

Community Relations

AR 1240(a)

VOLUNTEER ASSISTANCE

Duties of Volunteers

The Superintendent or designee ~~Volunteers~~ may assign volunteers to:

1. ~~Assist~~ assist certificated personnel in the performance of their duties, including in the supervision of students, and in the performance of instructional tasks which, in the judgment of the certificated personnel to which the volunteer is assigned, may be performed by a person not licensed as a classroom teacher. ~~These duties shall not include assignment of grades to students.~~ (Education Code 35021, 45343, 45344, 45349)

(cf. 4222 - Teacher Aides/Paraprofessionals)
(cf. 5148 - Child Care and Development)
(cf. 5148.2 - Before/After School Programs)
2. ~~Serve~~ ~~Volunteers may supervise students during lunch, breakfast, or other nutritional periods or may serve~~ as nonteaching aides under the immediate supervision and direction of certificated personnel to perform non-instructional work which assists certificated personnel in the performance of teaching and administrative responsibilities. (Education Code 35021, ~~44814, 44815~~)
3. Supervise students during lunch, breakfast, or other nutritional periods (Education Code 35021, 44814, 44815)
4. ~~Work~~ ~~Volunteers may work~~ on short-term facilities projects pursuant to ~~Board policy and~~ the section below entitled "Volunteer Facilities Projects".
5. Perform other duties in support of district or school operations as approved by the Superintendent or designee

Qualifications

(cf. 6163.1 - Library Media Centers)

Volunteers shall not be authorized to assign grades to students, and shall not be used to assist certificated staff in performing teaching or administrative responsibilities in place of regularly authorized classified employees who have been laid off. (Education Code 35021, 45344)

(cf. 4217.3 - Layoff/Rehire)

Basic Skills Proficiency Requirement

Volunteers who supervise ~~providing supervision~~ or provide instruction to ~~of~~ students pursuant to Education Code 45349 shall ~~submit~~^{give} evidence of basic skills proficiency to the Superintendent or designee. (Education Code 45344.5, 45349)

(cf. 4212 - Appointment and Conditions of Employment)

Criminal Background Check

Prior to assuming a ~~Any~~ volunteer position working with students in a district-sponsored student activity program, a volunteer ~~shall obtain fingerprint clearance through the Department of Justice and Federal Bureau of Investigation. At his/her discretion, the volunteer may choose to meet this requirement by obtaining an Activity Supervisor Clearance Certificate or criminal background check in accordance with Board policy. The Superintendent or designee shall determine which volunteer positions in the district are subject to this requirement.~~

~~(cf. from the Commission on Teacher Credentialing. 4212.5 - Criminal Background Check)~~

"Student activity programs" include, but are not limited to, scholastic programs, interscholastic programs, and extracurricular activities sponsored by the district or a school booster club, such as cheer team, drill team, dance team, and marching band. (Education Code 49024)

~~(cf. 4112.5/4212.5/4312.5 - Criminal Background Check)~~

~~This (cf. 4127/4227/4327 - Temporary Athletic Team Coaches)~~

~~(cf. 6145 - Extracurricular and Co-curricular Activities)~~

The Superintendent or designee shall determine which volunteer positions in the district are subject to the above requirement.

The criminal background check requirement shall not apply to volunteer supervisors for breakfast, lunch, or other nutritional periods or to volunteer nonteaching aides under the immediate supervision and direction of certificated personnel pursuant to Education Code 35021, including parents/guardians volunteering in a classroom or on a field trip or community members providing non-instructional services. (Education Code 49024)

~~(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)~~

~~(cf. 6145 - Extracurricular and Co-curricular Activities)~~

Registered Sex Offenders

The Superintendent or designee may require all volunteers to disclose whether they are a registered sex offender and/or to provide the district with sufficient information in order to allow verification of this status on the Department of Justice's Megan's Law web site.

The principal may grant a registered sex offender, who is not the parent/guardian of a student at the school, permission to come into a school building or upon school grounds

to volunteer at the school. At least 14 days prior to the first date for which permission has been granted, the principal or designee shall notify the parent/guardian of each student at the school, using one of the methods specified in Education Code 48981, that a ~~not assign any~~ person who is required to register as a sex offender pursuant to Penal Code 290 has been granted permission to come into a school building or upon school grounds, the date(s) and times for which permission has been granted, and the parent/guardian's right to obtain information regarding the person from a designated law enforcement agency. (Penal Code 626.81)

(cf. 5145.6 - Parental Notifications)

However, no person who is required to register as a sex offender pursuant to Penal Code 290 shall be assigned as a volunteer to assist ~~as a volunteer who assists~~ certificated personnel in the performance of their duties; ~~supervise~~ ~~supervises~~ students during lunch, breakfast, or other nutritional period; or serve ~~serves~~ as a nonteaching aide to perform non-instructional tasks. In addition, a person who is required to register as a sex offender because of a conviction for a crime where the victim was a minor under age 16 shall not serve as a volunteer in any capacity in which he/she would be working directly and in an unaccompanied setting with minors on more than an incidental and occasional basis or have supervision or disciplinary power over minors. (Education Code 35021, 45349; Penal Code 290.95)

(cf. 3515.5 - Sex Offender Notification)

Tuberculosis Assessment/Examination

Upon initial volunteer assignment, ~~The Superintendent or designee may require all volunteers to disclose their status as a registered sex offender and/or provide the district with sufficient information in order to allow verification of this status on the Department of Justice's Megan's Law web site.~~

~~No~~ volunteer shall have on file with the school a certificate showing that he/she ~~be assigned to supervise or instruct students unless he/she has submitted to a~~ evidence of an examination within the past 60 days to determine that he/she is free of active tuberculosis risk assessment and, if ~~. Volunteers who test negative shall thereafter be required to take a~~ tuberculosis risk factors were identified, was examined and found to be free of infectious tuberculosis. ~~(test every four years in accordance with Education Code 49406. (Education Code 45106, 45347, 45349, 49406))~~

(cf. 4112.4/4212.4/4312.4 - Health Examinations)

The Superintendent or designee may exempt from the tuberculosis risk assessment and/or examination ~~testing requirements~~ those volunteers ~~who serve less than a school year and~~ whose functions do not require frequent or prolonged contact with students. (Education Code 49406)

Volunteer Facilities Projects

All volunteer facilities projects shall have approximate start and completion dates and shall be approved by the principal in advance. Projects also shall be approved in advance by the Superintendent or designee if they involve the following types of work:

1. Alterations, additions, or repairs to buildings and grounds
2. Construction involving wall or roof penetration, drilling, or nailing
3. Structural modifications
4. Electrical, electronic, plumbing or heating and cooling work
5. Painting
6. Installation of carpet, playground equipment, benches, sprinkler systems, marquees or signs
7. Paving
8. Tree planting, pruning, or removal

The Superintendent or designee shall ensure that volunteers possess the appropriate license and/or have sufficient expertise **required for** ~~appropriate to~~ the project. He/she shall also ensure that such projects comply with building and safety codes and other applicable laws and collective bargaining agreements. ~~The district shall provide on-site assistance and supervision for such projects as necessary. Projects shall be inspected upon completion to ensure that the work was done satisfactorily.~~

(cf. 3514 - Environmental Safety)

(cf. 3514.1 - Hazardous Substances)

(cf. 7140 - Architectural and Engineering Services)

PERRIS UNION HIGH SCHOOL DISTRICT
Perris, California

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