Expanded Learning Opportunities Program Plan Guide

1—Safe and Supportive Environment

Describe how the program will provide opportunities for students to experience a safe and supportive environment. Include if the program will be offered on the schoolsite or off campus. If not on site, describe where in the community it will be and how students will be supported to get there.

The Expanded Learning Opportunities Program (ELOP) provides a safe and supportive environment for students by offering a structured and nurturing setting directly on the school site. This on-site location ensures that students are in a familiar and secure environment, reducing the stress and anxiety that can come with transitioning to an unfamiliar place. The program will be staffed by trained educators and support staff who are committed to fostering a positive and inclusive atmosphere, where every student feels valued and respected.

To enhance safety, the program implements strict protocols, including controlled access to the facility, regular attendance checks, and clear communication with parents and guardians. Additionally, the staff will be trained in emergency preparedness and first aid, ensuring that they are equipped to handle any situations that may arise.

In terms of support, the ELOP program focuses on creating a welcoming community where students can build strong relationships with their peers and mentors. The curriculum includes activities designed to promote social-emotional learning, teamwork, and conflict resolution, helping students develop the skills they need to thrive both academically and personally.

By being offered on-site, the program aligns with the school's broader educational mission, providing continuity and consistency in the students' daily experience. This proximity also allows

for seamless collaboration between the regular school day and the ELOP program, ensuring that students receive cohesive support in both their academic and extracurricular endeavors.

2—Active and Engaged Learning

Describe how the program will provide opportunities for students to experience active and engaged learning that either supports or supplements, but does not duplicate, the instructional day.

The ELOP program provides opportunities for students to engage in active and experiential learning that complements, rather than duplicates, the instructional day. The program is designed to foster a hands-on, inquiry-based approach to learning, encouraging students to explore new concepts and ideas in a dynamic and interactive manner.

Enrichment Activities
The program will offer a variety of enrichment activities that connect with students' interests and passions. These activities may include science experiments, art projects, field trips connecting learning, and . Each of these activities is designed to build on the knowledge and skills students acquire during the school day, allowing them to delve deeper into subjects they are curious about. For example, a science lesson about ecosystems might be supplemented with a field trip to the Living Desert Palm Springs to explore habitat conservation for endangered species bringing the classroom knowledge to life through practical application.

STEAM (Science, Technology, Engineering, Arts, and Mathematics) Focus
The program will place a strong emphasis on STEAM activities, encouraging students to engage with subjects in an interdisciplinary manner. For example, students might participate in a robotics challenge that combines engineering and coding skills or an art project that incorporates mathematical concepts. By integrating multiple disciplines, students can explore how different fields connect, fostering a deeper understanding of the material.

Student Choice and Voice
To ensure that students remain actively engaged, the program will prioritize student choice and voice. Students will have opportunities to choose from a variety of activities and projects based on their interests. This autonomy empowers students to take ownership of their learning, increasing motivation and engagement. Additionally, student feedback will be regularly solicited to tailor the program to their evolving needs and preferences.

Physical and Social-Emotional Learning
The program will also include physical activities such as sports, dance, and yoga, which promote both physical health and teamwork. Social-emotional learning (SEL) will be embedded throughout the program, helping students develop essential life skills like empathy, communication, and self-regulation.

By providing diverse, hands-on learning experiences that extend beyond the traditional classroom, the ELOP program will engage students in ways that are both fun and educational, reinforcing and expanding upon their daily learning in meaningful ways.

3—Skill Building

Describe how the program will provide opportunities for students to experience skill building.

The ELOP program will provide a wide range of opportunities for students to build and enhance essential skills across various domains, supporting their overall development and preparing them for future success. The program will focus on both academic and life skills, ensuring a holistic approach to student growth.

Academic Skill Building

The program will offer targeted activities designed to strengthen core academic skills in areas such as literacy, math, and science. For instance, literacy skills will be developed through reading circles, creative writing, and journaling, where students can improve their reading comprehension and vocabulary in an engaging, low-pressure environment. Math skills might be reinforced through interactive games and challenges that encourage problem-solving and critical thinking.

Creative and Critical Thinking

Students will be encouraged to think creatively and critically through activities such as puzzles, strategy games, and open-ended projects. These activities will challenge students to approach problems from different angles, fostering innovation and adaptability. For example, students might participate in a design challenge where they have to create a functional product using limited materials, promoting both creativity and resourcefulness.

