee, in determining the successful bidder and its eligibility for the award, will rate each of the criterion listed below. Valuation for each criterion rests in the sole discretion of the school committee.

1. RFP Conformity
2. Quality of Product
3. Quality of Service (judged by quality of references and experience with the District)
4. Fairest price relative to quality of product
5. Experience in Industry (including production, warehousing and shipping facilities)
6. Conduct and performance under other contracts (including references).

The contracts will all be reviewed for approval at the Board meeting on June 20, 2018. Upon approval, the Director of Purchasing will sign the contract and send it to the awarded company for counter-signature. All decisions will be final. Bidders are prohibited from contacting school agents and other committee members to discuss the selection process.

8. PRICING – TERM OF CONTRACT

The District will award an initial term of one (1) year from July 1, 2018 through June 30, 2019. The contract may be renewed annually upon mutual consent expressed in writing by the District and vendor for up to four (4) additional one (1) year terms in accordance with Education Section 17596. The agreement will not automatically renew.

Written notice of bidder's intent to renew a subsequent term and its related contract shall be delivered to the Director of Purchasing no later than April 1 of the current contract year. For example, contracts for the second term (2019-20 school year) must be delivered by April 1, 2019.

Quoted prices must be in effect for all orders during the initial term of July 1, 2018 through June 30, 2019.

All contracts shall be signed by the Director of Purchasing of the Perris Union High School District and NOT anyone at the school site. Contracts shall list the products, services, and promotions selected from this RFP.

Escalation costs noted on the Proposal Form for subsequent terms must be stated in writing and approved by the District prior to the new contract term.

9. EARLY TERMINATION

Reasons for early termination include, but are not limited to:

1. Failure to provide quality products/services
2. Failure to deliver products/services in a timely manner
3. Repetitive Errors
4. Unprofessional Conduct
5. Account Abandonment
6. Unauthorized Solicitation of Services

If it is decided any of the aforementioned reasons are present during the life of the agreement, this agreement may be terminated by the District by giving thirty (30) days' notice to the vendor. Said notice shall be in writing and shall be delivered to the addresses listed for the vendor. The notice shall state the reasons for termination and the decision shall rest final.

10. CONTRACT RECORD KEEPING

Contracts are to be submitted to the Director of Purchasing of Perris Union High School District for signature, record keeping, and distribution to schools. Any subsequent renewal shall follow the same procedure. Vendors shall refrain from meeting with the designated school agent or school administrator for the purpose of negotiating new terms, conditions, services, promotions and/or prices. Failure to meet this condition will result in immediate termination.

11. NO MINIMUM OR MAXIMUM QUANTITIES, ORDER CHARGES, OR LIMITATIONS UPON NUMBER OF ORDERS

While quantities are presently unknown, each school shall not be subject to order limits. This is a unit-cost, indefinite quantity proposal. Bidders shall not specify minimum or maximum quantities or charges for specific order types. Unlimited orders within the term of the contract shall be allowed to the school(s) at prices quoted.

12. SOLICITATION OF SERVICES

- a. During Proposal Process. Bidders are prohibited from contacting the designated school agent, school administrators, students or other committee members

regarding this contract during the proposal process. Any school contact will disqualify bidder's company from consideration.

- b. During Contract Term(s). Unless previously approved by the Director of Purchasing of the School District, any vendor soliciting designated school agents and administrators during a contract term of a competitor will result in immediate termination of all existing contracts in the District.

13. INQUIRIES AND REQUESTS FOR INFORMATION

Questions and requests for additional information must be sent via email no later than May 31, 2018, at 4:30 pm to the attention of:

Nick Newkirk, Director of Purchasing
nick.newkirk@puhsd.org

14. ITEMS TO BE SUBMITTED WITH PROPOSAL:

The following items are required to be submitted with the proposal:

- Five (5) Binders with pricing and other required documentation
- One (1) USB Flash Drive with pricing and other required documentation
- Signed Copy of Vendor Show Instructions
- Signed Copy of Information Required of Bidder
- Signed Copy of Proposal

VENDOR SHOW INSTRUCTIONS

NOTE: THIS FORM IS TO BE SUBMITTED WITH YOUR PROPOSAL

- Each vendor will be assigned a space at Heritage High School to display products and supplies.
- Three (3) six foot tables and two (2) chairs will be provided to each vendor.
- The company representative who will be working with the agent of the school is required to attend the vendor show.
- Please note that where samples are requested, it is intended for the use of school committees to compare quality. At no time will the committees take a bidder's sample product to a competitor for evaluation. Please plan on leaving the samples for further evaluation if necessary.
- Product display must include:
 - Five (5) Sample order forms
 - Various samples to demonstrate quality, poses, styles, etc.
 - Various sample student photo packages
 - Any other offered products or services such as banners, etc.
- Vendor Show is scheduled from 3:15pm to 5:00pm in the Professional Development Room
 - Display areas may be set up from 2:45 to 3:15pm
 - Display areas may be taken down from 5:00 to 5:30pm

I have read the Instructions and Conditions and the Vendor Show Instructions and understand the procedures for the vendor show and bidding process. By signing and submitting this form, _____ and _____, agent(s) for the company, agree that the bidding process is fair and will not challenge decisions made by the committees representing each high school in the Perris Union High School District.

