

Instruction

BP 6178.1(a)

WORK-BASED LEARNING

The Governing Board desires to facilitate ~~the preparation of secondary school students for college and career by providing~~ work-based learning opportunities which link classroom learning with real-world experiences. ~~Work~~The district's work-based learning ~~opportunities offered by the district~~program shall be designed to teach students the skills, attitudes, and knowledge necessary for successful employment and to reinforce mastery of both academic and career technical education (CTE) standards.

(cf. 6000 - Concepts and Roles)

(cf. 6011 - Academic Standards)

(cf. 6143 - Courses of Study)

(cf. 6178 - Career Technical Education)

(cf. 6178.2 - Regional Occupational Center/Program)

~~Work~~The district's work-based learning program may offer opportunities ~~offered by the district~~ may include for paid and/or unpaid work experiences, including, but not limited to, ~~work~~:

1. Work experience education as defined in Education Code 51764, ~~cooperative~~
2. Cooperative CTE or community classrooms as defined in Education Code 52372.1, ~~job~~
3. Job shadowing experience as defined in Education Code 51769, ~~student~~
4. Student internships, ~~apprenticeships, service~~
5. Apprenticeships
6. Service learning, ~~employment~~
7. Employment in social/civic or school-based enterprises, ~~and technology~~
8. Technology-based or other simulated work experiences-

(cf. 6142.4 - Service Learning/Community Service Classes)

The Superintendent or designee may provide students employment opportunities with public and private employers in areas within or outside the district, including in any contiguous state.

The Board may elect to pay wages to students participating in a work-based learning program, but shall not make payments to or for private employers except for students with disabilities who are participating in work experience education programs funded by the state for such students. (Education Code 51768)

WORK-BASED LEARNING (continued)

Any district plan for work-based learning shall be submitted to the Board for approval. When required, the plan shall be submitted to the California Department of Education or other state agency or official.

The Superintendent or designee shall involve local businesses or business organizations in planning and implementing work-based learning opportunities that support the district's vision and goals for student learning and local workforce development efforts. ~~He/she~~ also may work with postsecondary institutions, community organizations, and others to identify opportunities for work-based learning.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 1220 - Citizen Advisory Committees)

(cf. 1700 - Relations Between Private Industry and the Schools)

(cf. 6020 - Parent Involvement)

When required by law, the Superintendent or designee shall develop a written training agreement with the employer that describes the conditions and requirements to be met by all parties and shall develop an individual training plan for each student which outlines the objectives or competencies that the student is expected to accomplish at the work site. ~~(5 CCR 10070-10071, 10087, 10108)~~

~~District staff shall coordinate with the workplace supervisor or mentor to~~ To ensure appropriate guidance and supervision of participating students and ~~maximum~~ maximize the educational benefit from placement in ~~the program~~ any work-based learning program, district staff shall coordinate with the workplace supervisors or mentors.

A minor student shall be ~~issued a work permit before beginning~~ allowed employment through a paid work-based learning program only if he/she has been issued a work permit, in accordance with law, Board policy, and administrative regulation. ~~(Education Code 49113, 49160)~~

(cf. 5113.2 - Work Permits)

All laws or rules applicable to minors in employment relationships shall be applicable to students enrolled in work-based learning programs. ~~(Education Code 51763)~~

The Superintendent or designee shall ensure that any student participating in a work-based learning program off school grounds is covered under the employer's or district's insurance, as applicable, in the event the student is injured.

(cf. 3530 - Risk Management/Insurance)

(cf. 5143 - Insurance)

WORK-BASED LEARNING (continued)

The Superintendent or designee shall ensure that any teacher/~~co~~-ordinator of a work-based learning program possesses the appropriate credential issued by the Commission on Teacher Credentialing. ~~5~~ CCR 10075, 10080, 10100)

(cf. 4112.2 - Certification)

The Superintendent or designee shall maintain records ~~for~~related to each student's participation in the district's work-based learning program, including, but not limited to, the student's individualized training plan, ~~his/her~~ employment hours and job site, work permit if applicable, the employer's report of student's attendance and job performance, the teacher/~~co~~-ordinator's consultations and observations, and reports of the student's grade and credits earned.

(cf. 5125 - Student Records)

The Superintendent or designee shall periodically report to the Board regarding program implementation and effectiveness, including, but not limited to, rates of student participation in work-based learning programs and assessment results of participating students.

(cf. 0500 - Accountability)

*Legal Reference:*EDUCATION CODE

35208 - Liability insurance

46144 - Minimum school day for work experience program

46147 - Exception for minimum day; students in last semester or quarter of grade 12

46300 - Method of computing ADA

48402 - Enrollment in continuation education, minors not regularly employed

49110-49119 - Permits to work

49160 - Permits to work, duties of employer

51760-51769.5 - Work-based learning

52300-52499.66 - Career technical education

54690-54697 - Partnership academies

56026 - Students with exceptional needs

52372.1 Community classrooms and cooperative career technical education programs

LABOR CODE

1285-1312 - Employment of minors

1391-1394 - Working hours for minors

3070-3099.5 - Apprenticeship

3200-6002 - Workers' compensation and insurance

Legal Reference continued on next page:

WORK-BASED LEARNING (continued)

Legal Reference: (continued)

CODE OF REGULATIONS, TITLE 5

1635 - Credit for work experience education

10070-10075 - Work experience education

10080-10090 - Community classrooms

10100-10111 - Cooperative career technical education programs

UNITED STATES CODE, TITLE 20

2301-2414 - Carl D. Perkins Career and Technical Education Act of 2006

CODE OF FEDERAL REGULATIONS, TITLE 29

570.35a - Work experience programs

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Work Experience Education Guide

[California Career Technical Education Model Curriculum Standards, 2013](#)

Multiple Pathways to Student Success: Envisioning the New California High School, 2010

2008-2012 California State Plan for Career Technical Education, 2008

Career Technical Education Framework for California Public Schools: Grades Seven Through Twelve, 2007

CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS PUBLICATIONS

Child Labor Laws, ~~2000~~2013

WEST ED PUBLICATIONS

Work-Based Learning in California: Opportunities and Models for Expansion, 2009

WEB SITES

CSBA: <http://www.csba.org>

California Association of Work Experience Educators: <http://www.cawee.org>

California Department of Education, Work Experience Education: -<http://www.cde.ca.gov/ci/ct/we>

California Department of Industrial Relations: <http://www.dir.ca.gov>

Linked Learning Alliance: <http://www.linkedlearning.org>

WestEd: <http://www.wested.org>