

ADULT EDUCATION

Enrollment

With the exception of programs specified in Education Code 52570, adult education classes ~~The class shall be located in a facility which clearly identifies the class as being open to the general public., with the exception of apprenticeship training classes, classes designed to serve the needs of disabled adults, classes in state hospitals and classes in jails and prisons~~ (Education Code 52517, 52570)

Adults shall have first priority for enrollment in any adult education class, provided they enroll during the regular enrollment period. (Education Code 52523)

For purposes of the Adult Education Block Grant pursuant to Education Code 84900-84920, adults include persons 18 years of age or older. ~~For purposes of these other adult education~~ programs, *adults* include persons age 18 or older and other persons not concurrently enrolled in a regular high school program. **However, high school students may be concurrently enrolled in adult education under the conditions specified in the section "Concurrent Enrollment of High School Students" below.** (Education Code 52610, 84901)

~~Students possessing or seeking an F-1 visa designation shall not be enrolled in district adult school programs. Students currently enrolled with an F-1 visa designation shall continue to be eligible for enrollment in district adult schools until their visas expire or until they leave the United States. (8 USC 1184)~~

~~(cf. 5111.2 - Nonresident Foreign Students)~~

Concurrent Enrollment of High School Students

High school students shall be permitted to enroll in an adult education program, course, or class for sound educational purposes, **including** ~~Sound educational purposes include,~~ but are not limited to, the following: (Education Code 52523)

1. The adult education program, course, or class is not offered in the regular high school curriculum.
2. The student needs the adult education program, course, or class in order to make up deficient credits for graduation from high school.

~~(cf. 6146.1 - High School Graduation Requirements)~~

3. The adult education program, course, or class allows the student to gain vocational and technical skills beyond that provided by the regular high school's **vocational and career** technical education program.

~~(cf. 6178 - Career Technical Education)~~

ADULT EDUCATION (continued)

4. The adult education program, course, or class supplements and enriches the high school student's educational experience.

High school students are expected to enroll in regular high school classes before seeking admission to any similar classes offered in the adult education program. A failed course, however, may be repeated through adult education.

Before enrolling in an adult education class, the high school student shall complete a counseling session that includes his/her parent/guardian and a certificated representative of the high school. The certificated high school representative shall ensure that the student's school record includes written documentation of the **meeting counseling session** and both of the following statements: (Education Code 52500.1, 52523)

1. That the student is enrolling voluntarily in the adult education **course or** class
2. That this enrollment will enhance the student's progress toward meeting educational requirements for high school graduation

The above statement shall be signed by the student, the parent/guardian, and the certificated high school representative.

(cf. 6164.2 - Guidance/Counseling Services)

Classes offered in the district's adult education program shall supplement and not supplant the regular high school curriculum. No course required by the district for high school graduation or necessary for students to maintain satisfactory academic progress shall be offered exclusively through the adult education program. (Education Code 52523)

Programs and Courses

~~A proposed adult education class shall have an educational purpose and meet the following criteria required for approval by the California Department of Education:~~

- ~~1. The class shall be located in a facility which clearly identifies the class as being open to the general public, with the exception of apprenticeship training classes, classes designed to serve the needs of disabled adults, classes in state hospitals and classes in jails and prisons. (Education Code 52517, 52570)~~
- ~~2. Class time shall be devoted to instruction.~~
- ~~3. Course content shall be educational and intended to teach a skill or knowledge unrelated to repetitive practices.~~
- ~~4. The course title shall clearly indicate its educational nature.~~

ADULT EDUCATION (continued)

Adult education classes or courses shall offer instruction in one or more of the following categories: (Education Code 41976, **84913**)

- 2. 1. Programs in elementary and secondary basic skills, and other courses and classes required for the including programs leading to a high school diploma or high school equivalency certificate**

(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

- 4. 2. Programs for immigrants eligible for educational services in citizenship, English as a second language, and workforce preparation classes in the basic skills of speaking, listening, reading, writing, mathematics, decision making, and problem solving, and other classes required for preparation to participate in job specific technical training**

- 3. Programs for adults, including, but not limited to, older adults, that are primarily related to entry or reentry into the workforce**

- 4. Programs for adults, including, but not limited to, older adults, that are primarily designed to develop knowledge and skills to assist elementary and secondary students to succeed academically in school**

5. Programs for ~~substantially disabled persons~~ **adults with disabilities**

6. Short-term ~~vocational~~ **career technical education** programs with high employment potential

- ~~8. 7.~~ **Programs for apprentices offering pre-apprenticeship training activities in coordination with one or more approved apprenticeship programs**

8. **Programs in parenting, including parent cooperative preschools, and classes in child growth and development, parent-child relationships, and parenting**

9. **English as a second language**

10. **Programs for older adults**

11. **Home economics**

12. **Health and safety education**

The Superintendent or designee shall annually submit to the California Department of Education for approval the titles of classes that have been approved by the Governing Board to be offered in any of the program areas listed above.

ADULT EDUCATION (continued)

Adults also may be enrolled in community service classes offered by the district. (Education Code 51811)

(cf. 6146.4 - Service Learning/Community Service Classes)

All adult education programs, courses, and classes and their enrollment period shall be **listed published** in the district's catalog of adult education classes provided to the public. (Education Code 52523)

Community Service Classes

As part of the adult education program, the Board may establish and maintain community service classes to provide instruction that contributes to the physical, mental, moral, economic or civil development of any persons who may wish to enroll. (Education Code 51810)

Certificates of skill or accomplishment may be provided upon the satisfactory completion of community service classes. (Education Code 51813)

Independent Study

The Superintendent or designee may make independent study available as an instructional strategy for students enrolled in adult education as appropriate to meet their individual needs.

(cf. 6158 - Independent Study)

Participation in independent study shall be voluntary. (Education Code 51747)

For students 21 years of age or older, or students 19 years of age or older who have not been continuously enrolled in school since their 18th birthday, Any course taken through independent study **must shall** be a course listed in Education Code 51225.3 or otherwise required by the Board as a prerequisite to receiving a diploma for high school graduation. (Education Code 46300.4)

An adult who has been continuously enrolled in K-12 education since his/her 18th birthday may remain engaged in K-12 independent study until his/her 21st birthday. (Education Code 46300.1)

Fees

The district may charge adult education students a registration fee for each adult education class, with the following exceptions **No fee shall be charged for the following adult education classes or programs: (Education Code 52612, 52613)**

ADULT EDUCATION (continued)

1. ~~No fee shall be charged for~~ A class for which high school credit is granted, if the class is taken by an individual who does not hold a high school diploma. ~~(Education Code 52612)~~
2. ~~No charge shall be made for~~ A class in an elementary subject or a class in English **as a second language** or citizenship, ~~for foreigners~~ unless the student is a nonimmigrant alien with an F-1 visa status. Any nonimmigrants enrolled in these classes shall be charged a fee to cover the full cost of the instruction, not to exceed actual costs. The fee shall be adopted by the Board at a regular meeting at least 90 days before the beginning of the class for which the fee is charged. ~~(Education Code 52612, 52613)~~

Except for those fees required by law, ~~at the recommendation of the Superintendent or designee,~~ the payment of fees may be waived in cases of **unusual** hardship **at the recommendation of the Superintendent or designee.**

The Board may fix a charge, not to exceed costs, for books furnished to adult education students. In some cases books may be obtained from the district at cost or may be obtained on loan with the payment of a refundable deposit. In addition, materials purchased from the incidental expense account may be sold to adult school students for use in their classes. (Education Code 52615, 60410)

(cf. 3260 - Fees and Charges)

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Policy

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Perris Union High School District
Perris, California