Furthermore, I acknowledge the following:

- I understand that the vendor show will be attended by the representative(s) that will be working directly with the school
- I understand and will honor the "Solicitation of Services" requirement

Company

Telephone

Name - Print

E-Mail Address

Title

Date

Signature

INFORMATION REQUIRED OF BIDDER

NOTE: THIS FORM IS TO BE SUBMITTED WITH YOUR PROPOSAL

List of References

The following information must identify persons and entities familiar with your service. Contact name must be the person on the school site with whom you did business with.

1. School Name: _____

Address & Telephone: _____

Contact Person: _____

Type of Service: _____

School Year Serviced: _____

2. School Name: _____

Address & Telephone: _____

Contact Person: _____

Type of Service: _____

School Year Serviced: _____

3. School Name: _____

Address & Telephone: _____

Contact Person: _____

Type of Service: _____

School Year Serviced: _____

4. School Name: _____

Address & Telephone: _____

Contact Person: _____

Type of Service: _____

School Year Serviced: _____

5. School Name: _____

Address & Telephone: _____

Contact Person: _____

Type of Service: _____

School Year Serviced: _____

6. School Name: _____

Address & Telephone: _____

Contact Person: _____

Type of Service: _____

School Year Serviced: _____

PROPOSAL
PERRIS UNION HIGH SCHOOL DISTRICT
RFP #060518 - ATHLETIC AND CLUB PHOTOGRAPHY SERVICES

NOTE: THIS FORM IS TO BE SUBMITTED WITH YOUR PROPOSAL

The undersigned hereby proposes and agrees to furnish and deliver the goods or services as quoted in accordance with the terms, conditions.

COMPANY NAME: _____

ADDRESS: _____

CITY: _____ STATE _____ ZIP CODE _____

TELEPHONE: (_____) _____

FAX: (_____) _____

E-MAIL: _____

INITIAL TERM OF CONTRACT: July 1, 2018 through June 30, 2019. The contract may be renewed annually upon mutual consent expressed in writing by the District and vendor for up to four (4) additional one (1) year terms in accordance with Education Section 17596.

PRICES SUBJECT TO A MAXIMUM _____% ESCALATION EACH CONTRACT TERM

OTHER CONDITIONS: _____

Printed Name

Title

Signature

Date

APPENDIX A - PHOTOGRAPHY SCOPE OF WORK

At a minimum, proposals shall include the requirements set forth below. Bidder may propose other products and services in addition to those listed to enhance the school's program. The District reserves the right to select only the products and services that are deemed necessary and/or appropriate.

- All Pricing, Services, Packages & Available Sizes & Options for the Following:
 - Individual photography
 - Team photography
 - Team banners
 - Team posters
 - Action shots at games and events
 - All other products and services offered by vendor

*****Special Note to Bidder: If bidder has a website, please include detailed information in the Proposal.***

APPENDIX B - SCHOOL SITE INFORMATION

1. Perris High School
175 East Nuevo Road
Perris, CA 92571
Student Population: 2,175
2. Paloma Valley High School
31375 Bradley Road
Menifee, CA 92584
Student Population: 3,029
3. Heritage High School
26001 Briggs Road
Romoland, CA 92585
Student Population: 2,745
4. California Military Institute
755 North A Street
Perris, CA 92570
Student Population: 1,008

Kristi Jo
P H O T O G R A P H Y

BIDDER: KRISTI JO AGUIRRE
KRISTI JO PHOTOGRAPHY
RFP# 060815

VENDOR SHOW INSTRUCTIONS

NOTE: THIS FORM IS TO BE SUBMITTED WITH YOUR PROPOSAL

- Each vendor will be assigned a space at Heritage High School to display products and supplies.
- Three (3) six foot tables and two (2) chairs will be provided to each vendor.
- The company representative who will be working with the agent of the school is required to attend the vendor show.
- Please note that where samples are requested, it is intended for the use of school committees to compare quality. At no time will the committees take a bidder's sample product to a competitor for evaluation. Please plan on leaving the samples for further evaluation if necessary.
- Product display must include:
 - Five (5) Sample order forms
 - Various samples to demonstrate quality, poses, styles, etc.
 - Various sample student photo packages
 - Any other offered products or services such as banners, etc.
- Vendor Show is scheduled from 3:15pm to 5:00pm in the Professional Development Room
 - Display areas may be set up from 2:45 to 3:15pm
 - Display areas may be taken down from 5:00 to 5:30pm

I have read the Instructions and Conditions and the Vendor Show Instructions and understand the procedures for the vendor show and bidding process. By signing and submitting this form, Kristi Jo Aguirre and _____, agent(s) for the company, agree that the bidding process is fair and will not challenge decisions made by the committees representing each high school in the Perris Union High School District.

Furthermore, I acknowledge the following:

- I understand that the vendor show will be attended by the representative(s) that will be working directly with the school
- I understand and will honor the "Solicitation of Services" requirement

Kristi Jo Photography

Company

951-259-7615

Telephone

Kristi Jo Aguirre

Name - Print

kristijophotography@yahoo.com

E-Mail Address

Owner

Kristi Jo Aguirre

Signature

6/5/18

Date

INFORMATION REQUIRED OF BIDDER

NOTE: THIS FORM IS TO BE SUBMITTED WITH YOUR PROPOSAL

List of References

The following information must identify persons and entities familiar with your service. Contact name must be the person on the school site with whom you did business with.

