

AGREEMENT FOR PROFESSIONAL SERVICES - AMENDMENT NO. 1
ConnectED Professional Services for the Perris Union High School District

This Amendment No. 1 to the Agreement for Professional Services made and entered into this 11th day of February 2021, by and between the Perris Union High School District (PUHSD), hereinafter referred to as "District," in Riverside County, California and ConnectEd, hereinafter referred to as "Vendor".

WHEREAS the District and Vendor entered into an Agreement for Professional Services for the Perris Union High School District on September 1, 2020.

NOW, THEREFORE, the parties are amended and agree as follows:

1. Modify Section 2: INCORPORATED DOCUMENTS of the Agreement as follows:
The following documents are attached to and incorporated into this agreement: ConnectEd Scope Of Services for Perris Union High School District Liberty High School Pathway Design - Amendment 1 - January 21, 2021.
2. Modify Section 3: SCOPE OF WORK of the Agreement as follows:
As directed by the District, the Vendor agrees to the following: Provide a linked learning college and career readiness orientation to the district leadership and the SLC/Pathway design team, validate the labor market and post-secondary assets in the region, develop the Smaller Learning Communities (SLC)/Pathways for Liberty High School, provide information for a communications and marketing plan and support the principal and District leadership in successfully developing a set of SLC/Pathways at Liberty High School. Additional tasks 4 -11 as stated in the Scope of Services have been added at the District's request. Services may be provided remotely when required by the District.
3. Modify Section 13: FEE of the Agreement as follows:
For Services and Products provided under the Agreement, the District will pay Vendor an amount not to exceed \$97,300. Invoice submission will be quarterly upon milestone completion as set forth in billing schedule in the ConnectEd Scope Of Services for Perris Union High School District Liberty High School Pathway Design. Invoices for tasks 4 - 11 will be billed separately upon completion of those particular services.

OBLIGATIONS UNDER THE AGREEMENT: The parties agree that all terms, conditions, and obligations of the agreement remain in effect throughout the Term except for those provisions of the agreement that are directly contradicted by this pricing change, in which event the terms of this extension shall control over the agreement.

SEVERABILITY: If any part or parts of this extension shall be held unenforceable for any reason, the remainder of the extension shall continue in full force and effect.

--- Signatures, next page ---

**ConnectED Scope of Services for Perris Union High School District
Liberty High School Pathway Design: September 1, 2020 – June 30, 2021
*****Amendment 1 – January 21, 2021*******

Scope of Work and Project Narrative	Perris Union High School District is building a new high school after many years of planning and a myriad of stakeholder input. The vision for this high school is to establish five Smaller Learning Communities (SLC) or Pathways using broad industry themes to engage students. The new facility has been designed to support this configuration and has Applied Learning Centers planned for each theme. Now that the principal has been hired and the school is scheduled to open in August of 2021, there is a sense of urgency to take the plans and all the input and operationalize the plans based on the current realities. The following scope outline the initial steps needed as discussed and provides some additional activities and supports that will be needed.	
Project Goals	<ul style="list-style-type: none"> • Provide a Linked Learning College and Career Readiness Orientation to the district leadership and the SLC/Pathway Design Team • Validate the Labor Market and Post-secondary assets in the region • Develop the Smaller Learning Communities (SLC)/Pathways for Liberty High School and provide information for a communications and marketing plan • Support the Principal and the District Leadership in successfully developing a set of SLC/Pathways at Liberty High School • Additional Services outlined as requested 	
Project Duration	Start Date: September 1, 2020	End Date: June 30, 2021
Project Staffing	Service Lead: Rob Atterbury Support team: Ben Crosby, Jenn Lutzenberger Phillips, and Pier Son Ho	Finance Team Contact: Shierra Merto
Project Budget	Not to Exceed \$97,300: Fixed Price for Tasks 1-3 for \$32,700 and will be billed per billing schedule. Additional services originally outlined below in Tasks 4-11 have now been requested and will be billed upon completion of the services.	