Communication and Collaboration

Group activities will play a significant role in the ELOP program, helping students develop strong communication and collaboration skills. Whether working together on a group project, participating in team sports, or engaging in peer-led discussions, students

will learn how to express their ideas clearly, listen actively, and work effectively with others. These experiences will build their confidence in both speaking and writing, as well as their ability to navigate group dynamics.

Social-Emotional Skills

The program will incorporate social-emotional learning (SEL) activities aimed at building self-awareness, empathy, and emotional regulation. Through role-playing scenarios, reflective journaling, and guided discussions, students will learn how to manage their emotions, set goals, and develop healthy relationships. These skills are essential for personal well-being and are closely linked to academic and social success.

Leadership and Responsibility

The ELOP program will provide opportunities for students to take on leadership roles, whether by leading a group project, mentoring younger students, or helping to organize program activities. These experiences will teach students responsibility, decision-making, and the importance of leading by example. Leadership roles within the program will be designed to build confidence and a sense of ownership, preparing students for future leadership opportunities in school and beyond.

Technical and Digital Literacy

Given the increasing importance of technology in today's world, the program will include activities that build students' digital literacy and technical skills. Coding workshops, digital storytelling projects, and safe internet usage lessons will help students become proficient and responsible users of technology. These skills are crucial not only for academic success but also for future career opportunities.

By offering a comprehensive array of skill-building activities, the ELOP program will empower students to develop the academic, social, emotional, and practical skills necessary for success in school and beyond.

4—Youth Voice and Leadership

Describe how the program will provide opportunities for students to engage in youth voice and leadership.

The ELOP program will prioritize youth voice and leadership by creating a supportive environment where students are encouraged to express their opinions, make decisions, and take on leadership roles. The program recognizes that empowering students in this

way not only enhances their self-confidence and autonomy but also fosters a sense of ownership and engagement in their learning and development.

Leadership Roles in Projects and Activities

Students will have the chance to take on leadership roles in various projects and activities. For example, they might lead a group project, organize a community service event, or coach a younger student in a skill-building activity. These roles will teach students responsibility, teamwork, and decision-making, while also providing them with the confidence to take on leadership positions in other areas of their lives.

Peer Mentoring and Tutoring

The program will include peer mentoring and tutoring opportunities, where older or more experienced students can support their younger peers. This not only helps the mentees but also reinforces the mentors' own knowledge and skills. Mentoring fosters a sense of responsibility and care for others, while also building leadership skills such as communication, patience, and empathy.

Student-Led Clubs and Initiatives

Students will be encouraged to create and lead their own clubs or initiatives based on their interests. Whether it's a club focused on environmental issues, a book club, or a technology group, these student-led initiatives give participants the opportunity to organize, plan, and run activities that they are passionate about. This autonomy helps students develop leadership skills and promotes creativity, problem-solving, and collaboration.

Voice in Curriculum and Activity Design

The ELOP program will regularly solicit student input on the types of activities and curriculum offered. Through surveys and open forums, students will be able to share their ideas and preferences, ensuring that the program remains relevant and engaging. This approach empowers students to take an active role in their learning experience, making them feel valued and heard.

Leadership Workshops and Training

The program will offer workshops and training sessions focused on developing leadership skills. Topics may include effective communication, conflict resolution, team building, and decision-making. These sessions will provide students with the tools and

strategies they need to be successful leaders, both within the program and in their broader community.

By incorporating these opportunities for youth voice and leadership, the ELOP program will not only enhance students' leadership skills but also create a more dynamic and responsive learning environment. Students will leave the program with a stronger sense of agency, prepared to take on leadership roles in their schools, communities, and future careers.

5—Healthy Choices and Behaviors

Describe how the program will provide opportunities for students to engage in healthy choices and behaviors. Describe how students will be served nutritious meals and/or snacks during the ELO-P hours of programming.

The ELOP program is committed to promoting healthy choices and behaviors by providing students with the knowledge, opportunities, and environment necessary to make positive decisions about their physical, mental, and emotional well-being. The program will incorporate various activities and initiatives designed to encourage healthy lifestyles, and ensure that students have access to nutritious meals and snacks during progRam hours.

