

“JMP” – Just My Prom | EVENT AGREEMENT

Date:	May 9, 2018	Event Date:	April 13, 2019
Client:	Heritage High School		
Function:	Prom 2019		
Location:	South Coast Resort		
Maximum Attendance:	1000	*Minimum Guarantee:	500
Event Time:	7pm-11pm		
Price (Per person):	\$71.95	Initial Payment:	\$5000.00
Contract/Initial Payment Due:	June 1, 2018		
Final Payment Due:	April 3, 2018	(Based on Minimum Guarantee Only)	

Your event includes:

- *Four hours use of South Coast Resort (Barrel Room, Courtyard, Courtyard Lawn)**
- *Dessert menu set-up buffet style**
- *Unlimited sodas, lemonade and water (Coffee for the chaperones only)**
- *Tables, chairs and linens – seating for 200 (based on your minimum)**
- *DJ Package with upgraded sound and moving yoke intelligent lighting**
- *LED dance pods**
- *Lounge Package**
- *Centerpieces**
- *Heaters (for the courtyard if needed)**
- *Arcade Package**
- *Photo Booth (4hrs)**
- *Horse and Carriage**
- *JMP host and staff**
- *Staff for all set up, clean up and tear down (of all items brought in by JMP and its vendors)**
- *Licensed and bonded security (conducting mandatory pat downs and purse checks)**
- *Complimentary chaperones (4 per 100 guests)**
- *Parking is complimentary**

Your deposit of \$5000.00 is due on 06/01/18 in order to hold your date. A second payment of \$30,975.00 will be due on 04/03/19 (this amount equals the guaranteed minimum multiplied by the student ticket price, less the deposit). Any tickets sold after your minimum is met **must** be paid by certified funds two days prior to the date of the event. Four chaperones per 100 sold are complimentary. Any additional people brought by your group, including service vendors, **must** be paid for. Cancellation policy: Minimum guarantee due if cancelled within 12 months of event date. No portion of payments or deposit is refundable. A final count will be due prior to the event date. Please make all checks payable to:
JMP – Just My Prom.

BY SIGNING BELOW, YOU ACKNOWLEDGE THAT YOU HAVE READ AND AGREE TO ALL TERMS AND CONDITIONS ON THIS EVENT AGREEMENT.

- *IF YOUR MINIMUM GUARANTEE IS NOT MET, YOUR EVENT WILL BE REPRICED.**
- **ANY ITEMS NOT INCLUDED IN THIS CONTRACT WILL BE AN ADDITIONAL COST.**

THIS AGREEMENT IS SIGNED AND THEREBY ACCEPTED ON: _____,

BY: _____

TITLE: _____



“JMP” – Just My Prom

05/09/18

Date

PLEASE RETURN ORIGINAL TO OUR OFFICE BY: June 1, 2018