



## **MEMORANDUM of UNDERSTANDING (MOU)**

Between Perris Union High School District and  
Love 4 Life Association  
for 2023-2024

This **cooperative agreement** (“Agreement”) is entered into by and between the **Love 4 Life Association** and **Perris Union High School District** and serves to outline the details and responsibilities of Love 4 Life Association and Perris Union High School District respectively, in regard to Love 4 Life Association providing the Love 4 Life Ambassadors Student-led Training Program (“Love 4 Life Ambassadors Program”).

### **Responsibilities of Perris Union High School District**

- To schedule the Love 4 Life Ambassadors Program sessions and activities in collaboration with Love 4 Life Association.
- To notify Love 4 Life Association Program Director, Ms. Brenda Carolina Romero of date/time changes for the Love 4 Life Ambassadors Program sessions and activities in a timely manner:
  - Once Perris Union High School District and Love 4 Life Association have mutually agreed upon the date/time for the Love 4 Life Ambassadors Program sessions and activities Love 4 Life Association Peer Mentor assigned must be notified of any changes in date/time at least ten (10) business days prior to the originally scheduled day and time of the sessions.
  - If notice is received less than ten (10) business days prior to the originally scheduled day and time of the session, Perris Union High School District will be liable for any additional consultant costs related to the date/time change(s), if applicable.
- To provide an appropriate location for the sessions at no cost to Love 4 Life Association;
- To provide the audiovisual equipment for the presentations, requested by Love 4 Life Association in advance;
- To provide technical support during the delivery of the Love 4 Life Ambassadors Program sessions, if using a District/Site sponsored meeting platform.
- To meet and accommodate the needs of any of their participants as needed.
- Provide administrative support to Love 4 Life Association Peer Mentor when necessary; and if the number of student ambassadors exceeds 15, Love 4 Life Association must be notified at least 2 weeks in advance. An additional Peer Mentor may be assigned to the sessions to support participant engagement and additional materials cost for the exceeding participants need to be provided by Perris Union High School District.



## **Responsibilities of Love 4 Life Association**

- Provide all content and curriculum; and
- Provide a Peer Mentor to facilitate the Love 4 Life Ambassadors Program sessions; and
- Provide all educational materials for the 15 student ambassadors; and the 4 school-wide campaigns; and the 10 student drop-in hours; and the six classroom presentations.
- When in-person Love 4 Life Ambassadors Program sessions is not an option due to the Covid-19 pandemic or any other reason beyond Love 4 Life Association's control, provide the sessions through a virtual platform, with modifications as needed; and
- Provide a graduation celebration and provide certificates for all that complete full course content in person or virtually. Senior student ambassadors will receive a senior medal.

### **Budgeting**

At contract signing, a deposit of 50% of the total costs will be due along with a PO submitted to Love 4 Life Association Chief Executive Officer Ms. Wendy Romero via email [wendyromero@love4lifeassociation.org](mailto:wendyromero@love4lifeassociation.org).

Love 4 Life Association Chief Executive Officer will invoice Perris Union High School District and for the remaining amounts due once all services have been completed.

### **Intellectual Property**

Love 4 Life Association retains all intellectual property rights to the content of the Love 4 Life Ambassadors Program presentations.

Love 4 Life Association retains the right to record virtual and in-person Love 4 Life Ambassadors Program sessions for internal quality control purposes. Only Love 4 Life Association may record its presentations and any recordings are the sole property of Love 4 Life Association.

### **Insurance**

Love 4 Life Association shall provide to Perris Union High School District a current certificate of policy evidencing its comprehensive and general liability insurance coverage in a sum not less than \$2,000,000 aggregate and \$1,000,000 per occurrence. Love 4 Life Association will provide evidence of Workers Compensation insurance upon request.



