



# PERRIS UNION

## HIGH SCHOOL DISTRICT

### MINUTES

#### REGULAR MEETING OF THE CALIFORNIA MILITARY INSTITUTE October 18, 2023

#### ROLL CALL

##### **Present:**

Trustee Anthony T. Stafford, Sr., President  
Trustee Elizabeth Vallejo, Vice President  
Trustee Edward Garcia, Jr., Clerk  
Trustee Steve Campos, Member  
Trustee David Nelissen, Member

##### **Administrative Staff Present:**

Grant Bennett, Superintendent; Candace Reines, Deputy Superintendent – Business Services; Robert Brough, Assistant Superintendent – Educational Services; Kirk Skorpanich, Assistant Superintendent – Human Resources; Joseph Williams, Executive Director – Technology; Shannyn Cahoon, Director – Curriculum and Instruction; Dian Martin, Director – Learning Support Services; Charles Tippie, Director – Learning Support Services; Dr. Casaundra McNair, Director – Diversity, Equity & Inclusion; Marvin Atkins, Director – Pupil Services; Amil Alzubaidi, Director – Special Education; Mimi Capistrano, Director – Fiscal Services; Sylvia Hinojosa, Director – Purchasing; Hector Gonzalez, Director – Facilities; John Hannon, Director – Security; Audrey Mitchell, Director – Nutrition Services; James Heckman, Assistant Director – Technology; Chad Goodwin, Supervisor – Facilities; Lindsay Chavez, Principal – Heritage High School; Dr. Erika Tejada, Principal – Liberty High School; Juan Santos, Principal – Perris High School; Julie Blied, Interim Principal – Paloma Valley High School; Lee Alfred, Principal – Perris Lake High School; Dr. Igor Nicholas Milosavljevic, Principal – California Military Institute; Amanda Darton, Assistant Principal – Heritage High School; Antoinette Miles, Assistant Principal – Paloma Valley High School; Doug Cousins, Assistant Principal – Perris High School; Shameeka McKenzie, Assistant Principal – Pinacate Middle School; Victor Murillo, Assistant Principal – Pinacate Middle School; and Sujana Herrera, Assistant Principal – Pinacate Middle School

##### **Others Attending:**

Jason Miller, Helen Stimach; Dr. Fred Good, Josh Rushing, Gary Miller, Reyna Gutierrez, Joy Kummer, Lisa Towery, Anna Fetzner, Sarah Rico, and others

**PUBLIC NOTICE**

**1.1 PUBLIC NOTICE: The writings, documents, or public records described in SB No. 343 are available at the District Office, currently located at 155 East Fourth Street, Perris, CA 92570**

**CALL TO ORDER**

**2.1 CALL TO ORDER: The President of the Board of Trustees Will Call the California Military Institute Meeting to Order**

The President of the Board of Trustees called the meeting to order at 6:16 p.m.

**REVISION/ADOPTION/ORDERING OF AGENDA**

**3.1 REVISION/ADOPTION/ORDERING OF AGENDA: October 18, 2023**

**ORIGINAL - Motion**

Member **(Edward Garcia, Jr.)** moved, member **(David Nelissen)** seconded to approve the **ORIGINAL** motion, "It is recommended that the Board of Trustees approve any revision/adoption/ordering of the Agenda of the Regular Meeting of the Perris Union High School District Board of Trustees for October 18, 2023."

Steve Campos	Yes
Edward Garcia, Jr.	Yes
David Nelissen	Yes
Anthony T. Stafford, Sr.	Yes
Elizabeth Vallejo	Yes

**ORAL REPORTS**

**4.1 Student Representative to the Board of Trustees**

CMI student representative - Cadet Captain Lilyana Garcia gave a video report to the Board of Trustees on the events and activities going on at the school site.

**4.2 CSEA President Rosa Galvan**

There was no report at this time.

**4.3 CMITA President Angel Love-Behrens**

CMITA Vice President, Kimberly Nelson, read the following statement from President, Angel Love-Behrens:

"Good evening Trustees and Cabinet members.

## **ORAL REPORTS** (cont.)

CMITA would like to start off by saying, "Thank you for all you do.

We just came off of Professional Development days. Although there was much to go over, the best part of the days was feeling as if we were a part of the District and the ability to catch up and network with colleagues.

