



**TEACHING
INTERNSHIP AGREEMENT**

This Internship Agreement (the “Agreement”) is entered into, by and between California Baptist University (“CBU”) and the hereinafter mentioned school district **Perris Union High School District** (the “District”) effective on the date specified in Article I below. CBU and District are each a “Party” and are sometimes collectively referred to herein as the “Parties.”

RECITALS

- A. Pursuant to the provisions of Section 1065 of the California Education Code, the governing board of any District is authorized to enter into agreements with any university or college accredited by the Commission on Teacher Credentialing as a teacher education institution, to provide teaching experience through intern teaching to students enrolled in teacher education curricula of such institution; and
- B. CBU is accredited by the Commission on Teacher Credentialing as a teacher education institution and District wishes to provide internship opportunities to CBU students in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, it is mutually agreed between the Parties hereto as follows:

ARTICLE I - SPECIAL PROVISIONS

DATE: January 1, 2019

PARTIES:	California Baptist University School of Education 8432 Magnolia Avenue Riverside, CA 92504	Perris Union High School District 155 E. 4 th Street Perris, CA 92570
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TERM OF AGREEMENT: The Term of the Agreement is from **January 1, 2019 – June 30, 2020**

ARTICLE II - GENERAL TERMS

1. **LOCATION AND SUPERVISION.** The District shall provide teaching experience through intern teaching to schools and classes of the District, not to exceed the number of intern teaching assignments set forth in the special provisions. Intern teaching shall be provided in schools or classes of the District under the direct supervision and instruction of employees of the District, as the District and CBU through their duly authorized representatives may agree upon.

2. **TERMINATION OF ASSIGNMENT.** The District may, for good cause, refuse to accept for intern teaching any student of CBU assigned to intern teaching in the District. CBU may, for good cause, refuse a placement if it does not meet university program standard requirements and/or terminate the assignment of any student of CBU assigned to intern teaching in the District.
3. **DEFINITION.** "Intern Teaching" as used herein and elsewhere in this Agreement means active participation in the duties and function of classroom teaching under the direct supervision and instruction of the employees of the District who hold valid clear teaching credentials issued by the California Commission for Teacher Credentialing, authorizing them to serve as classroom teachers in the schools or classes in which the intern teaching is provided, and that they have completed a minimum of three (3) years successful teaching experience.
4. **DISTRICT AGREES TO:**
 - 4.1 Require candidates to have an intern eligibility letter from CBU before proceeding with an interview for employment.
 - 4.2 Ensure that the CBU intern ("Intern") selected for the internship is supported and is adequately supervised.
 - 4.2 Ensure that the District employed supervisor ("DES") mentor has the following qualifications:
 - a. Valid corresponding clear or life credential;
 - b. Three (3) years successful teaching experience; and
 - c. English Learner ("EL") Authorization.
 - 4.3 Ensure that a minimum of seventy-two (72) hours of support, mentoring, and supervision shall be provided per Academic Year by DES in the following activities:
 - a. Content-specific coaching such as math coaches or reading coaches; (Coaching separate from evaluation by administration)
 - b. Grade level or department meetings related to curriculum planning and/or instruction;
 - c. New Teacher Orientation;
 - d. Classroom observations and coaching;
 - e. Co-planning demonstration lessons and/or co-teaching activities with mentor/coach;
 - f. Activities and/or workshops specifically addressing issues in Intern's classroom which are co-attended by Intern and support person(s);

- g. Editing of work-related writings such as letters to parents, announcements, PowerPoint presentations or other such writings.

For the purposes of this Agreement, the term “Academic Year” means the period of time each year that the District’s schools are open and classes are held.

- 4.4 Ensure that the Intern is supported and is adequately supervised specific to the needs of ELs.
- 4.5 Identify an individual who will be immediately available to assist Intern with planning lessons that are appropriately designed and differentiated for ELs, for assessing language needs and progress, and to support language accessible instruction through in-classroom modeling and coaching as needed. The individual assisting Intern may be the same mentor provided he/she has an EL authorization and is immediately available.
- 4.6 Ensure that an additional twenty-four (24) hours of support, mentoring, and supervision shall be provided per Academic Year in the following activities and distributed in a manner that sufficiently support Intern’s development of knowledge and skills in the instruction of ELs:
 - a. Content-specific EL coaching in the classroom;
 - b. Co-planning with special educator or EL expert to address included special needs students and/or ELs;
 - c. Release time for participation in district group/regional group such as Early Learning Advisory Council (“ELAC”) or District English Learners Advisory Committee (“DELAC”);
 - d. Review and discuss test results such as the English Language Proficiency Assessments for California (ELPAC) and other standardized tests with colleagues; and
 - e. Weekly planning or review of plans with EL authorized credential holder.
- 4.7 Evaluate the Intern’s performance and notify the CBU supervisor immediately, preferably by email, of any cause of dissatisfaction with, misconduct of, or any other difficulties in the work performance of the Intern.

5. **CBU AGREES TO:**

- 5.1 Ensure that Intern Candidates have earned bachelor’s degrees and have met the minimum preservice hours in methods courses prior to receiving an intern eligibility letter.