Nutritious Meals and Snacks

The ELOP program will provide students with nutritious meals and snacks that meet or exceed state and federal nutritional guidelines. These meals and snacks will be balanced and include a variety of fruits, vegetables, whole grains, lean proteins, and low-fat dairy options. The program will work closely with nutritionists and food service providers to ensure that all meals are both appealing and healthy, catering to the diverse dietary needs and preferences of students.

Physical Activity and Fitness

Daily physical activity will be a core component of the ELOP program. Students will have opportunities to participate in a wide range of physical activities, including sports, dance, yoga, and outdoor play. These activities will be designed to promote cardiovascular health, strength, flexibility, and overall fitness. The program will also incorporate lessons on the importance of regular exercise and its benefits for both physical and mental health.

Mental and Emotional Well-Being

The program will emphasize the importance of mental and emotional health through activities that promote stress management, mindfulness, and self-care. Students will participate in mindfulness exercises, such as deep breathing and meditation, and will have access to workshops on topics like coping with stress, building resilience, and maintaining a positive mindset. These activities will help students develop the tools they need to manage their emotions and maintain mental wellness.

Social-Emotional Learning (SEL)

Social-emotional learning will be integrated throughout the program to help students develop healthy relationships, manage their emotions, and make responsible decisions. SEL activities will focus on building self-awareness, empathy, and effective communication skills, which are essential for making healthy choices in all aspects of life.

Safe and Supportive Environment

Creating a safe and supportive environment is key to promoting healthy choices and behaviors. The ELOP program will foster a positive, inclusive atmosphere where students feel safe, respected, and supported. This environment will encourage students to make healthy decisions and seek help or guidance when needed.

By providing nutritious meals, engaging students in physical activities, and offering comprehensive health education, the ELOP program will equip students with the knowledge and skills they need to make healthy choices and lead active, balanced lives.

6—Diversity, Access, and Equity

Describe how the program is designed to address cultural and linguistic diversity and provide opportunities for all students to experience diversity, access, and equity. Describe how the ELO-P will provide access and opportunity for students with disabilities.

The ELOP program is committed to fostering an inclusive environment that celebrates cultural and linguistic diversity while ensuring equitable access and opportunities for all students, including those with disabilities. The program's design reflects a dedication to embracing differences and promoting a sense of belonging for every participant.

Access and Equity for All Students

The ELOP program is designed to ensure that all students, regardless of their background or abilities, have equal access to the opportunities it offers. This commitment to equity will be reflected in several key areas:

Inclusive Program Design: The program will be intentionally designed to be inclusive, offering a wide range of activities that cater to different interests, learning styles, and abilities. This includes ensuring that all materials and resources are accessible and that activities are adaptable to meet the needs of all students.

Support for Students with Disabilities: The ELOP program will provide accommodations and modifications to ensure that students with disabilities can fully participate. This might include offering alternative formats for materials, providing assistive technology, and ensuring that physical spaces are accessible. Program staff will work closely with special education professionals and families to develop individualized support plans that meet the specific needs of each student.

By embedding diversity, access, and equity into every aspect of the program, the ELOP initiative will create an environment where all students feel valued, respected, and supported. This inclusive approach will not only enhance the educational experience for each student but also prepare them to thrive in a diverse and interconnected world.

7—Quality Staff

Describe how the program will provide opportunities for students to engage with quality staff.

The ELOP program is committed to ensuring that students engage with high-quality staff who are not only skilled and knowledgeable but also dedicated to fostering a positive, supportive, and enriching environment. The program is committed to hiring staff who are well-equipped to meet the diverse needs of students and to deliver a high-quality expanded learning experience.

Low Student-to-Staff Ratios

To ensure that students receive personalized attention and support, the ELOP program will maintain low student-to-staff ratios. This approach allows staff to build strong, positive relationships with students, understand their individual needs, and provide tailored support. Lower ratios also enable staff to manage group dynamics effectively and create a more focused and engaging learning environment.

Positive and Supportive Relationships

The program will emphasize the importance of building positive and supportive relationships between staff and students. Staff will be expected to:

Foster Trust and Respect: Staff will create a welcoming and respectful environment where students feel safe to express themselves and take risks in their learning. By building trust and demonstrating genuine care for each student, staff can encourage students to engage fully in the program.

Promote Student Voice: Staff will be encouraged to listen to and incorporate student feedback into the program, ensuring that students feel heard and valued. This approach helps to create a more responsive and engaging learning environment that aligns with students' interests and needs.

