

**AUTHORIZATION TO ENCUMBER FUNDS FOR THE 2018-19 FISCAL YEAR**

**Whereas**, the Perris Union High School District has determined that it has a need to issue purchase orders for the following fiscal year prior to July 1 in certain unique circumstances where there are requirements for items or services immediately after the beginning of the fiscal year;

**Now, Therefore, Be It Resolved** that the Governing Board of the Perris Union High School District authorizes the following positions to sign and approve requests for purchase orders:

Superintendent  
Deputy Superintendent, Business Services  
Purchasing Agent  
Director of Fiscal Services

**Be It Further Resolved** that the positions listed above will be responsible to ensure that funds will be budgeted in the following fiscal year (case being 2018-19) for the items or services ordered in advance of the beginning of the fiscal year.

Passed and adopted this 18th day in April 2018.

VOTE	
Ayes	
Noes	
Absent	

\_\_\_\_\_  
*Board of Trustees Clerk or Authorized Agent*

\_\_\_\_\_  
*Superintendent*

Please select one of the options listed below:

- Encumber funds in Galaxy only.
- Encumber funds in Galaxy and OneSource (if applicable for warehouse).

This is an exact copy of the resolution adopted by the Governing Board at a regularly scheduled Board Meeting on April 18, 2018.
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