1. School Name: Heritage High School Soccer Team
Address & Telephone: 26001 Briggs Rd, Romoland, CA 92585
Contact Person: Tim Poseley - 2017-18 Soccer Coach Cell 951-591-0586
Type of Service: Team Banners, Action Shots, Senior Banners
School Year Serviced: 2017-2018

2. School Name: Yucaipa High School Girls Volleyball and Basketball
Address & Telephone: 33000 Yucaipa Blvd, Yucaipa, CA 92399
Contact Person: Cherry Holt, Team Representative Cell 909-488-1638
Type of Service: Team and Individual Photos, Senior Banners, Team Posters
School Year Serviced: 2107-2018

3. School Name: Cornerstone Christian School
Address & Telephone: 34570 Monte Vista Drive Wildomar, CA 92595
Contact Person: Steve Sotello
Type of Service: Team and Individual Photos
School Year Serviced: 2017-2018

4. School Name: Freedom Crest Elementary PTA & PTO

Address & Telephone: 29282 Menifee Road Menifee CA 92584

Contact Person: Kim Boudreaux or Shelly Vega Phone 951-679-5285

Type of Service: School Dance Photos

School Year Serviced: 2011-2018

5. School Name: Callie Kirkpatrick CDC

Address & Telephone: 28880 Reviere Dr, Menifee CA 92584

Contact Person: Veronica Cell 951-207-2470

Type of Service: School Portraits and Class Photos

School Year Serviced: 2017-2018

6. School Name: Paloma Valley High School

Address & Telephone: 31375 Bradley Rd, Menifee CA 92584

Contact Person: Michael Pfeiffer Phone 951-672-6030

Type of Service: Team and Individual Banners for Soccer Team

School Year Serviced: 2017-2018

PROPOSAL
PERRIS UNION HIGH SCHOOL DISTRICT
RFP #060518 - ATHLETIC AND CLUB PHOTOGRAPHY SERVICES

NOTE: THIS FORM IS TO BE SUBMITTED WITH YOUR PROPOSAL

The undersigned hereby proposes and agrees to furnish and deliver the goods or services as quoted in accordance with the terms, conditions.

COMPANY NAME: Kristi Jo Photography

ADDRESS: 26341 Jefferson Ave Suite G

CITY: Murrieta STATE CA ZIP CODE 92562

TELEPHONE: (951) 259-7615

FAX: () Not Available

E-MAIL: kristijophotography@yahoo.com

INITIAL TERM OF CONTRACT: July 1, 2018 through June 30, 2019. The contract may be renewed annually upon mutual consent expressed in writing by the District and vendor for up to four (4) additional one (1) year terms in accordance with Education Section 17596.

PRICES SUBJECT TO A MAXIMUM 5 % ESCALATION EACH CONTRACT TERM

OTHER CONDITIONS: Please see scope of work for more information

Kristi Jo Aguirre

Printed Name

Kristi Jo Aguirre
Signature

Owner

Title

6/5/18
Date



Sample - Agreement for Professional Consultant Services

This agreement is made this 1st day of July, 2018 between Kristi Jo Photography in Murrieta CA, and Perris Union High School District.

The client and photographer hereby agree to the following terms:

For the duration of this agreement, the Photographer shall have the exclusive right to photograph participants and sports events. This exclusive right includes, but is not limited to, the creation, offering for sale and distribution of photographs of _____ High School. The client shall take responsible steps to ensure this-exclusivity.

The Perris School District agrees to provide model releases for this contract, which will indemnify and hold harmless the photographer and the studio from loss or threatening loss arising out of the performance of this agreement.

The Photographer agrees to provide the Client with photographs of team and club photos, unless otherwise stated.

The Photographer agrees to provide the following limited copyright licenses to the Client for photographs of team and club photos.

1. The image(s) subject to this agreement are as follows: See Scope Of Work, "Exhibit A".
2. Use of the above mention images are limited to the following: See Scope Of Work, "Exhibit A".

The Photographer and the Client agree to the following licensing terms:

1. The Photographer retains all rights to each image. The Photographer also retains all rights not expressed in the agreement including advertising rights.
2. The Client agrees to give the Photographer proper photo credit on each reprint as follows: for use in newspaper, yearbook, and sports programs.
3. The Client may not transfer this license (or may not transfer the copyrights) to other parties without written consent of the Photographer.
4. The Client agrees that altering images is prohibited without receiving written permission from the Photographer.
5. This agreement is:

_____ Exclusive: The Photographer shall not enter into an agreement with the aforementioned images throughout the duration of this contract.

_____ Non-exclusive: The Photographer may assign additional licenses to other parties during the contract.

The Client agrees to provide the Photographer's contact information to all persons requesting reprint permission of photographs created for the Perris School District.

The Client shall arrange team and club photos with Photographer.

The Client is responsible for scheduling with Photographer 30 days prior to services taking place.

The Client agrees to provide the Photographer within a reasonable time for notice of any cancellation of an event.