We are quickly ending our 12-week mark in this school year, and we don't know where the time has gone. As of yet, we have not been given dates for discussions regarding our COLA pay increases. In our recent PD training, it came to our attention that the 8.22% COLA has been applied to our ADA, so we look forward to dates and times being set in the near future for this discussion. We further hope to have our Sunshined articles to present to the Board by the November meeting.

We would like to thank our administration for providing many of our teachers with specialized training already this year, with more to come. As we get ready to enter the last six-week period this semester, we can hardly wait to look back on all that has been accomplished in 2023."

### **4.4 Principal's Update**

Dr. I. Nicholas Milosavljevic, Principal, provided the Board and Cabinet with a slide presentation on the following:

- "Enrollment is staying steady, very strong at 1,045 students, with 1,050 being the max.
- While enrollment is very important, the capture rate is equally important. The last attendance was reported at 95.78 percent. They are looking at the data, which indicates that Mondays, Wednesdays, and Fridays are when attendance is at its lowest. Staff is triaging and creating plans to address the issue. Some examples of proactiveness are phone calls to families on Sunday evening to remind them to be present on Monday. The same thing goes for Tuesday and Thursday evenings. There are also letters that are sent out along with incentive campaigns to increase attendance.
- Lastly, the question came up asking what CMI does for students who cannot or are unable to participate in athletics. Dr. Milosavljevic outlined various options of activities for students/cadets to get involved in, including a number of clubs, the Think Together after-school program, and other extracurricular activities.

## **INVITATION TO ADDRESS THE BOARD OF TRUSTEES**

### **5.1 INVITATION TO ADDRESS THE BOARD OF TRUSTEES: Non-Agendized Items**

There were no requests to address the Board of Trustees.

## CONSENT CALENDAR

### 6.1 CONSENT CALENDAR: Approval of Consent Calendar Items

#### **ORIGINAL - Motion**

Member **(David Nelissen)** moved, member **(Elizabeth Vallejo)** seconded to approve the **ORIGINAL** motion, "It is recommended that the Board of Trustees approve the items listed under the Consent Calendar categories of General Functions and Curriculum."

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **PASSED 5 - 0**.

Steve Campos	Yes
Edward Garcia, Jr.	Yes
David Nelissen	Yes
Anthony T. Stafford, Sr.	Yes
Elizabeth Vallejo	Yes

### 6.2 GENERAL FUNCTIONS: Minutes of the Regular Board Meeting of the California Military Institute for September 20, 2023

The Board of Trustees approved the regular minutes of the California Military Institute board meeting of September 20, 2023.

### 6.3 CURRICULUM: Out-of-State Conference Request for California Military Institute Science Teachers Lorraine Turner and Crystal Johnson to Attend the 2023 National Association of Biology teachers Professional Development Conference in Baltimore, Maryland, November 2-5, 2023 (funded through Charter Title I Funds in the amount of \$7,000, not the Charter General Fund)

The Board of Trustees approved the out-of-state conference request for California Military Institute Science teachers Lorraine Turner and Crystal Johnson to attend the 2023 National Association of Biology teachers Professional Development conference in Baltimore, Maryland, November 2-5, 2023.

### 6.4 CURRICULUM: Out-of-State Conference Request for Four California Military Institute Teachers to Attend the National Council of Teachers of English Annual Convention in Columbus, Ohio, November 16-19, 2023 (funded through Charter Local Control and Accountability Plan Fund in the amount of \$10,000, not the Charter General Fund)

The Board of Trustees approved the out-of-state conference request for California Military Institute teachers to attend the National Council of Teachers of English annual convention in Columbus, Ohio, November 16-19, 2023.

### 6.5 CURRICULUM: Out-of-State Conference Request for Seven California Military Institute Staff Members to Attend the Solution Tree Response to Intervention at Work Institute in New Orleans, Louisiana, December 5-7, 2023 (funded through Charter Title I Funds at a total cost not to exceed \$22,000, not the Charter General Fund)

**CONSENT ITEMS** (cont.)

The Board of Trustees approved the out-of-state conference request for seven California Military Institute staff members to attend the Solution Tree Response to Intervention at Work Institute in New Orleans, Louisiana, December 5-7, 2023.

**6.6 CURRICULUM: Out-of-State Conference Request for Four California Military Institute Staff Members to Attend the California Association of Directors of Activities Advisors State Convention in Reno, Nevada, March 6-9, 2024 (funded through Charter Charter Local Control and Accountability Plan Fund at a total cost not to exceed \$8,000, not the Charter General Fund)**

The Board of Trustees approved the out-of-state conference request for four California Military Institute staff members to attend the California Association of Directors of Activities Advisors state convention in Reno, Nevada, March 6-9, 2024.

