

**RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS**

3939 Thirteenth Street  
Riverside, California 92501

**AGREEMENT FOR PROFESSIONAL DEVELOPMENT SERVICES**  
**College and Career Readiness**  
**(District Expense)**

This Agreement is entered into by and between the **Riverside County Superintendent of Schools**, hereinafter referred to as "SUPERINTENDENT," and **Perris Union High School District**, hereinafter referred to as "DISTRICT", each being a "Party" and collectively the "Parties".

**AGREEMENTS**

1. **TERM:** The term of this Agreement shall be from July 1, 2023, through June 30, 2024.
2. **SERVICES:**
  - A. SUPERINTENDENT agrees to provide services for DISTRICT as specified on **Attachment A, Detailed Listing of Services**.
  - B. Services will be provided by an instructor holding the proper credentials authorizing such services.
3. **PAYMENT:**
  - A. DISTRICT agrees to pay SUPERINTENDENT the amount of **\$32,850.00**, said amount being not less than the cost of providing said services, and payable within 45 days from receipt of an invoice(s).
  - B. In no event shall the total amount of this Agreement exceed the amount of **\$32,850.00** without the written modification and approval of the DISTRICT.
4. **NON-DISCRIMINATION:** DISTRICT shall not illegally discriminate against any individual, including, without limitation, with respect to the provision of services, allocation of benefits, accommodation in facilities, or employment of personnel on the basis of race, color, national or ethnic origin, ancestry, age, religion or religious creed, disability or handicap, sex or gender (including sexual orientation, gender identity, gender expression, pregnancy, childbirth, breastfeeding, and pregnancy-related medical conditions), political belief or affiliation (not union related), military or veteran status, genetic information, or any other characteristic protected under applicable federal, state, or local laws. Harassment, retaliation, intimidation and bullying is also prohibited. DISTRICT shall comply with any and all applicable state, federal and other laws that prohibit discrimination, including, without limitation, Title IV, Title VI and Title VII of the Civil Rights Act, the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination in Employment Act.
5. **TERMINATION:** Either Party may terminate this Agreement, in whole or in part, and without need for cause, by giving 30 day written notice stating the extent and effective date of termination.

Upon any termination pursuant to this Paragraph taking effect, SUPERINTENDENT shall cease all work and services to the extent specified in the termination notice, and DISTRICT shall pay SUPERINTENDENT, in accordance with this Agreement, for all work and services performed prior to termination.

6. **INDEPENDENT CONTRACTOR:** SUPERINTENDENT, while engaged in the performance of this Agreement, is an independent contractor, and is not an officer, agent or employee of DISTRICT.
7. **WORKERS' COMPENSATION:** SUPERINTENDENT is aware of the laws of State of California requiring employers to be insured against liability for Workers' Compensation and shall comply with such laws during the term of this Agreement.
8. **OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA):** SUPERINTENDENT is aware of the Occupational Safety and Health Administration (OSHA) standards and codes as set forth by the U.S. Department of Labor, and the derivative Cal/OSHA standards, laws and regulations relating thereto, and verifies that all performance under this Agreement shall be in compliance therewith.
9. **ASSIGNMENT:** Neither this Agreement nor any duties or obligations under this Agreement may be assigned without the prior written consent of both Parties to this Agreement. Any assignment or purported assignment of this Agreement without prior written consent of the other Party will be deemed void and of no force or effect.
10. **MUTUAL HOLD HARMLESS:** The Parties hereto, and each of them, do hereby mutually agree to indemnify, defend, save and hold harmless each other, and their respective officers, agents and employees, of and from any and all liability, claims demands, debts, suits, actions and causes of action, including wrongful death and reasonable attorneys' fees for the defense thereof, arising out of or in any manner connected with the performance of any act or deed under or pursuant to the terms and provisions of this Agreement by such indemnifying Party, or its officers, agents and employees.
11. **AMENDMENT:** This Agreement may only be amended in writing by the mutual consent of the Parties hereto.

By signing this Agreement, DISTRICT acknowledges and agrees to the terms and conditions including the following exhibits:

**A. ATTACHMENT A-Detailed Listing of Services**

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as evidenced by the signatures below of their respective duly-authorized representatives.

**Riverside County Superintendent of Schools**  
**3939 Thirteenth Street**  
**Riverside, CA 92501**

**Perris Union High School District**  
**155 East Fourth Street**  
**Perris, CA 92570**

Signed \_\_\_\_\_  
Authorized Signature

Signed \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Printed Name and Title