PHOTOGRAPHER

Signature: _____
Photographer: _____
Studio Name: _____
Address: _____

City: _____
Zip: _____
Phone: _____

CLIENT

Signature: _____
Client Name: _____
Organization: _____
Address: _____

City: _____
Zip: _____
Phone: _____

WITNESS

Signature: _____
Date: _____

EXHIBIT A – PHOTOGRAPHY SCOPE OF WORK

1. Sports Team, Clubs, and Individual Players Pictures
 - 1.1 Photo sessions of each individual sports team, club and Individual athlete's pictures shall occur at each school at the beginning of Fall, Winter and Spring sports seasons based on the schedule provided and agreed upon by the Athletic Director and the photographer.
 - 1.2 Planning and scheduling must be done no later than 30 days prior to services taking place. Please ensure that all athlete uniforms will be delivered prior to photo day to avoid rescheduling of photo shoot.
 - 1.3 Photographer will be provided either an empty classroom or gym with electrical outlets to setup a minimum of one station with green screen.
 - 1.4 Make-up photo dates shall be provided within one week of original photo shoot. Make-up photos can also be scheduled within a week at the photographer's studio in Murrieta at no additional charge. Please be advised any make-up photos will delay delivery of products purchased by students for that team or club.
 - 1.5 Adequate personnel, equipment, and supplies, must be provided to process the large volume of athletes.
 - 1.6 All Athletes will be photographed on a green screen. This will minimize retakes, closed eyes, rescheduling due to weather, harsh lighting, etc. Each athlete or club member will be photographed in multiple poses. Team photos will be composed using the individual photos. If players are absent the day of the photo shoot, photographer will be able to add their photo to the team photo if the makeup photos are taken within a week of the photo day.
 - 1.7 Photographer must offer packages for athletes and club members. This fee shall be determined by the Consultant and must be itemized on the order form, see Exhibit B. Late orders will be allowed up to 3 business days after photos have been taken at no charge. Please contact photographer to have orders picked up.
 - 1.8 Athlete purchases will be delivered within 15 business days of the last make up date.
 - 1.9 All team photos shall be provided digitally via a USB Flash drive to the yearbook advisor for yearbook. Digital transfers of data will not be allowed.
 - 1.10 All team photos shall be provided digitally via a USB Flash drive to the Athletic Director for website use.
 - 1.11 Athletic Department will be provided with a 16x20 Team photo print for each varsity team. Each varsity team will be provided with a 16x20 Team photo. Each Junior Varsity and Freshmen team will be provided with one 8x10 Team photo for each team. Additional prints may be purchased at the day of the photo shoot.
 - 1.12 The Athletic Department will be provided with 50 Thank you cards that can be distributed among the teams. Additional Thank you cards can be purchased for \$35 for each additional 25 cards.

2. Team Banners

- 2.1 Team banners may be purchased by the team. Team must notify photographer prior to photo day if they plan on purchasing a banner.
- 2.2 A quote for the banner will be emailed to team representative and the quote must be approved by ASB for payment. Payment will be due after delivery of banner.
- 2.3 Teams can use our Banner Fundraising Program, see Exhibit C, to raise money to purchase banners, see Exhibit D for pricing.
- 2.4 Team banners will be created using the individual photos taken at time of photo session.
- 2.5 Banner size will be determined based on what size the team will be purchasing.
- 2.6 Design of team banner will be determined by photographer and team representative, i.e. coach, athletic director. See Exhibit E for sample backgrounds.
- 2.7 If using the Banner Fundraising Program, please send all business logos to Photographer within 1 week after photo day.
- 2.8 Once banner is designed, a proof will be sent to team representative for approval. Team representative will be responsible for any misspelled names, etc. Once approved and printed, any correction that needs to be made after approval will be at the expense of the team.
- 2.9 Team representative must email photographer back stating banner is approved. Once approved banner will be printed and delivered to school within 3 business days.
- 2.10 An invoice for the banner will be sent to team representative to send to ASB for payment to ensure proper payment. If team is purchasing a Season Pass Package an invoice for all items ordered will be sent after all items have been delivered.

3. Sports Action Shots

- 3.1 Sports Action Shots are available for teams to purchase. Action shots are taken at pre determined games that have been discussed with Team Representative and Photographer.
- 3.2 Athletic Director or Coach must provide game dates a minimum of 3 weeks prior to the dates requested if they would like to purchase action shots.
- 3.2 Action shots are available in Season Pass Packages, see Exhibit F or \$150 per game.
- 3.3 Action shots will include a minimum of 50 action shots per game. Photographer will photograph as many players as possible.
- 3.4 Action shot photos shall be provided digitally via a USB Flash drive to the team representative.
- 3.5 Once action shots have been delivered Invoice for Action Shots will be sent to Team Representative to send to ASB for payment. If team is purchasing a Season Pass package an invoice for all items ordered will be sent after all items have been delivered.

3.5 Action Shots are first come first served.

4. Senior and/or Player Banners

- 4.1 Senior and/or Player banners are available at a discounted rate for team purchase, see Exhibit G for pricing, banners are also available on Season Pass Packages, see Exhibit F.
- 4.2 Team representative must contact photographer at the beginning of the season to let them know they will need senior/player banners.
- 4.3 Senior banners will be created with individual photos taken at photo day. Action shots can be added for an additional price. If action shots are requested, team representative must let photographer know prior to the start of the season. This will also delay the delivery of the banners.
- 4.4 Design of banners will be determined by photographer and team representative. See Exhibit H for samples.
- 4.5 Once banner is designed, a proof will be sent to team representative for approval. Team representative will be responsible for any misspelled names, etc. Once approved and printed, any correction that needs to be made after approval will be at the expense of the team.
- 4.6 Once Senior/Player banners have been delivered Invoice for Banners will be sent to Team Representative to send to ASB for payment. If team is purchasing a Season Pass package an invoice for all items ordered will be sent after all items have been delivered.