- A. Insofar as permitted by law, Perris Union High School District and shall assume the defense and hold harmless Love 4 Life Association and/or any of its officers, agents or employees from any liability, damages, costs, or expenses of any kind whatsoever, including attorneys' fees, which may arise by reason of the sole fault or negligence of Perris Union High School District its officers, agents or employees.
- B. Insofar as permitted by law, Love 4 Life Association shall assume the defense and hold harmless Perris Union High School District and/or any of its officers, agents or employees from any liability, damages, costs, or expenses of any kind whatsoever, including attorneys' fees, which may arise by reason of any harm to person(s) or property received or suffered by reason of the sole fault or negligence of Love 4 Life Association its officers, agents or employees.
- B. It is the intent of Perris Union High School District and Love 4 Life Association that where negligence or responsibility for any harm to person(s) or property is determined to have been shared, the principles of comparative negligence shall be followed, and each party shall bear the proportionate cost of any liability, damages, costs, or expenses attributable to that party.
- C. Perris Union High School District and Love 4 Life Association agree to notify the other party of any claims, administrative actions, or civil actions determined to be within the scope of this agreement within ten (10) calendar days of such determination. Perris Union High School District and Love 4 Life Association further agree to cooperate in defense of any such actions. Nothing in this Agreement shall establish a standard of care for or create any legal right for any person not a party to this agreement.

### **Termination**

Either party may terminate this MOU without cause upon (30) days prior written notice to the other party. If terminated by Perris Union High School District, the school will be responsible for costs incurred up to the date of termination.



**Notices**

Any notice required to be given by the terms of this MOU shall be deemed to have been given when the same is personally delivered or sent by first-class mail, postage prepaid, addressed to the respective parties as follows:

To Perris Union High School District:	Perris Union High School District 155 E. 4th Street, Perris, CA 92570
To Love 4 Life Association:	Love 4 Life Association 11 South D. St. Perris, CA 92570

**Integration**

This MOU represents the entire and integrate agreement between Perris Union High School District and Love 4 Life Association for the services described above, and supersedes all prior negotiations, representations, or agreements, either written or oral. This MOU may be amended only by written instrument signed by the duly authorized representatives of Perris Union High School District and Love 4 Life Association.

**Representation of Authority**

The undersigned hereby represent and warrant that they are authorized by the respective parties to execute this MOU.

IN WITNESS WHEREOF, Perris Union High School District and Love 4 Life Association have executed this MOU as of the date first above written.

**Love 4 Life Association**

**Perris Union High School District**

By: \_\_\_\_\_  
Wendy Romero, CEO

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## **EXHIBIT A SCOPE OF WORK**

**Project:** Love 4 Life Ambassador Student Program

**Project Lead:** Wendy Romero, CEO

**Schedule:** August 2023 - May 2024

**Project Location:** Perris High School

### **Project Summary**

See Love 4 Life Ambassador Student Led Program Brochure.

### **Project Objectives**

The goal of the Love 4 Life Ambassador program is to create youth leaders that will advocate on the topics of bullying prevention, suicide prevention, mental health, and confidence building. Through interactive training and activities, they will serve as a peer-to-peer support to their school community. The goal is to create a nurturing, safe, judgment-free environment where all students feel comfortable being themselves. Moreover, to identify students that are at-risk and remove the stigma behind asking for help. Through empathy and unity, we hope to contribute to a positive school culture and resource connection.

### **Scope of Work**

- A total of fifteen ambassadors will be selected to participate in 26 workshops throughout the entire school year. These fifteen ambassadors will participate in a one-hour, weekly training of our research-based workshops. Our mentorship program provides professional training to students who then educate their peers on topics such as: bullying prevention, suicide prevention, mental health support, confidence building, and leadership principles. These trained individuals provide an invaluable resource for their peers who either need support in these areas or are looking for a way to contribute to a positive movement. See brochure attached for topic selection.
- The fifteen student ambassadors will participate in four school wide campaigns to maximize the reach of the Love 4 Life mission. Our in-school campaigns focus on reaching out to students to spread positivity and provide support, meanwhile our social media campaigns provide an accessible option to participate and receive help outside the school setting. Student ambassadors will get an opportunity to learn how to create, plan, and execute campaigns in innovative ways.
- Our professionally trained student ambassadors will organize six classroom presentations to raise awareness about a topic they find relevant to their school community. They will also raise awareness on the resources available through Love 4 Life Association, in-school, and community-based resources. The student ambassadors will have the opportunity to provide at least six classroom presentations to practice the peer-to-peer support. This will also give Love 4 Life Association an



opportunity to make a school-wide outreach and impact students beyond the fifteen ambassadors.

- After professional and constant training, student ambassadors will host at least ten drop-in hours where any student who feels the need to speak up can have a chance to connect with a trained ambassador. We are able to provide resources available and connect students to the in-school counseling department, community resources, and more. This will also be an opportunity for student ambassadors to use their creativity and create small events to raise awareness on relevant issues.