Description of Professional Services	Participants	Desired Outcomes	All Inclusive Cost
Task 1: Linked Learning Orientation, Validation, and Parameter Setting			
1a. Plan and Implement a College and Career Readiness Orientation for the District Leadership team (2 hours planning + 1-hour delivery) 1b. Validate labor market, post-secondary, and community assets to support Liberty High School (6 hours) 1c. Working with the District Leadership, develop a set of SLC/Pathway Design Parameters to be used in the pathway design institute (5 hours)	District Leadership Team	➤ All participants are engaged and have a stake in supporting the Smaller Learning Communities/ Pathways Approach ➤ Validate the assets available in the community to support Liberty HS	\$3,700

Description of Professional Services	Participants	Desired Outcomes	All Inclusive Cost
		➤ Establish a set of pathway design parameters to be used to begin work	
Task 2: Develop and Implement a Pathway Design Institute			
<p>2a. Plan and Implement a virtual SLC/Pathway Design Institute through a modular approach where teams will develop (8 hours planning + 18 hours delivery):</p> <ul style="list-style-type: none"> • Vision • Mission • Student learning outcomes • Articulate the student experience • Identify partners to support their SLC/Pathway • Program of Study including a work-based learning continuum, dual credit, and student supports • A SLC/Pathway Presentation to be used for student and parent recruitment <p>2b. Provide feedback on the products produced by the design team (8 Hours)</p> <p>2c. Support pathway design teams using the feedback to finalize their plan (8 hours)</p>	<p>District Leadership</p> <p>Teachers volunteering to be a part of the SLC/ Pathway Design Institute</p> <p>Industry partners</p>	➤ Design Plans are developed for each of the SLC/Pathways at Liberty High School	\$16,800
Task 3: Leadership Support and Project Management			
<p>3a. Provide regular consultation calls with principal and other district leadership to support the development of the SLC/Pathways (40 hours =1 day week x 40 weeks)</p> <p>3b. Support meeting planning, implementation, and follow-up efforts as needed</p> <p>3c. Support the district leadership in planning next steps</p> <p>3d. Provide overall project management for this Scope of Work</p>	<p>District leadership</p> <p>Liberty School Principal</p>	➤ Ensure the principal is successful in the planning and Implementation of the SLC/Pathways	\$12,200
		Total	\$32,700

OTHER SERVICES REQUESTED (not included above, will be billed upon completion):

SLC/Pathway Supports

Task 4: Master Schedule Consultation and Implementation Support
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<p>4a. Review Program of Study documents produced during the Pathway Design Institute and provide feedback and recommendation</p> <p>4b. Provide overview of the master schedule philosophy to best support SLC/Pathways</p> <p>4c. Provide consultation to the principal on scheduling of students to create cohorts and common planning time for teachers</p> <p>4d. Troubleshoot issues that arise in the scheduling process</p>	<p>Liberty HS School Principal</p>	<p>➤ Ensure the principal is successful in developing the master schedule to support the SLC/Pathways</p>	<p>\$6,900</p>
Task 5: Communication and Marketing Plan for the SLC/Pathway			
<p>5a. Provide an overview and examples from other districts that have launch similar efforts</p> <p>5b. Provide support to district leader in developing a communication plan</p> <p>Note: Additional support from outside consultants in not included but maybe recommended</p>	<p>Liberty HS School Principal and district leader</p>	<p>➤ Develop a communication plan and schedule of activities to recruit students</p>	<p>\$2,100</p>
Task 6: Project-Based Learning Institute			
<p>6a. Coach district leadership who support curriculum and instructional support on the development of a four-day summer institute focused on a Project-based learning</p> <p>6b. Plan and conduct a Project-based learning Institute for the 9th grade teacher teams for each of the five SLC/Pathways that will implement in the fall of 2021</p> <p>6c. Provide project feedback for teams once projects are completed</p> <p>Note: Additional support for teams during implementation of the projects to be provided in a future contract</p>	<p>Curriculum and Instruction leader</p> <p>School leaders</p> <p>Teachers hired to teach 9th grade students</p>	<p>➤ 9th grade teacher teams develop a project to implement in the 2021-22 school year</p>	<p>\$20,300</p>
Task 7: College and Career Readiness Orientation for new staff			
<p>7a. Provide an orientation for new staff hired in the Spring of 2021</p> <p>7b. Provide materials to the principal and district leader to facilitate their conducting future orientations</p>	<p>Liberty HS New staff</p>	<p>➤ All staff at Liberty HS receive an orientation to the work</p>	<p>\$1,100</p>