5. Team Posters

- 5.1 Team posters are available for purchase. Posters will include the team photo designed with the photos taken on photo day. Posters are double sided 12x18 130# felt paper and come in quantities of 25 for \$125.00. They can also be added to a Season Pass Package for a discounted rate.
- 5.2 Team posters can include the team schedule and sponsors.
- 5.3 Design on posters will be determined by photographer and team representative, i.e. coach, athletic director.
- 5.4 All information for Team Posters must be delivered to Photographer by photo day to ensure prompt delivery.
- 5.5 Once poster is designed, a proof will be sent to team representative for approval. Team representative will be responsible for any misspelled names, etc. Once approved and printed, any correction that needs to be made after approval will be at the expense of the team.
- 5.6 Once Team Posters have been delivered, invoice for Posters will be sent to Team Representative to send to ASB for payment. If team is purchasing a Season Pass package an invoice for all items ordered will be sent after all items have been delivered.

6. Order forms must be delivered to all sites four weeks prior to the start of the pre-season games to the Athletic Department so that each team can distribute to their players one week prior to picture day. Please ensure that all coaches distribute order forms to athletes.
7. Photographer will provide social media ads to advertise photo day for each team. Including an online preorder link.
8. Athletic department will advertise via email and on social media photo day for each sport a week prior to photo day, 3 days prior to photo day and day of photo day.
9. Online ordering will be available 3 weeks prior to photo day for each Team and School at www.kristijophotographysports.com or www.kristijophotography.com

EXHIBIT C – Team and Individual Photography Team Fundraising Program

We have two programs a **Team Banner Sponsorship Program** and **Senior/Player Banner Program**. We will not collect any sponsorship money. Team will only pay for the Banners that they order and any additional money raised will be placed in the booster or ASB program fund to help with other costs that the team has during the season. Teams will be required to have fundraising program approved prior to the season beginning.

1. Team Fundraising Program Information – Team Banner Sponsorship Form

TEAMBANNER SPONSORSHIP PROGRAM

SELECT YOUR SPONSORSHIP LEVEL

- LEVEL 1 SPONSOR \$250 LEVEL 2 SPONSOR \$150 LEVEL 3 SPONSOR \$400

DESIGN INFORMATION

DO YOU HAVE A LOGO AVAILABLE FOR PRINTING? YES! NO, JUST USE TEXT FOR OUR COMPANY

Your logo must meet the standards of our graphics department to be accepted for printing on the banner.
Your logo must be submitted in .eps, .ai, .pdf or a high resolution jpg. Website images or business cards are not acceptable formats for a logo to be used for a banner.

COMPANY NAME (AS TO BE DISPLAYED ON THE BANNER IF YOU DO NOT HAVE A VALID LOGO FOR PRINTING)

SPONSOR INFORMATION

SPONSOR COMPANY NAME

BILL TO FULL NAME

STREET ADDRESS

CITY

STATE

ZIP CODE

CONTACT PHONE NUMBER

EMAIL ADDRESS

THANK YOU FOR YOUR SUPPORT!
Please make all checks out to

SCHOOL NAME

Mail Checks to:

SCHOOL NAME
SCHOOL ADDRESS
CITY, STATE, ZIP
PHONE NUMBER

All money raised will go directly to paying for the production of the banners for this season. Any additional money raised will be placed in the booster program fund to help with other costs that the team has during the season.

HIGH SCHOOL SPORTS
TEAMBANNER
PROGRAM



SPONSOR
INFORMATION PACKAGE

951-405-1150

Kristi Jo
PHOTOGRAPHY
WWW.KRISTIJOPHOTOGRAPHY.COM

3. Team Fundraising Program Information – Team Banner Program Brochure Page 2

TEAMBANNERSPONSORSHIP PROGRAM

SENIOR PANORAMICS

A panoramic photograph of the Atlantic Coast High School football team. The players are wearing white jerseys with orange numbers and accents. The word "STINGGRAYS" is written in large, bold, white letters across the bottom of the photo. Below the photo, the text "ATLANTIC COAST HIGH SCHOOL" is visible. At the bottom of the banner, there are several logos for sponsors: Carbon Dental Group, Dennis Homes Realty, A Crown Roofing (904-619-8790, www.acrownroofing.com), Milea, and Poms Signature Restaurant.

FENCE BANNERS

Two banners are shown. The first is a black banner with "Duval ASPHALT" in white and yellow text, and "duvalasphalt.com" below it. The second is a white banner with "A.C. Griffin Concrete, Inc." in black text, followed by "Licensed and Insured", "SLABS • FOOTERS", "DRIVEWAYS • TRACTOR WORK", and "Experiences you can trust". Below this is "ANDREW GRIFFIN OWNER/OPERATOR 904.759-3986". To the right, a chain-link fence has a white banner attached to it with "A Crown Roofing" in large black letters, "904-619-8790", and "www.acrownroofing.com". Below the text on the fence banner are logos for A Crown Roofing, Master Builders, Angels list, Habitat for Humanity, and GAF.

4. Team Fundraising Program Information – Team Banner Program Brochure page 3

TEAMBANNER SPONSORSHIP PROGRAM

SUPPORT OUR PLAYERS & BECOME A SPONSOR!

