

California Department of Education

Date: November 28, 2017
To: Pauline Garcia
Perris Union High School
District
CDS: 33-67207
From: Cliff Moss
Education Programs Consultant
Adult Education Office
916-327-6378
Subject: Course Approval for 2017-18



Your request for approval of the following 40 courses have been received, recorded, and approved for the 2017-18 school year.

Course Number	Course Name	Course Outline Developed/Updated	Job Market Study Year
2102	Basic English	2009	--
2402	Basic Mathematics	2009	--
2403	Algebra 1	2009	--
2816	Art Appreciation	2009	--
2603	Biology	2009	--
2401	Consumer Mathematics	2009	--
2618	Earth Science	2009	--
2701	Economics	2009	--
2131	English 10	2009	--
2132	English 11	2009	--
2133	English 12	2009	--
2130	English 9	2009	--
2198	English Elective	2009	--
2611	General Science	2009	--
2413	Geometry	2009	--
9972	Government	2009	--

2535	Health	2009	--
2621	Life Science	2009	--
2498	Mathematics Elective	2009	--
2610	Physical Science	2009	--
2714	Psychology	2009	--
2698	Science Elective	2009	--
2798	Social Science Elective	2009	--
2206	Spanish	2009	--
9969	Test Preparation	2009	--
2709	United States History	2009	--
2711	World History: Survey	2009	--
2724	World Regional Geography	2009	--
4361	Food and Nutrition	2009	--
9979	General Elective	2009	--
9995	Government and History (Citizenship Preparation)	2009	--
4391	Individual and Family Health	2009	--
2548	Other Safety Education Course	2009	--
9980	Advanced ESL	2009	--
9982	Beginning ESL	2009	--
9986	ESL MultiLevel	2009	--
9981	Intermediate ESL	2009	--
4264	Introduction to Healthcare Administrative Services	2009	2017
4274	Medical Insurance Billing and Coding	2009	2017
4273	Medical Terminology	2009	2017

You are authorized to claim apportionment for the above courses. It is recommended that you use these Course Titles with your suggested classes listed under them when communicating your program offerings to the public.

Course Outlines for all apportionment classes shall be on file and available for review at the adult school or the district office (5 CCR 10508).

To meet optimum educational standards, these course outlines should contain:

- Goals and purposes
- Performance objectives or competencies
- Instructional strategies
- Units of study, with approximate hours allotted for each unit
- Evaluation procedures
- Clear course completion requirements of established goals and objectives

From EC 1900; 41976; 52506; 52515; 52518; 52570.

For Vocational Education courses:

Before establishing a Vocational or Occupational Education Program, you must conduct a job market study in your market area and have it reviewed every two years to justify the vocational program. Refer to the Job Market Study in EC 52519; 52520 for more information.