Model Positive Behavior: Staff will serve as role models for students, demonstrating positive behaviors such as empathy, perseverance, and effective communication. By modeling these behaviors, staff can inspire students to develop similar skills and attitudes.

By prioritizing the recruitment of high-quality staff, the ELOP program will ensure that students are supported by knowledgeable, caring, and dedicated professionals who are committed to their growth and success.

8—Clear Vision, Mission, and Purpose

Describe the program's clear vision, mission, and purpose.

Vision

The vision of the ELOP program is to create an inclusive, enriching, and nurturing environment where every student is empowered to reach their full potential. The program aspires to be a cornerstone of the community, fostering lifelong learners who are well-rounded, socially responsible, and equipped with the skills and knowledge necessary to thrive in an ever-changing world.

Mission

The mission of the ELOP program is to provide high-quality, equitable expanded learning opportunities that complement the instructional day, promote academic achievement, and support the holistic development of all students. Through a diverse array of activities and experiences, the program aims to inspire curiosity, foster creativity, and cultivate critical thinking, while also nurturing social-emotional well-being and healthy lifestyles.

Purpose

The purpose of the ELOP program is to extend the learning environment beyond the traditional school day, offering students a safe, supportive, and engaging space where they can explore their interests, develop new skills, and build meaningful relationships. The program is designed to:

Support Academic Success: By offering activities that supplement and enhance the instructional day, the program helps students reinforce their learning, develop strong study habits, and achieve academic milestones.

Promote Personal Growth: The program encourages students to explore their passions, discover new talents, and build confidence in their abilities. It emphasizes the development of social-emotional skills, such as empathy, resilience, and effective communication.

Foster a Sense of Community: The ELOP program aims to create a sense of belonging and community among students, families, and staff. It celebrates diversity, promotes equity, and ensures that every student feels valued and supported.

Encourage Healthy Lifestyles: By integrating physical activity, nutrition education, and wellness practices, the program helps students develop healthy habits that contribute to their overall well-being.

Prepare Students for the Future: The program provides opportunities for students to develop essential life skills, such as leadership, collaboration, and problem-solving, that will prepare them for success in school, careers, and civic life.

In summary, the ELOP program's clear vision, mission, and purpose reflect its commitment to creating a dynamic and supportive learning environment that empowers all students to succeed academically, grow personally, and contribute positively to their communities.

9—Collaborative Partnerships

Describe the program's collaborative partnerships. Local educational agencies are encouraged to collaborate with non-LEA entities to administer and implement ELO-P programs.

The ELOP program places a strong emphasis on collaborative partnerships with a diverse range of community organizations, non-profit agencies, local businesses, and other stakeholders. These partnerships are crucial to enriching the program's offerings, enhancing its impact, and ensuring that it effectively meets the needs of all students. By

working together with non-LEA (Local Educational Agency) entities, the ELOP program can leverage community resources, expertise, and support to create a comprehensive and well-rounded expanded learning experience.

Community-Based Organizations (CBOs)

The ELOP program will partner with various community-based organizations to provide specialized programming and services that align with the program's goals. For example:

The Rotary Club is involved in a variety of community service projects that address issues such as education, health, clean water, poverty, and more.

What the Rotary Club Typically Does:

Community Service Projects:

Rotary Clubs often undertake projects that address local needs, such as building schools, providing scholarships, supporting food banks, organizing health clinics, or improving community facilities like parks and playgrounds.

Youth Programs:

Rotary Clubs are known for their strong support of youth programs. They sponsor initiatives like Interact Clubs (for high school students) which provide leadership training, community service opportunities, and personal development.

Higher Education Institutions

Partnerships with local colleges and universities will enhance the program's academic support and enrichment offerings. These institutions provide:

Dual Enrollment Opportunities: For older students, partnerships with community colleges provide dual enrollment opportunities, allowing them to earn college credits while still in high school.

Local Businesses and Corporations

Engaging with local businesses and corporations will provide students with real-world experiences and resources that enhance their learning. Potential collaborations include:

Career Days and Guest Speakers: Professionals from various fields can visit the program to share their experiences, discuss career pathways, and inspire students to think about their future careers.

Sponsorships and Donations: Local businesses also contribute to the program through sponsorships, donations of materials or equipment, and volunteer support, helping to sustain and expand program offerings.