This season we are doing something very exciting with our senior athletes and we would like to ask for your support to make this happen! This season we are going to display a custom senior panoramic banner to hang at every home game! With your support we can get these amazing products produced and also help your business advertise at the same time. Please consider becoming a sponsor this season.

LEVEL 1 SPONSOR

- 4'X6' COMPANY BANNER

\$250

With a sponsorship of \$250 you will get a 4'x6' Banner with your company logo and information that will be displayed at each home game this season.

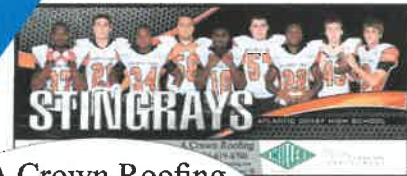


LEVEL 2 SPONSOR

- YOUR LOGO ON THE PANORAMIC

\$150

With your sponsorship of \$150 you will get your logo placed on the senior panoramic banner which will be displayed at each home game this season. This is a great way to show your support to our players, team and school this season!



LEVEL 3 SPONSOR

- YOUR LOGO ON THE PANORAMIC
- 4'X6' COMPANY BANNER

\$400

With your sponsorship of \$400 you will get your logo placed on the Team Panoramic which will be displayed at each home game this season. This is a great way to show your support to our players, team and school this season! You will also get a 4'x6' Banner.



5. Team Fundraising Program Information – Team Banner Program Sponsorship Form

TEAMBANNERSPONSORSHIP PROGRAM

SELECT YOUR SPONSORSHIP LEVEL

- LEVEL 1 SPONSOR** **LEVEL 2 SPONSOR** **LEVEL 3 SPONSOR**
\$250 \$150 \$400

DESIGN INFORMATION

DO YOU HAVE A LOGO AVAILABLE FOR PRINTING? YES! NO, JUST USE TEXT FOR OUR COMPANY

Your logo must meet the standards of our graphics department to be accepted for printing on the banner.
Your logo must be submitted in .eps, .ai, .pdf or a high resolution jpg. Website images or business cards are not acceptable formats for a logo to be used for a banner.

COMPANY NAME (AS TO BE DISPLAYED ON THE BANNER IF YOU DO NOT HAVE A VALID LOGO FOR PRINTING)

SPONSOR INFORMATION

SPONSOR COMPANY NAME

BILL TO FULL NAME

STREET ADDRESS

CITY

STATE

ZIP CODE

CONTACT PHONE NUMBER

EMAIL ADDRESS

THANK YOU FOR YOUR SUPPORT!
Please make all checks out to

SCHOOL NAME

Mail Checks to:

SCHOOL NAME
SCHOOL ADDRESS
CITY, STATE, ZIP
PHONE NUMBER

All money raised will go directly to paying for the production of the banners for this season. Any additional money raised will be placed in the booster program fund to help with other costs that the team has during the season.

6. Team Fundraising Program Information – Senior Banners Sponsorship Parent Letter Front Side

BANNER SPONSORSHIP PROGRAM

WE NEED YOUR HELP!

Dear Parents of Seniors,

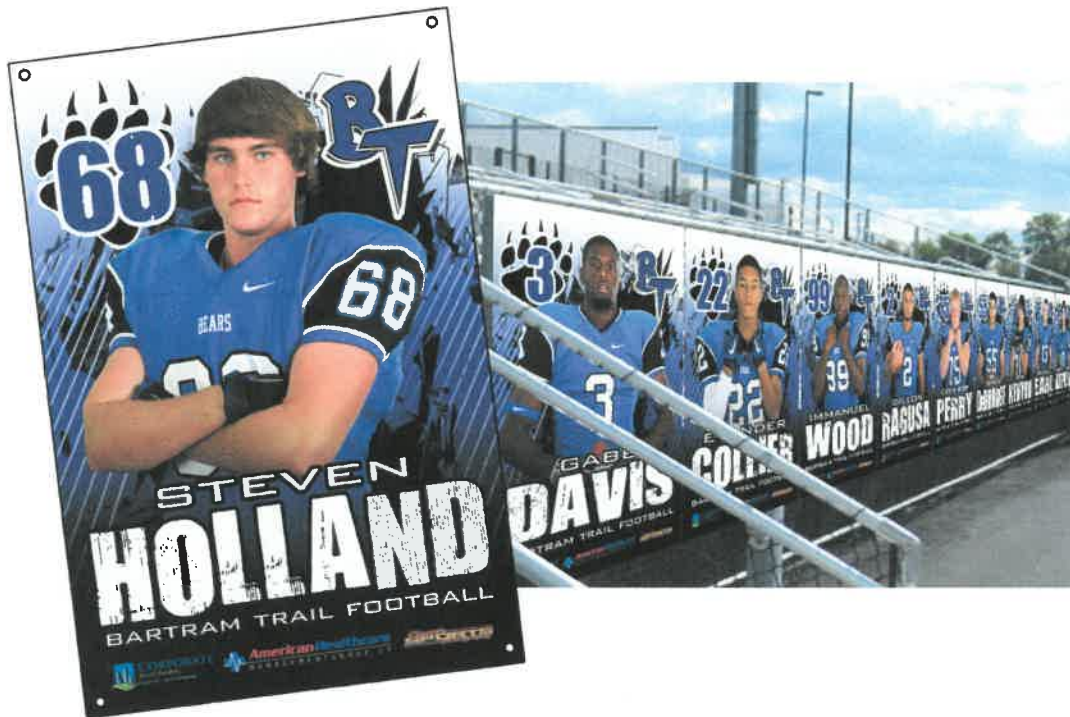
We need your help! This season we are going to be purchasing player banners for each of our seniors to display at every home game, but to cover the cost we are looking for sponsors to help get this project in the works with our photographer.