Date \_\_\_\_\_

Date \_\_\_\_\_

**ATTACHMENT A**  
Detailed Listing of Services

**Perris Union HSD**

<b>Overview</b>	
<p>The College and Career Readiness unit of the Riverside County Office of Education (RCOE) will provide professional development services to Perris Union High School District (PUHSD) to focus on improving student achievement and strengthening the school counseling programs. Each session will cover various aspects of the framework and is sequential. Support will be primarily provided to school counselors, but also to administrators and district-level College and Career Readiness leadership staff with the objective of creating a sustainable, data-driven framework to improve student achievement, with a focus on college and career indicators, site collaboration, and planning.</p>	
<b>Professional Development Theory of Action</b>	
<p><b>Data Literacy</b> – The ability to read, work with, analyze, and communicate with data. The skill that empowers teachers to ask the right questions of data, gather information, and build knowledge to make decisions and communicate meaning to others.</p> <p><b>Systems Thinking</b> – Systems thinking is a way of helping a person or group to view systems from a broad perspective that includes seeing overall structures, patterns, and cycles in systems, rather than seeing only a specific event in the system.</p> <p><b>Improvement Science</b> – Improvement science focuses on exploring how to undertake quality improvement well. It involves applying research methods to help practitioners understand what system characteristics impact system outcomes and how to improve the quality of outcome targets.</p>	
<b>Description of Services</b>	
<p><b><u>High/Middle School Comprehensive Counseling Program and Support</u></b> Series of ten (10) full-day workshops delivered during district professional development, intended to build capacity and collaboration. Objectives include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• ASCA National Model Framework Key Components</li> <li>• School Data Summary</li> <li>• School Counseling Program Assessment Tools</li> <li>• Calendaring of Services for Tier 1 and Tier 2 Programs</li> <li>• Examination of Climate Survey Data</li> <li>• Alignment of Interventions with CCI And CA Dashboard Indicators</li> <li>• Development of School Counseling Results Reports – End-of-Year Presentations</li> <li>• MTMDSS Model and Development</li> </ul> <p>10 days (suggested months – September, October, November, February, April) / 1 consultant</p>	<p>\$18,000.00</p>
<p><b><u>High/Middle School Site-Level School Counseling Team Support</u></b> Two (2) site meetings per school (minimum of one hour per meeting) e-mail, phone, and/or virtual conference support as needed throughout the year.</p> <p><b>High Schools</b></p>	<p>\$3,600.00</p>

<ul style="list-style-type: none"> <li>• Heritage High School</li> <li>• Liberty High School</li> <li>• Paloma Valley High School</li> <li>• Perris High School</li> <li>• Scholar+ Online Learning Academy</li> </ul> <p><b>Middle School</b></p> <ul style="list-style-type: none"> <li>• Pinacate Middle School</li> </ul> <p>2 days / 1 consultant</p>	
<p><b><u>District Administration Presentation (2 hours, each semester)</u></b></p> <p>Fall 2023 Objectives Include:</p> <ul style="list-style-type: none"> <li>• Understanding the ASCA National Model</li> <li>• The Changing Role of the School Counselor</li> <li>• Use of Data in School Counseling</li> <li>• School Counselors’ Role in CCI, LCAP, MTSS, and SPSA</li> </ul> <p>Spring 2024 Objectives Include:</p> <ul style="list-style-type: none"> <li>• School Counselor &amp; Administrator Relationship</li> <li>• School Counseling Data and Program Results</li> <li>• ASCA School Counselor Professional Standards &amp; Competencies</li> <li>• Recognized ASCA Model Program</li> </ul> <p>4 hours / 1 consultant</p>	\$900.00
<p><b><u>Administrator Coaching/Support</u></b></p> <p>Two site meetings at each middle and high school site (minimum of one hour per meeting) with the options of e-mail, phone, and/or virtual conference support as needed throughout the year.</p> <p>2 days / 1 consultant</p>	\$3,600.00
<p><b><u>COSA District-Level Support</u></b></p> <p>Series of monthly workshops intended to build capacity, goal setting, development of strategies to support site school counseling teams, and overall collaboration amongst the COSA team. Provide ongoing support through team meetings, phone conferences, virtual conferences, and e-mail. Objectives include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• Define Elements of Data Collection</li> <li>• Explore Counseling Systems Related to Project Scope of Work</li> <li>• Define Data Elements Needed to be Monitored/Collected</li> <li>• Coaching on Strategic Partnerships Related to Counseling Programs</li> <li>• Support with Creating a Data Monitoring/Collection and Professional Development Calendar for Counseling Staff</li> <li>• Provide Continuous Analysis and Support at the District Level</li> <li>• Coaching on Counseling Support with an Emphasis on Closing the Gap with a Student Group (Climate / Achievement / Attendance / Behavior)</li> <li>• Calendaring of Services for Tier 1 and Tier 2 Programs</li> <li>• School Counselor Use of Time</li> <li>• School Counseling Program Assessment Tool</li> </ul>	\$6,750.00

<ul style="list-style-type: none"><li>• Support with Development of School Counseling Results Reports and End-of-Year Presentations</li><li>• MTMDSS Model and Development</li><li>• Alignment of Interventions with CCI and CA Dashboard Indicators</li></ul> <p>10 monthly sessions/3 hours per session (30 hours total) / 1 consultant</p>	
<b>Total</b>	<b>\$32,850.00</b>