**6.7 BUSINESS: Report of Purchases - September 2023**

The Board of Trustees approved the Report of Purchases for September 2023.

**WRITTEN REPORTS**

**7.1 DISCIPLINE: September 2023 Monthly Suspension Report**

The Board received for its review the September 2023 monthly Suspension report.

**ACTION ITEMS**

**8.1 PERSONNEL: Certificated Personnel Action Items**

**ORIGINAL - Motion**

Member **(Edward Garcia, Jr.)** moved, member **(David Nelissen)** seconded to approve the **ORIGINAL** motion, "It is recommended that the Board of Trustees approve the Certificated Personnel Action Items as presented."

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **PASSED 5 - 0**.

Steve Campos	Yes
Edward Garcia, Jr.	Yes
David Nelissen	Yes
Anthony T. Stafford, Sr.	Yes
Elizabeth Vallejo	Yes

**8.2 PERSONNEL: Classified Personnel Action Items**

**ORIGINAL - Motion**

**ACTION ITEMS** (cont.)

Member **(Edward Garcia, Jr.)** moved, member **(Elizabeth Vallejo)** seconded to approve the **ORIGINAL** motion, "It is recommended that the Board of Trustees approve the Classified Personnel Action Items as presented."

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **PASSED 5 - 0**.

Steve Campos	Yes
Edward Garcia, Jr.	Yes
David Nelissen	Yes
Anthony T. Stafford, Sr.	Yes
Elizabeth Vallejo	Yes

**8.3 BUSINESS: Adoption of Resolution No. 01:23-24 - Public Hearing and Resolution for Pupil Textbook and Instructional Materials Compliance Regarding the Williams Act Materials Sufficiency for Fiscal Year 2023-24**

The Board of Trustees held a Public Hearing at 6:29 p.m. to receive comments regarding the 2022-23 Pupil Textbook and Instructional Materials Compliance. There were no public comments received. The Public Hearing was closed at 6:30 p.m.

**ORIGINAL - Motion**

Member **(Edward Garcia, Jr.)** moved, member **(David Nelissen)** seconded to approve the **ORIGINAL** motion, "It is recommended that the Board of Trustees adopt Resolution No. 01-23-24 Pupil Textbook and Instructional Materials Compliance."

Upon a roll call vote being taken, the vote was: Aye: **5**, Nay: **0**. The motion **PASSED 5 – 0**.

Steve Campos	Yes
Edward Garcia, Jr.	Yes
David Nelissen	Yes
Anthony T. Stafford, Sr.	Yes
Elizabeth Vallejo	Yes

**OTHER ITEMS BY THE SUPERINTENDENT**

**9.1 OTHER ITEMS BY THE SUPERINTENDENT**

Superintendent Bennett thanked Dr. Milosavljevic for having CMI cadets participate in a number of community events and that it is good to see the cadets serving their local community.

**OTHER ITEMS BY THE BOARD OF TRUSTEES**

**10.1 OTHER ITEMS BY THE BOARD OF TRUSTEES**

**OTHER ITEMS BY THE BOARD OF TRUSTEES** (cont.)

Trustee Campos thanked Dr. Milosavljevic for providing the attendance information.

Trustee Garcia thanked Dr. Milosavljevic and all the cadets for a well-done job.

Trustee Vallejo shared that she does see quite a bit of CMI cadets at the community events and admires their respectfulness towards the community. She especially wanted to thank Cheryl Ziska, who oversees the cadets at all community events.

Trustee Stafford thanked Dr. Milosavljevic for the information on the after-school programs and the extent of available activity options.

**ADJOURNMENT**

**10.1 ADJOURNMENT: Regular Meeting of the California Military Institute for October 18, 2023**

**ORIGINAL - Motion**

Member **(David Nelissen)** moved, member **(Elizabeth Vallejo)** seconded to approve the **ORIGINAL** motion, "It is recommended that the Board of Trustees adjourn the October 18, 2023, Regular Meeting of the California Military Institute" at 6:34 p.m.

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **PASSED 5 - 0**.

Steve Campos	Yes
Edward Garcia, Jr.	Yes
David Nelissen	Yes
Anthony T. Stafford, Sr.	Yes
Elizabeth Vallejo	Yes

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Grant Bennett, Superintendent

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Anthony T. Stafford, Sr., President

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Edward Garcia, Jr., Clerk