Family and Community Engagement

The program will also prioritize partnerships with families and community members, recognizing that their involvement is critical to student success. This will include:

Parent Workshops and Family Nights: Regular events that involve families in the learning process, offering workshops on topics like supporting academic success, fostering social-emotional well-being, and understanding adolescent development.

By fostering these collaborative partnerships, the ELOP program will enhance its ability to provide high-quality, diverse, and comprehensive learning experiences for all students, ensuring that every participant has access to the resources, support, and opportunities they need to succeed.

10—Continuous Quality Improvement

Describe the program's Continuous Quality Improvement plan.

A Continuous Quality Improvement (CQI) plan is essential for ensuring that the ELOP program remains effective, responsive, and aligned with its goals over time. The CQI plan focuses on systematically evaluating and enhancing the program's processes, outcomes, and overall quality. Here's how the ELOP program will implement its CQI plan:

1. Establish Clear Goals and Objectives

Define Success Metrics: Establish specific, measurable goals and objectives for the program in areas such as academic achievement, student engagement, social-emotional development, and program participation.

Set Benchmarks: Create benchmarks for success based on these goals to guide evaluation and improvement efforts.

2. Develop a Comprehensive Evaluation Framework

Data Collection: Implement various methods for collecting data, including surveys, assessments, focus groups, and performance metrics. This data will cover student outcomes, program effectiveness, and stakeholder satisfaction.

Data Analysis: Analyze data regularly to identify trends, strengths, and areas for improvement. Use both quantitative and qualitative data to gain a comprehensive understanding of program performance.

3. Implement Feedback Mechanisms

Student Feedback: Regularly solicit feedback from students through surveys, suggestion boxes, and focus groups. This feedback will provide insights into their experiences and preferences.

Family Feedback: Gather input from families through surveys, meetings, and informal discussions. Family feedback helps to understand the program's impact on students and identify areas for improvement.

Staff Feedback: Encourage staff to provide feedback on program processes, challenges, and successes. Staff input is crucial for understanding operational issues and opportunities for enhancement.

4. Conduct Regular Program Reviews

Quarterly Reviews: Hold quarterly review meetings with program leadership and key stakeholders to assess progress towards goals, discuss challenges, and evaluate the effectiveness of implemented strategies.

Annual Evaluations: Perform comprehensive annual evaluations of the program's overall performance, including a review of data, feedback, and progress towards goals.

5. Implement Improvement Strategies

Action Plans: Develop action plans based on evaluation findings to address identified areas for improvement. These plans will outline specific steps, responsible parties, timelines, and resources needed.

6. Monitor and Adjust

Ongoing Monitoring: Continuously monitor the implementation of improvement strategies to ensure they are achieving the desired outcomes.

Adjustments: Make necessary adjustments based on ongoing feedback and data analysis. This ensures that the program remains responsive to changing needs and circumstances.

7. Professional Development

Training: Provide staff with ongoing professional development opportunities to enhance their skills and knowledge in areas related to program improvement.

Learning Opportunities: Share best practices and lessons learned with staff to foster a culture of continuous learning and improvement.

8. Stakeholder Engagement

Engage Partners: Involve community partners, stakeholders, and advisory committees in the improvement process. Their insights and support are valuable for making informed decisions and driving program enhancements.

Communicate Changes: Keep stakeholders informed about changes and improvements to the program. Transparent communication builds trust and ensures everyone is aligned with the program's goals.

9. Document and Share Best Practices

Documentation: Maintain detailed records of successful strategies, processes, and improvements. This documentation serves as a resource for ongoing program development and for sharing with other programs or organizations.

Sharing: Share best practices and successful approaches with other ELOP programs and community partners to foster collaboration and enhance overall quality across similar initiatives.

10. Celebrate Successes

Recognition: Recognize and celebrate achievements and milestones reached by the program, students, and staff. Celebrating successes helps to build morale and reinforces the commitment to continuous improvement.

By implementing this Continuous Quality Improvement plan, the ELOP program will ensure that it continually evolves and enhances its services, ultimately leading to better outcomes for students and a more effective and impactful program.

11—Program Management

Describe the plan for program management.