We are looking for sponsors that can contribute anywhere from \$250 to \$1000 to cover the costs of producing these amazing banners for our seniors. There are 4 levels of sponsorship listed on the other side of this flier. Depending on what level of sponsorship the company picks they get their logo on banners that will be on the field for game day!

We know that a lot of our parents either own their own business, or have access to businesses that might be interested in this project.

We need to get all of our sponsors in place within the next few weeks, so please let us know if you can help! This is a great opportunity for sponsors to get some great advertising exposure and also help our our seniors at the same time.

Please contact us at _____ or email us at _____ if you are interested or have a good lead for a sponsor for this program!



7. Team Fundraising Program Information – Senior Banners Sponsorship Parent Letter Back Side

BANNER SPONSORSHIP PROGRAM

SUPPORT OUR PLAYERS & BECOME A SPONSOR!

This season we are doing something very exciting with our senior athletes and we would like to ask for your support to make this happen! This year we are having stadium banners made for each senior athlete to hang at every home game! With your support we can get these amazing products produced and also help your business advertise at the same time. Please consider becoming a sponsor this season.

LEVEL 1 SPONSOR

- 4'X6' COMPANY BANNER

\$250

With a sponsorship of \$250 you will get a 4'x6' Banner with your company logo and information that will be displayed at each home game this season.



LEVEL 2 SPONSOR

- YOUR LOGO ON EACH PLAYER BANNER

\$500

With your sponsorship of \$500 you will get your logo placed on each senior banner which will be displayed at each home game this season. This is a great way to show your support to our players, team and school this season!



LEVEL 3 SPONSOR

- YOUR LOGO ON EACH PLAYER BANNER
- 4'X6' COMPANY BANNER

\$750

With your sponsorship of \$750 you will get your logo placed on each senior banner which will be displayed at each home game this season. This is a great way to show your support to our players, team and school this season! You will also get a 4'x6' Banner.



LEVEL 4 SPONSOR

- YOUR LOGO ON EACH PLAYER BANNER
- 4'X6' COMPANY BANNER
- BE LISTED AS A PRIMARY SPONSOR

\$1000

Become a Primary Sponsor with your sponsorship of \$1000 and get your logo on each banner, your 4'x6' Banner, and be displayed on our special sponsors banner that will be displayed at the entrance of our complex every home game!



8. Team Fundraising Program Information – Senior/Player Banners Sponsorship Form

BANNER SPONSORSHIP PROGRAM

SELECT YOUR SPONSORSHIP LEVEL

- LEVEL 1 SPONSOR \$250 LEVEL 2 SPONSOR \$500 LEVEL 3 SPONSOR \$750 LEVEL 4 SPONSOR \$1000

DESIGN INFORMATION

DO YOU HAVE A LOGO AVAILABLE FOR PRINTING? YES! NO, JUST USE TEXT FOR OUR COMPANY

Your logo must meet the standards of our graphics department to be accepted for printing on the banner.
Your logo must be submitted in .eps, .ai, .pdf or a high resolution jpg. Website images or business cards are not acceptable formats for a logo to be used for a banner.

COMPANY NAME (AS TO BE DISPLAYED ON THE BANNER IF YOU DO NOT HAVE A VALID LOGO FOR PRINTING)

SPONSOR INFORMATION

SPONSOR COMPANY NAME

BILL TO FULL NAME

STREET ADDRESS

CITY

STATE

ZIP CODE

CONTACT PHONE NUMBER

EMAIL ADDRESS

THANK YOU FOR YOUR SUPPORT!
Please make all checks out to

SCHOOL NAME

Mail Checks to:

SCHOOL NAME
SCHOOL ADDRESS
CITY, STATE, ZIP
PHONE NUMBER

All money raised will go directly to paying for the production of the banners for this season. Any additional money raised will be placed in the booster program fund to help with other costs that the team has during the season.

EXHIBIT D – Team and Individual Photography Team Banner Pricing

1. Team Banner Pricing



ORDER INFORMATION

PLEASE MAKE SURE TO FILL OUT THIS FORM COMPLETELY.

SCHOOL NAME (AS TO BE DISPLAYED ON THE BANNER)			
	QTY	<input type="checkbox"/> 3'x6' \$199.00 <input type="checkbox"/> 3'x8' \$299.00 <input type="checkbox"/> 4'x5' \$299.00 <input type="checkbox"/> 4'x8' \$349.00 <input type="checkbox"/> 4'x12' \$449.00 <input type="checkbox"/> 5'x16' \$649.00	\$
SPORT		BANNER SIZE	TOTAL DUE

DESIGN OPTIONS

			ADD SCHOOL LOGO? <input type="checkbox"/> YES <input type="checkbox"/> NO ADD PLAYER NAMES? <input type="checkbox"/> YES <input type="checkbox"/> NO
DESIGN CHOICE (REFERENCE DESIGN BOOK FOR OPTIONS)	PRIMARY COLOR	SECONDARY COLOR	

