

**AUTHORIZATION TO ENCUMBER FUNDS FOR THE 2017-18 FISCAL YEAR**

**Whereas**, the Perris Union High School District has determined that it has a need to issue purchase orders for the following fiscal year prior to July 1 in certain unique circumstances where there are requirements for items or services immediately after the beginning of the fiscal year.

**Now, Therefore, Be It Resolved** that the Governing Board of the Perris Union High School District authorizes the following positions to sign and approve requests for purchase orders:

- Superintendent
- Assistant Superintendent, Business Services
- Purchasing Agent
- Director of Fiscal Services

**Be It Further Resolved** that the positions listed above will be responsible to ensure that funds will be budgeted in the following fiscal year (case being 2017-18) for the items or services ordered in advance of the beginning of the fiscal year.

VOTE	
Ayes	
Noes	
Absent	

\_\_\_\_\_  
*Board of Trustees Clerk or Authorized Agent*

\_\_\_\_\_  
*Superintendent*

Please select one of the options listed below:

- Encumber funds in Galaxy only.
- Encumber funds in Galaxy and OneSource (if applicable for warehouse).

This is an exact copy of the resolution adopted by the Governing Board at a regularly scheduled Board Meeting on April 18, 2017.