The plan for program management in the ELOP program involves a structured approach to overseeing all aspects of the program's operations, ensuring its smooth functioning, and achieving its goals. Effective program management includes strategic planning, resource allocation, staff supervision, and ongoing assessment to ensure the

program meets its objectives and serves its participants effectively. Here's an outline of the program management plan:

1. Program Leadership and Structure

Program Director/Coordinator: Appoint a Program Director or Coordinator who will be responsible for the overall management of the program. This individual will oversee daily operations, coordinate with staff and partners, and ensure that the program adheres to its goals and policies.

Management Team: Establish a management team consisting of key staff members, including program coordinators, administrative support, and key personnel from partner organizations. This team will assist with decision-making, strategic planning, and problem-solving.

2. Strategic Planning

Vision and Goals: Develop a clear strategic plan that outlines the program's vision, mission, goals, and objectives. This plan will guide all program activities and decision-making processes.

Action Plans: Create detailed action plans that specify the steps required to achieve each goal, including timelines, resources needed, and responsible parties.

3. Resource Allocation

Budget Management: Develop and manage a comprehensive budget that covers all program expenses, including staff salaries, materials, facilities, and other operational costs. Regularly review and adjust the budget as needed to ensure financial sustainability.

Resource Procurement: Secure necessary resources, such as educational materials, technology, and facilities, to support program activities. Establish partnerships with local businesses and organizations to obtain in-kind donations and other support.

4. Staff Recruitment and Training

Hiring: Recruit qualified staff members who possess the skills and experience needed to fulfill program roles. Conduct thorough hiring processes, including background checks and interviews.

Training: Provide initial and ongoing training for staff to ensure they are well-prepared to deliver high-quality services and support. Training will cover areas such as program goals, instructional methods, safety procedures, and cultural competency.

5. Program Implementation

Activity Scheduling: Develop and maintain a schedule of program activities, including educational sessions, enrichment opportunities, and special events. Ensure that activities are well-organized and aligned with program goals.

Coordination: Coordinate with partners and stakeholders to ensure that all program components are integrated and functioning effectively. Communicate regularly with partners to address any issues and ensure smooth collaboration.

6. Quality Assurance and Monitoring

Performance Metrics: Establish performance metrics and benchmarks to assess the effectiveness of the program. Monitor these metrics regularly to evaluate progress and identify areas for improvement.

Feedback Mechanisms: Implement mechanisms for gathering feedback from students, families, staff, and partners. Use this feedback to make data-driven decisions and continuously improve program quality.

7. Communication and Reporting

Internal Communication: Foster clear and open communication within the program team to ensure that all staff members are informed about program updates, changes, and expectations.

External Communication: Develop a communication plan for engaging with external stakeholders, including families, community partners, and funders. Regularly share updates, successes, and impact reports to keep stakeholders informed and engaged.

Reporting: Prepare and submit regular reports on program performance, outcomes, and financial status to relevant stakeholders, including funders and governing bodies. Ensure that reports are accurate, timely, and transparent.

8. Risk Management and Compliance

Risk Assessment: Conduct regular risk assessments to identify potential challenges and develop strategies to mitigate risks. Address issues related to safety, compliance, and operational challenges proactively.

Compliance: Ensure that the program complies with all relevant regulations, standards, and policies. This includes adherence to safety protocols, privacy laws, and funding requirements.

9. Continuous Improvement

Evaluation: Implement a system for ongoing evaluation of program activities and outcomes. Use evaluation results to make informed decisions and implement improvements.

Adaptation: Be responsive to changes in the needs of students, families, and the community. Adjust program activities, resources, and strategies as needed to remain effective and relevant.

10. Community and Stakeholder Engagement

Partnerships: Build and maintain strong partnerships with local organizations, businesses, and community leaders. Collaborate with these stakeholders to enhance program offerings and expand resources.

Community Involvement: Engage with the community to gather input, build support, and ensure that the program addresses local needs and priorities.

11. Documentation and Record-Keeping

Records Management: Maintain accurate and up-to-date records of program activities, financial transactions, staff performance, and other important information. Ensure that records are organized and easily accessible for review and reporting purposes.

By implementing this comprehensive program management plan, the ELOP program will be well-positioned to deliver high-quality services, achieve its goals, and continuously improve its impact on students and the community.

General Questions

Existing After School Education and Safety (ASES) and 21st Community Learning Centers (21st CCLC) Elementary and Middle School grantees.