SPONSORS INFORMATION

DO YOU HAVE SPONSORS TO GO ON THE BANNER? <input type="checkbox"/> YES <input type="checkbox"/> NO	DO YOU HAVE SPONSOR BANNER ORDERS? <input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> 2'x3' \$30.00 <input type="checkbox"/> 3'x5' \$50.00 <input type="checkbox"/> 4'x6' \$95.00	\$
HOW MANY? <input type="text"/>	HOW MANY? <input type="text"/>	QTY	TOTAL DUE
QTY	QTY		

BILLING INFORMATION

NOTES

BILL TO FULL NAME		
STREET ADDRESS		
CITY		
STATE	ZIP CODE	CONTACT PHONE NUMBER
EMAIL ADDRESS		



KRISTI JO PHOTOGRAPHY 26341 JEFFERSON AVENUE SUITE G, MURRIETA, CA 92562
PHONE 951-405-1150 EMAIL INFO@KRISTIJOGRAPHY.COM

EXHIBIT E – Team and Individual Photography Sample Backgrounds

1. Team Banner Background Samples – Banners are custom made to fit each sport and school.



EXHIBIT F – Team and Individual Photography Season Pass Packages

1. We offer Season Pass Packages for a discounted rate. Coaches can purchase a team banner, senior banners, and action shots. Season Pass Packages must be ordered prior to the season beginning.



SEASON PASS PACKAGE

ORDER INFORMATION

USE THIS ORDER FORM IF YOU ARE ORDERING A SEASON PASS PACKAGE

SCHOOL NAME

SPORTS TEAM

TEAM REPRESENTATIVE

TEAM REPRESENTATIVE EMAIL

PACKAGE OPTIONS

PACKAGE A: 4'X8' TEAM BANNER
ACTION SHOTS - ONE VARSITY GAME*

PACKAGE B: 4'X8' TEAM BANNER
ACTION SHOTS - TWO VARSITY GAMES*
ACTION SHOTS - ONE JV GAME
ACTION SHOTS - ONE FRESHMEN GAME

*UP TO 2 ADDITIONAL GAMES CAN BE ADDED TO PACKAGES
*SENIOR BANNERS CAN BE ADDED TO PACKAGES
*TEAM POSTERS CAN BE ADDED TO PACKAGES

PACKAGE A \$ 450.00	QTY	\$ 450.00
ADD ADDITIONAL GAMES \$100	<input type="text"/>	\$ <input type="text"/>
ADD 25 TEAM POSTERS \$100	<input type="text"/>	\$ <input type="text"/>
ADD 2'X3' SENIOR BANNERS \$30EA	<input type="text"/>	\$ <input type="text"/>
NO ADDITIONAL COST FOR ACTION SHOTS ON BANNERS		
TOTAL DUE		\$ <input type="text"/>

PACKAGE B \$ 650.00	QTY	\$ 650.00
ADD ADDITIONAL GAMES \$100	<input type="text"/>	\$ <input type="text"/>
ADD 25 TEAM POSTERS \$100	<input type="text"/>	\$ <input type="text"/>
ADD 2'X3' SENIOR BANNERS \$30EA	<input type="text"/>	\$ <input type="text"/>
ADD 25"X62" SENIOR BANNERS \$59EA	<input type="text"/>	\$ <input type="text"/>
NO ADDITIONAL COST FOR ACTION SHOTS ON BANNERS		
TOTAL DUE		\$ <input type="text"/>

BILLING INFORMATION

NOTES

BILL TO FULL NAME

STREET ADDRESS

CITY

STATE

ZIP CODE

EMAIL ADDRESS

DESIGN CHOICE (REFERENCE DESIGN BOOK FOR OPTIONS)

PRIMARY COLOR

SECONDARY COLOR

ADD SCHOOL LOGO?

YES NO

PLEASE LET US KNOW WHAT GAMES YOU WOULD LIKE IN YOUR PACKAGE BELOW:

KRISTI JO PHOTOGRAPHY 26341 JEFFERSON AVENUE SUITE G, MURRIETA, CA 92562
PHONE 951-405-1150 EMAIL INFO@KRISTIJOGRAPHY.COM

EXHIBIT G – Team and Individual Photography Senior/Player Banner Pricing

1. Senior Player Banner Pricing



ORDER INFORMATION

USE THIS ORDER FORM IF YOU ARE ORDERING YOUR PLAYER BANNERS IN BULK AND NOT PER PARENT BUY.

SCHOOL NAME (AS TO BE DISPLAYED ON THE BANNER)

SPORT

QTY

- 20"x30" \$25.00ea (No Action Shots)
- 2'x3' \$35.00ea
- 25"x62" \$79.00ea
- 3'x4' \$89.00ea
- 3'x6' \$109.00ea

\$

BANNER SIZE

TOTAL DUE

DESIGN OPTIONS

ADD \$10 PER BANNER FOR ACTION SHOTS ON BANNER

DESIGN CHOICE (REFERENCE DESIGN BOOK FOR OPTIONS)

PRIMARY COLOR

SECONDARY COLOR

ADD SCHOOL LOGO?

YES NO

BILLING INFORMATION

NOTES

BILL TO FULL NAME

STREET ADDRESS

CITY

STATE

ZIP CODE

EMAIL ADDRESS

EXHIBIT H – Team and Individual Photography Senior/Player Banner Samples

1. Senior Player Banner Samples – Banners are custom made to fit each sport and school.