District Supports

Task 8: District Leadership Team Support			
<p>8a. Support the development of a district leadership team specific to the SLC/Pathway approach by helping to identify members and planning agendas</p> <p>8b. Support district leader in planning the workflow and agendas to continue the work into the 2021-22 school year</p>	<p>District Leadership Team</p>	<p>➤ The district forms a leadership team to support the SLC/Pathway efforts</p>	<p>\$2,100</p>

		and develops and implementation plan	
Task 9: Work-based Learning Support			
9a. Facilitate the development of industry sector advisory councils for each of the four pathways at Liberty High School in concert with the District Office and Riverside County Office of Education	District Leadership Team	➤ District develops a coalition of support and a process to scale work-based learning in the district	\$2,100
Task 10: SLC/Pathway Expansion			
10a. Provide orientation to staff at other high schools to begin their effort	Other School Staff	➤ Develop interest in other schools to take up the work	\$1,100
Task 11: Master Schedule Design Services			
<p>11a. Meet with district leadership to understand master schedule barriers and clearly define the ideal state for 21-22 school year.</p> <p>11.b Meet with the principal and scheduling team to understand master schedule barriers and clearly define the ideal state for 21-22 school year.</p> <p>11c. Complete a review of prior year (and pre-COVID) master schedules to assess the gap between current reality and ideal state.</p> <p>11d. With trend data reports provided by the site/district, review student outcomes and course enrollment over multiple years to examine issues of equity: special education, ELL, socioeconomically disadvantaged, students of color, and advanced studies. Discuss these trends with district leadership, the principals and scheduling teams to support identification of priorities.</p> <p>11 e. Take the principals and scheduling teams through a process to establish priorities and non-negotiables through the development of site master schedule expectations, pathway course sequencing plans and articulation processes aligned to ideal state/vision.</p> <p>11f. Support the principal and scheduling team through the development of a master schedule timeline for future master schedule planning to align staff and budgeting process to the master schedule frame.</p> <p>11g. Organize engagement with the site leadership and scheduling team around Margaret Wheatly’s Six Circle Model to develop “above and below the green line” strategies for organizational change as we collaborate.</p>		<p>➤ Implement adaptive and technical 21-22 master schedule shifts to move the current master schedule design closer to the ideal state</p>	\$28,900
Total not to Exceed			\$97,300

Billing Schedule for Tasks 1-3 Outlined Above

FIXED PRICE BILLING SCHEDULE Period of Performance: 09/01/2020-06/30/21			
The fixed price contract value of Tasks 1-3 is \$32,700 . ConnectED will invoice Perris Union High School District based on the billing schedule below. Payment is due in 30 days from invoice date. No actual receipts or other documentation will be submitted with the invoices.			
Invoice #	Billing Period	Billing Amount	Invoice Submission Date
1	September 1-30, 2020	\$8,175	Upon execution of contract
2	October 1- December 4, 2020	\$8,175	December 31, 2020
3	January 1- March 31, 2021	\$8,175	March 31, 2021
4	April 1- June 30, 2021	\$8,175	June 30, 2021
Total Fixed Price Payments		\$ 32,700	

Additional Services (Tasks 4-11) will be billed upon completion of the service.

Total Not to Exceed for All Tasks = \$97,300