



EVENT CONTRACT

Date: May 8, 2024 **Company Name:** Perris High School

Event Contact: Angelica Osuna **Contact Number:** (951)657-2171 **Fax:**

Email: angelica.osuna@puhsd.org **Address:** 175 E. Nuevo Road, Perris CA 92571

Event Name: Prom 2025 **Event Date & Time:** May 3, 2025 / 7:00PM-11:00PM

Per Person Cost: \$94.00, Minimum 400 (SAVE \$1 WITH MYA) **Capacity:** 500 (Limited Seating)

Deposit: \$8,000.00 **Deposit Due:** 6/13/24 **Balance*:** \$29,600.00 **Balance Due:** 4/21/25

Payment for Additions Due: 4/30/25

**The balance due is the full amount minus the deposits. The amount will change if guest count increases and/or additional activities/vendors are added.*

Event Details:

- Four hours use of the Ballroom, Foyer, Patio, and Pavilion at The Navy Golf Course – 5660 Orangewood Avenue, Cypress CA
- Buffet Dinner with Dessert (China and Flatware)
- Unlimited lemonade and water (Coffee for Chaperones)
- DJ with intelligent lighting and upgraded sound system
- Uplights for main ballroom
- In-house dance floor
- Seating for 300 using both indoor and outdoor space (in-house tables, chairs, and linens included)
- \$500 Enhancement Budget to be used at your discretion
- Event coordination and on-site event staff for all items provided by PDSE
- General Liability Insurance
- Security team for exit points (searches done at school prior to boarding)
- Complimentary parking
- Complimentary Chaperone (3 per 100 Paid Guests) – Additional chaperones may be added at a discounted rate.

Multi-Year Agreement (MYA) for Prom 2025 and Prom 2026 will include \$1 off this event, a complimentary DJ for up to 4 hours per school year, and complimentary centerpieces (rentals) per school year.

Your deposit is \$8,000.00 due by 6/13/24. The balance of your event based on the minimum guarantee will be due on 4/21/25. Any additional guests or items ordered will be added to the balance. Payment for any additional guests or items is due 3 days prior to your event date. Any additional staff or vendors brought by the Client may be subject to additional charges. A final count will be due 7 days prior to the event date. Your minimum must be met in order to receive the contracted pricing.

Force majeure (unforeseen events): In the event that either party is prevented from performing or is unable to perform any of its obligations under this contract (other than a payment obligation) due to any act of God, natural catastrophe, disaster, fire, flood, earthquake, unusually severe storm or weather condition, casualty, interruption or failure of public utilities, interruption or unavailability of goods or services, governmental or military act/rule/regulation/directive/law, war, terrorism, strike and labor dispute, lockout, epidemic, pandemic, public health crisis, national emergency/state of emergency/global emergency, quarantine, riot,



EVENT CONTRACT

insurrection, or any other cause beyond the reasonable control of the party invoking this provision (collectively, a “Force Majeure Event”), such party shall give no later than 7 days written notice of the Force Majeure Event in question to the other party along with the sufficient evidence of the Force Majeure Event and use reasonable efforts to mitigate the effect of the Force Majeure Event upon such party’s performance and obligations under this Contract, such party’s performance shall be excused, and the time for performance shall be extended for the period of delay or inability to perform due to such Force Majeure Event. The parties shall mutually seek a fair and good faith resolution of the delay to perform and rescheduling of the Event Date within (12) months in order to have the original price honored and have priority for event dates. Client may also request a full refund with the understanding that if they rebook at a later date, the original price and available dates may not be available. A Force Majeure Event does not relieve a client from liability for an obligation which arose before the Force Majeure Event, nor does the Force Majeure Event affect the obligation to pay money in a timely manner which matured prior the Force Majeure Event. All DEPOSITS and other monies paid to PD Special Events, the venue and its vendors pursuant to this contract shall remain non-refundable.

Cancellation Policy: Full minimum guarantee due if cancelled within 12 months of event date. No portion of any payment is refundable. Please make checks payable to PD Special Events.

This agreement is signed and thereby accepted on _____, 2024.

By: _____ Signature: _____ Title: _____