

AUTHORIZATION TO ENCUMBER FUNDS FOR THE 2024-25 FISCAL YEAR

**Whereas**, the Perris Union High School District has determined that it has a need to issue purchase orders for the following fiscal year prior to July 1 in certain unique circumstances where there are requirements for items or services immediately after the beginning of the fiscal year.

**Now, Therefore, Be It Resolved** that the Governing Board of the Perris Union High School District authorizes the following positions to sign and approve requests for purchase orders:

- Superintendent
- Deputy Superintendent, Business Services
- Director of Purchasing
- Director of Fiscal Services

**Be It Further Resolved** that the positions listed above will be responsible to ensure that funds will be budgeted in the following fiscal year (case being 2024-25) for the items or services ordered in advance of the beginning of the fiscal year.

VOTE	
Ayes	
Noes	
Absent	

Edward Garcia, Jr. \_\_\_\_\_  
Steve Campos \_\_\_\_\_  
Anthony T. Stafford, Sr. \_\_\_\_\_  
David G. Nelissen \_\_\_\_\_  
Elizabeth Vallejo \_\_\_\_\_

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Anthony T. Stafford, Sr., Clerk of the Board of Trustees

Please select one of the options listed below:

- Encumber funds in Galaxy only.
- Encumber funds in Galaxy and OneSource (if applicable for warehouse).