- 5.2 Ensure Intern is supervised and is provided with adequate support. All activities of supervision and support will be monitored, documented and recorded on file at CBU.
- 5.3 Ensure that the CBU supervisor will have the following qualifications:
- a. Current knowledge in the content area they will supervise;
 - b. Understands the concept of public schooling;
 - c. Has the ability to model best professional practices in teaching, learning, scholarship, and service;
 - d. Is knowledgeable about diverse abilities, cultural, language, ethnic and gender diversity; and
 - e. Has a thorough grasp of the academic standards, frameworks, and accountability systems that drive the curriculum of public schools.
- 5.4 Ensure that a minimum of seventy-two (72) hours of support, mentoring and supervision per semester by CBU supervisor will be provided in the following activities:
- a. Seminars (including problem-solving issues with students, curriculum, instruction, Teacher Performance Expectation (“TPE”)) offered in person or via web-enabled video conference, webinar or other video-conferencing media;
 - b. Peer/Faculty support such as discussion debriefing teaching day at start of each class;
 - c. Classroom observations and coaching;
 - d. Email, phone including voice or text, and/or video conferencing support related to observation, problem-solving, planning and curriculum;
 - e. Interactive journal for Support/Supervisor and Intern;
 - f. Editing of work-related writing such as letters to parents, announcements, PowerPoint presentations or other such writings.
- 5.5 Ensure that the Intern is supervised and has adequate support specific to the needs of ELs. All activities of supervision and support shall be monitored, documented, and recorded on file at CBU.
- 5.6 Provide supervision including in-classroom coaching specific to the needs of ELs.

- 5.7 Ensure that an additional twenty-one (21) hours of support, mentoring, and supervision shall be provided per Academic Year in the following activities and distributed in a manner that sufficiently support Intern's development of knowledge and skills in the instruction of ELs:
- a. Content-specific EL coaching in the classroom;
 - b. Observe Specifically Designed Academic Instruction Delivered in English ("SDAIE") and/or English Language Development ("ELD") lessons online or in person;
 - c. Intern observation of other teachers using EL strategies in other classrooms;
 - d. Seminars including problem-solving issues with EL students, curriculum, instruction, EL strategies, offered in person or via the web-enabled video conference, webinar or other video-conferencing media.
6. WORKERS' COMPENSATION. For the purpose of workers' compensation coverage, CBU shall be the employer and shall bear the responsibility for providing workers' compensation insurance or coverage for any Intern covered by this Agreement.
7. INTERN TEACHING SESSIONS. "Session of Intern teaching" as used herein and elsewhere in this Agreement is considered to be:
- a. A full day of intern teaching daily for five (5) days a week for a minimum of twelve (12) weeks for Multiple Subjects, Single Subject, and Education Specialist Credential candidates.
 - b. Internship requires full-time teaching.
8. INTERN EFFECTIVE DATE. The effective date of a CBU student to intern teach in the District shall be deemed to be effective as of the date of the contract signed between the student and District.
9. NO OBLIGATION FOR PAYMENT. Notwithstanding any other provisions of this Agreement, CBU shall not be obligated by this Agreement to pay the District any amount.
10. INDEMNIFICATION: The Parties do hereby mutually agree to indemnify, defend, save and hold harmless each other, and their respective officers, affiliates, agents, servants and employees, of and from any and all liability, claims, demands, debts, suits, actions and causes of action, including wrongful death and reasonable attorneys' fees for the defense thereof, arising out of or in any manner connected with the performance of any act or deed under or pursuant to the terms and provisions of this Agreement by such indemnifying party, or its officers, affiliates, agents, servants and employees, but only in proportion to and to the extent such liability, claims, demands, debts, suits, actions, causes of action, or attorneys' fees are caused by or result from the negligent or intentional acts or omissions of either party.

11. **COMPLIANCE WITH EDUCATION CODE SECTION 45125.1.** CBU agrees to comply with all provisions of Education Code Section 45125.1 and District procedures relating to fingerprinting and criminal background checks.
12. **TB TEST.** CBU shall provide to District, upon request, proof of negative TB test of each CBU student subject to this Agreement, current within one (1) year of intern teaching.
13. **AMENDMENT.** No amendment or variation of the terms of this Agreement shall be valid unless made in writing and signed by the Parties.
14. **ENTIRE AGREEMENT/INTERPRETATION.** This Agreement contains the entire agreement and understanding between the Parties, superseding any and all prior or contemporaneous oral or written agreements between the Parties hereto, and shall be binding on and inure to the benefit of the heirs, personal representatives, successors and assigns of the Parties, subject, however, to the restrictions on assignment contained herein. Whenever possible, each provision of this Agreement will be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement is held to be invalid, illegal or unenforceable in any respect under any applicable law or rule in any jurisdiction, such invalidity, illegality or unenforceability will not affect any other provision or any other jurisdiction, but this Agreement will be reformed, construed and enforced in such jurisdiction as if such invalid, illegal or unenforceable provision had never been contained herein.

IN WITNESS WHEREOF, the Parties have executed this Agreement effective as of the Effective Date.

<p>Perris Union High School District</p> <p>By: _____ Joe Lawrence Director of Purchasing</p>	<p>CALIFORNIA BAPTIST UNIVERSITY</p> <p>By: _____ Mark Howe Vice President for Finance and Administration</p>
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