ASES, 21st CCLC Elementary/Middle School, and the ELO-P should be considered a single, comprehensive program. In coordinating all these funding streams to move towards a single program, the expectation is that the most stringent requirements will be adopted for program guidance. If one or both grants are held, please describe how the

ELO-P funding will be used to create one comprehensive and universal Expanded Learning Program.

To create a single, comprehensive Expanded Learning Program (ELP) using both ASES (After School Education and Safety) and ELO-P (Expanded Learning Opportunities Program) funding streams, the following strategies and approaches will be employed. The goal is to integrate the most stringent requirements from both funding sources to provide a unified, high-quality program that effectively supports students and meets all regulatory and funding criteria.

Unified Program Design

Integrated Goals and Objectives: Develop a cohesive set of goals and objectives that align with both ASES and ELO-P requirements. This includes focusing on academic support, enrichment activities, and social-emotional development.

Comprehensive Programming: Design program activities that meet the needs outlined by both funding sources. This will include academic tutoring, enrichment opportunities (arts, STEM, etc.), physical activities, and social-emotional learning.

Coordinated Scheduling and Activities

Unified Schedule: Create a master schedule that incorporates activities from both ASES and ELO-P programs. Ensure that the schedule maximizes student participation and provides a balanced mix of academic support and enrichment.

Activity Integration: Integrate enrichment activities with academic support to create a seamless learning experience. For example, STEM-related enrichment activities can be designed to reinforce classroom learning.

Data Collection and Evaluation

Comprehensive Assessment: Implement a unified assessment system that collects data on student performance, participation, and outcomes across both funding sources. This will include pre- and post-program assessments, feedback surveys, and performance tracking.

Continuous Improvement: Use data collected from both ASES and ELO-P to inform program improvements. Regularly analyze data to identify trends, address challenges, and adjust program strategies.

Funding and Resource Allocation

Integrated Budgeting: Develop a single budget that encompasses the needs of both ASES and ELO-P funding streams. Allocate resources efficiently to support program goals and ensure financial sustainability.

Resource Sharing: Leverage resources from both funding sources to enhance program offerings. This may include using ASES funds for academic support materials and ELO-P funds for enrichment supplies and activities.

Program Promotion and Outreach

Marketing and Outreach: Promote the unified program to students and families through various channels. Highlight the benefits of the comprehensive program and provide information on how to participate.

Engagement Activities: Organize events and activities that showcase the program's offerings and encourage community involvement.

Regular Reviews and Adjustments

Program Reviews: Conduct regular reviews of the integrated program to ensure it meets the goals and requirements of both funding sources. This includes evaluating program effectiveness, addressing challenges, and making necessary adjustments.

Feedback Integration: Incorporate feedback from students, families, and staff to continuously improve the program. Use this feedback to refine activities, enhance support, and address any issues.

By following these strategies, the ELO-P funding can be effectively utilized to create a comprehensive and universal Expanded Learning Program that integrates the strengths and requirements of both ASES and ELO-P grants. This approach ensures a high-quality program that supports student success and meets the expectations of all stakeholders.

Transitional Kindergarten and Kindergarten

Programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil-to-staff member ratio of no more than 10 to 1. (*EC* Section 46120[b][2][D]). Please address the proposed schedule and plan for recruiting and preparing staff to work in the program, including supporting them to understand how to work with younger children. How will the lower pupil-to-staff ratio be maintained? How will the curriculum and program be developmentally-informed to address this younger age group?

Not Applicable

Sample Program Schedule

Please submit a sample program schedule that describes how the ELO-P or other fund sources, including the California State Preschool Program for children enrolled in transitional kindergarten or kindergarten, will be combined with the instructional day to create a minimum of nine hours per day of programming (instructional day plus ELO-P or other supports). Also, submit a sample schedule for a minimum nine-hour summer or intersession day.

Sample Schedule:

7:30am to 4:30pm: 9.0 hours

7:30am - 8:00am:

Breakfast: would include sit down or grab and go, depending on the days' activity

8:00am - 8:15am: Transition to onsite activity or field trip

8:15am - 11:50am: Enrichment Activity/Team Building

11:50am - 12:00pm: Transition

12:00pm - 1:00pm: LUNCH

1:00pm - 4:00pm: Enrichment Activity/Team Building

4:00pm to 4:30pm: Snack/ Check-Out