**A total of \$15,000 for the 2023-2024 school year.**

### **Task List**

- Set qualifications for ambassadors.
- Send out ambassador applications to school staff.
- Schedule classroom presentations and during lunch recruitment tables.
- Schedule the first campaign to recruit ambassadors.
- Set a day, time, and location for workshops.
- Set a date and time for the classroom presentations.
- Send a proposal for classroom presentations to teachers.
- Create a schedule for classroom presentations.
- Set dates and times for the four campaigns.
- Set dates and times for the drop-in hours.

### **Project Schedule**

- September 12: *Welcome Workshop #1 at 3:30 PM*
- September 19: *Suicide Prevention Campaign #1 at 11:13 AM – 12:48 PM*
- September 26: *Defining Bullying and their Types Workshop #2 at 3:30 PM*
- October 10: *Warning Signs of Bullying and Why Do People Bully? Workshop #3 at 3:30 PM*
- October 17: *Bystander Effect and How Can We Help? Workshop #4 at 3:30 PM*
- October 24: *Pledge Campaign and Resources Workshop #5 at 3:30 PM*
- October 30: *Bullying Prevention Campaign #2 at 11:38 AM – 1:06 PM*
- November 7: *Suicide and Their Warning Signs Workshop #6 at 3:30 PM*
- November 8: *Drop-in Hour #1 at 11:13 AM – 12:48 PM*
- November 14: *How To Help Someone Who is Thinking About Suicide Workshop #7 at 3:30 PM*
- November 28: *How to Deal with Loss? Workshop #8 at 3:30 PM*
- November 29: *Drop in Hour #2 at 11:13 AM – 12:48 PM*
- December 5: *Recognizing and Dealing with Emotions Workshop #9 at 3:30 PM*
- December 6: *Drop in Hour #3 at 11:13 AM – 12:48 PM*



- December 12: *Holiday Social (Team Building) Workshop #10 at 3:30 PM*
- January 10: *Resilience and Social Support Workshop #11 at 3:30 PM*
- January 16: *Mental Health Workshop #12 at 3:30 PM*
- January 17: *Drop in Hour #4 at 11:13 AM – 12:48 PM*
- January 23: *Mental Illness Workshop #13 at 3:30 PM*
- January 24: *Drop in Hour #5 at 11:13 AM – 12:48 PM*
- January 30: *Taking Action! How to Plan a Campaign? Workshop #14 at 3:30 PM*
- February 6: *Self-Esteem and Campaign Organizing Workshop #15 at 3:30 PM*
- February 7: *Drop in Hour #6 at 11:13 AM – 12:48 PM*
- February 13: *Self-Confidence and Goal Setting Workshop #16 at 3:30 PM*
- February 14: *Drop in Hour #7 at 11:13 AM – 12:48 PM*
- February 27: *Leadership Workshop #17 at 3:30 PM*
- February 28: *Campaign #3 at 11:13 AM – 12:48 PM*
- March 5: *Developing Teamwork and Conflict Resolution Workshop #18 at 3:30 PM*
- March 12: *Presentation Skills and Forming Groups Workshop #19 at 3:30 PM*
- March 13: *Drop in Hour #8 at 11:13 AM – 12:48 PM*
- March 19: *Teamwork Workshop #20 at 3:30 PM*
- March 20: *Drop in Hour #9 at 11:13 AM – 12:48 PM*
- March 26: *Presentation Practice Workshop #21 at 3:30 PM*
- April 9: *Organize Team Presentations and Self-Care Workshop #22 at 3:30 PM*
- April 16: *Building and Maintaining Relationships Workshop #23 at 3:30 PM*
- April 17 and 18: *Classroom Presentations; times TBA*
- April 23: *Dealing with Fear and Communication Workshop #24 at 3:30 PM*
- April 24: *Campaign #4 at 11:13 AM – 12:48 PM*
- April 30: *Stress and Coping Mechanisms Workshop #25 at 3:30 PM*
- May 1: *Drop in Hour #10 at 11:13 AM – 12:48 PM*
- May 7: *Motivation Workshop #26 at 3:30 PM*
- May: *Award Night TBA*

\*Dates and times are subjected to change

### **Project Management**

- (1) Peer mentor for fifteen ambassadors who will guide and coordinate workshops, events, and all activities.