

# Administrative Regulation

## Philosophy, Goals, Objectives, and Comprehensive Plans

AR 0420

### SCHOOL PLANS/SITE COUNCILS

#### School Site Councils

Each school that operates a program requiring the development of a school plan for student achievement (SPSA) pursuant to Education Code 64001 shall have a school site council composed of the following: (Education Code 5285265000)

1. The principal or designee
2. ~~Teachers~~ Classroom teachers at the school, selected by the ~~school's~~ classroom teachers at the school
3. Other school personnel who are not teachers, selected by the ~~school's~~ other personnel ¶
4. ~~Parent/guardian representatives, who may include parents at the school who are not teachers~~
4. Parents/guardians of students attending the school and/or community other members of the community, selected by the parents/guardians of students attending the school
5. If the school is a secondary school, students attending the school selected by other such secondary students

*(cf. 0450 - Comprehensive Safety Plan)*

Half of the school site council membership shall consist of school staff in the categories listed in items #1-3 above, the majority of whom shall be classroom teachers. For an elementary school site council, the remaining half shall be ~~parent/guardian representatives~~ parents/guardians and/or community members. For a secondary school site council, the remaining half shall be equal numbers of ~~parent/guardian representatives and~~ parents/guardians, community members, and/or students. (Education Code 5285265000)

A district employee may serve as a parent/guardian representative on the school site council of the school his/her child attends, provided the employee does not work at that school. (Education Code 5285265000)

The bylaws of each school site council shall include the method of selecting members and officers, terms of office, responsibilities of council members, time commitment, and a policy of nondiscrimination. ¶

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~~School site councils may function on behalf of other committees in accordance with law. (Education Code 52176, 54425, 5 CCR 3932 and equity.~~

*(cf. 0415 - Equity)*

School site councils shall operate in accordance with procedural meeting requirements established in Education Code 35147.

*(cf. 1220 - Citizen Advisory Committees)*

### **Single School Plan for Student Achievement**

~~Any district school that shall participate in any state or federal categorical program specified in Education Code 64000 on an ongoing basis shall have a~~ The school site council which shall ~~approve~~ develop and annually review and update a single plan for student achievement (SPSA). ~~If the school does not have a school site council, these responsibilities shall be fulfilled by a school wide advisory group or school support group conforming to the composition requirements of the school site council listed in the section "School Site Councils" above~~ an SPSA that addresses all federal and/or state categorical programs in which the school participates pursuant to Education Code 64000. (Education Code 64001)

*(cf. 1431 - Waivers)*

*(cf. 6020 - Parent Involvement)*

*(cf. 6171 - Title I Programs)*

~~*(cf. 6174 - Education for English Language Learners)*~~ ¶

~~*(cf. 6184 - Continuation Education)*~~ ¶

The SPSA shall be developed with the review, ~~advice~~ certification, and ~~certification of any applicable school advisory committees.~~ (Education Code 64001) ¶

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~~Such groups may include, but are~~ advice of the school English learner advisory committee, if required. (Education Code 64001)

*(cf. 6174 - Education for English Learners)*

~~Other school and district committees, including, but not limited to, a parent advisory committee established to review and comment on the district's local control and accountability plan (LCAP); advisory committees established for English learner and, advisory committee established for special education programs;, and Western Association of Schools and Colleges leadership teams; district or school liaison teams for schools identified for program improvement, and other committees established by the school or district.~~ ¶

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~~*(cf. 0460 - Local Control and Accountability Plan)*~~ ¶

~~*(cf. 0520.2 - Title I Program Improvement Schools)*~~ ¶

~~*(cf. 6190 - Evaluation of the Instructional Program)*~~ ¶

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~~The SPSA shall be aligned with the district's LCAP and school goals for improving student achievement. School goals shall be based on,~~ may also be consulted on the content of the plan.

*(cf. 0460 - Local Control and Accountability Plan)*

*(cf. 6190 - Evaluation of the Instructional Program)*

~~Before developing the content of the SPSA, the school site council shall conduct a comprehensive needs assessment pursuant to 20 USC 6314, including an analysis of verifiable state data identified pursuant to law, and~~ consistent with the state priorities specified in Education Code 52060 and the indicators in the state accountability system. The school may consider any other data developed by the district to measure student achievement outcomes. (Education Code ~~52062,~~ 64001)

*(cf. 0500 - Accountability)*

(cf. 6162.5 - Student Assessment)

(cf. 6162.51 - State Academic Achievement Tests)

~~(cf. 6162.52 - High School Exit Examination)~~

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~~The SPSA shall, at a minimum. (Education Code 64001)~~

~~¶~~

~~1. Address how funds provided to the school through specified categorical programs will be used to improve the academic performance of all students to the level of the performance goals established by law.~~

~~¶~~

~~2. Identify the means of evaluating the school's progress toward accomplishing those goals.~~

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~~3. Identify how state and federal law governing the categorical programs will be implemented.~~

~~¶~~

~~In addition to meeting the requirements common to all applicable school plans, the SPSA shall address any content required by law for each individual categorical program in which the school participates.~~

~~¶~~

~~In developing or revising the SPSA, the school site council or other school wide advisory group or school support group shall.~~

~~¶~~

~~1. Analyze student achievement data. Using measures of student academic performance, the school shall identify significant patterns of low performance in particular content areas, student groups, and/or individual students and determine which data summaries to include in the plan as most informative and relevant to school goals.~~

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~~2. Assess the effectiveness of the school's instructional program in relation to the analysis of student data.~~

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~~3. Identify a limited number of achievement goals and key improvement strategies to achieve the goals. School goals shall reflect the needs identified at the school site while aligning with goals identified in federally required district plans. The school shall specify the student group(s) on which each goal is focused, the methods or practices that will be used to reach the goal, and the criteria that will be used to determine if the goal is achieved.~~

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~~4. Define timelines, personnel responsible, proposed expenditures, and funding sources to implement the SPSA.~~

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~~The school site council or other school wide group shall approve the proposed SPSA at a meeting for which public notice has been posted and then submit the SPSA to the Governing Board for approval~~

~~The SPSA shall include all of the following: (Education Code 64001)~~

- ~~1. Goals to improve student outcomes, including goals that address the needs of student groups as identified through the needs assessment~~
- ~~2. Evidence-based strategies, actions, or services~~

3. Proposed expenditures based on the projected resource allocation from the district to address the findings of the needs assessment, including identifying resource inequities, which may include a review of the district's budgeting, the LCAP, and school-level budgeting, if applicable

In addition to meeting the requirements common to all applicable school plans, the SPSA shall address any content required by law for each individual categorical program in which the school participates.

The school site council shall approve the proposed SPSA at a meeting for which public notice has been posted. Whenever there are material revisions to the SPSA which affect the academic programs for students participating in applicable programs, the SPSA shall be submitted to the Governing Board for review and approval at a regularly scheduled Board meeting. (Education Code 35147, 64001)

The school site council ~~or other school wide group~~ shall regularly monitor the implementation and effectiveness of the SPSA and modify any activities that prove ineffective. At least once per year, the principal or designee shall evaluate results of improvement efforts and report to the Board, school site council, ~~advisory committees,~~ and other interested parties regarding progress toward school goals.

The school site council ~~or other school wide group~~ may amend the SPSA at any time. ~~Any revisions that would substantively change the academic programs funded through the consolidated application shall be submitted to the Board for approval~~ through the same process required for the annual update of the plan.

PERRIS UNION HIGH SCHOOL DISTRICT  
Perris, California

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